

Parent Food Allergy Checklist for First Day of School (or new diagnosis)

Notify school of student's allergens

- School Nurse
- Homeroom Teacher
- 504 Coordinator
- Cafeteria Personnel

Provide appropriate life-saving medications and complete paperwork

- Emergency Action Plan
- Health Care Plan
- Medication Administration Form
- Authorization to Self-Carry/Administer
- 504 Plan or other Accommodation Plan

Discuss allergen avoidance and emergency procedures with other staff

- Before/After care staff
- Other school personnel, including art and health/PE teachers
- Cafeteria personnel
- Bus drivers, Coaches, Club leaders or other extra-curricular leaders

Maintain up-to-date emergency contact information with school

Outfit student with medical alert bracelet