Questions & Answers - 1

Solicitation	23-680-001 - District-Wide Project Management Software
Buying Organization	Poudre School District

No	Question/Answer	Question Date
Q1	**Question: User Scope Question** Hello, Our pricing model, and our peers, is based on a few areas, like: 1. Total Licenses Needed 2. Integration needs 3. Onboarding needs Where can we find more information on the following? **Answer:** Please provide your tiered pricing and enterprise level pricing.	10/20/2022
Q2	**Question: Challenges** What business and tech challenges are you facing today? **Answer:** The district is working on multiple projects and multi-year initiatives and is in the midst of a strategic planning process with the community. Our schools and central departments are always looking to improve upon communication and workload management within and across our respective operational groups.	10/20/2022
Q3	**Question: Teams & Use-cases** What teams would be coming into ClickUp, and what are their use-cases? **Answer:** Multiple district departments, representing teams across academic and business/operational areas, would be in our initial use group with the awarded provider, with an expectation of use within and across departments and functional teams.	10/20/2022
Q4	**Question: Team Priority** What teams are going to be onboarded first? **Answer:** Unknown at this time. We have several departments that are eager to initiate some project management understanding and habits across those departments and within functional teams.	10/20/2022
Q5	**Question: Group sizes** How many employees are there in each group? **Answer:** This varies from group to group.	10/20/2022
Q6	**Question: Project initiation** How are projects initiated within your teams or departments today? **Answer:** This varies from group to group.	10/20/2022
Q7	**Question: Intake of projects** How do you or your team receive projects? Do they come from internal or external stakeholders? **Answer:** This varies from group to group.	10/20/2022

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Q8	**Question: Template Usage** Do you use templates for your projects? **Answer:** This varies from group to group.	10/20/2022
Q9	**Question: Project Frequency** How many projects are PMs running at once? **Answer:** This varies from group to group.	10/20/2022
Q10	**Question: PM Methodologies** Do you follow any PM methodologies? **Answer:** This varies from group to group. One of the challenges we are seeking to address with any tool(s) we adopt would be building common understandings around project management as well as the ability for some variation in methodology while consistency in visibility of major milestones, timelines, etc.	10/20/2022
Q11	**Question: Collaboration today** How does your team communicate and collaborate today? **Answer:** This varies group to group. Common tools for the district include email and Microsoft Teams.	10/20/2022
Q12	**Question: Sub-objectives** Does your overall objective have sub-objectives or mini-objectives to help achieve the overall objective? **Answer:** As an organization, we seek continuous improvement at project management and internal and external communication. A successful proposal will help us to do so, likely in the onboarding phase.	10/20/2022
Q13	**Question: Internal vs external stakeholders** Are the internal stake holders, external stake holders or combination of both (use cases will vary) who are involved or a part of these workflows? **Answer:** We envision our initial onboarding and launch will focus on internal work with external visibility.	10/20/2022
Q14	**Question: Mapping of work** Are we mapping over current workflows and do you have these documented? Or are we creating new ones? **Answer:** This varies from group to group.	10/20/2022
Q15	**Question: Types of methodologies** Do you follow any of the following project methodologies? (Agile, Waterfall, Kanban, KonMari, Hybrid. etc) If so, which ones? **Answer:** This varies from group to group.	10/20/2022
Q16	**Question: Statuses and phases** What are the different statuses and phases of your work? **Answer:** Please see above answers and the overall solicitation.	10/20/2022

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Q17	**Question: Fields on work** On average, how many fields do you track on a project? **Answer:** This varies from group to group.	10/20/2022
Q18	**Question: Project handoff** Does the process involve other groups that can work in tandem with your process or does the hand off put your process on hold until that group has completed their process or task(s) **Answer:** This varies from group to group.	10/20/2022
Q19	**Question: end-user training?** Do you need any additional training for your end users? **Answer:** Likely yes. We would welcome optional quotes and proposed learning plans as a part of any submission.	10/20/2022
Q20	**Question: Security questions** Any OKTA, SSO, SAML requirements? **Answer:** We currently authenticate through Microsoft via Azure.	10/20/2022
Q21	**Question: Support preferences** Would the team prefer 24/7 support (ClickUp) standard over 24/5 support? **Answer:** We would welcome options.	10/20/2022
Q22	**Question: User Satisfaction Reviews** Has the team reviewed G2's comparison of satisfaction of ClickUp versus Wrike? https://www.g2.com/compare_reports/clickup-and-wrike-ent.embed?featured=clickup&secure%5Bgated_consumer%5D=0e539ddd-5094-4eca-9bef-4e56922c86d9&secure%5Btoken%5D=4bc6647ad996b20adc105c1d88fd7a301634bb62c4e3f7dd44d19c3f91d4d1de&utm_campaign=gate-816465 **Answer:** Not as a team, no.	10/20/2022
Q23	**Question: Industry rankings** Has the team reviewed current project management rankings? https://www.g2.com/reports/momentum-grid-report-for-project-management-spring-2022.embed?featured=clickup&secure%5Bgated_consumer%5D=2083118a-863e-4450-8768-57b687192f1e&secure%5Btoken%5D=9c8aa738ca57f82858702cc050946f0492247d7eb2d58b7f62aee112eb263d95&utm_campaign=gate-820730 **Answer:** Not as a team, no.	10/20/2022

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Q24	**Question: User Count** In order to provide information that would be most helpful to Poudre School District, we need to know your user/license count needs. Our solution supports an active named user license model, which will allow you to deactivate a license for one user and activate the same license for another. Typically, the total active named users aligns closely with the number of technicians you have on staff and any additional IT staff you might have at each school that would need to use the platform to work on projects. Could you please provide the total number of active named user licenses you would need to use the platform and a breakdown of the roles involved? **Answer:** We would be interested in general pricing for the items listed as well as any enterprise level options. We anticipate our needs may change over time.	11/01/2022
Q25	**Question: User Count** In section 3.1.1 cost of software. I can give you individual cost per user. Do you want me to send over the total cost for your user count too? If so, how many users do you foresee utilizing the software? **Answer:** See answer to question 24	11/01/2022