



KEF - PUBLIC CONCERNS/COMPLAINTS ABOUT TEACHING

(INCLUDING METHODS, ACTIVITIES, OR PRESENTATIONS)

Parents/guardians or patrons shall be allowed to challenge the use of any teaching methods or presentations but must express such objection through the following procedures:

1. The parent/guardian or patron with a concern is encouraged to meet at a mutually agreed upon time with the appropriate teachers or other staff involved.
2. If not resolved with the teacher, the school principal shall hold a conference with the complainant. A written record shall be made of this meeting. Copies shall be supplied to all parties involved.
3. After the initial contact of the complainant with the school administrator, the teacher involved in the challenge shall be invited to attend any subsequent meetings. Written minutes shall be taken of subsequent meetings. Copies shall be supplied to all parties involved.
4. If the complainant is dissatisfied with the results of the conference(s), the principal shall inform the complainant of the following procedures and provide him/her with a copy of these procedures and the Citizen's Challenge or Objection to Teaching Methods, Activities, or Presentations form to be acted upon by a review committee appointed by the superintendent or designee.
5. Within 10 working days of receiving the completed challenge form, the principal shall forward it to the chairman of the review committee together with a written report of the conference(s) held by the complainant.
6. Copies of the report also shall be sent to the superintendent, the complainant, and the teacher involved.
7. One copy of the report shall be kept in the school file. A copy of the report shall be kept in the employee's personnel file when appropriate.
8. The principal shall provide the chairman of the review committee with a copy or copies or description of the methods, activities, or presentations, and the principal involved shall be given the opportunity to render a professional opinion on the appropriateness of the methods, activities, or presentations utilizing supporting evidence.

9. The complainant shall be given the opportunity to render an opinion on the appropriateness of the material utilizing supporting evidence.
10. Within 15 working days from receiving the completed and signed challenge form, a written recommendation of the review committee shall be forwarded to the superintendent and all parties in interest.
11. If the complainant or teacher involved is not satisfied with the recommendation of the review committee, he/she has the privilege of appealing to the superintendent.
12. If the same methods, activities, or presentations are challenged at a future date, the principal and the chairman of the review committee shall examine the previous decision in light of additional points of view. If they find any significant differences in the new challenge, the committee again may review the methods, activities, or presentations. Otherwise, the original decision shall stand, with an explanation that the method, activities, or presentations have been evaluated previously. If the complainant believes his/her challenge is different from the previous one or that significant new evidence exists, he/she may appeal the decision to the review committee or superintendent.
13. Any party may be represented by counsel at any step of this procedure.

Nothing herein shall be deemed to modify or repeal any other policy or regulation of the school district relative to rights and expression on the part of the professional staff or students.

Adopted: April 1972
Revised: August 1975
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