

# Non-Standard Permittee Poudre School District

## Program Description Document, *Permit Version- Modification 1, Issued 9/30/21, Effective 11/1/21*

### Revision Feb 21, 2023

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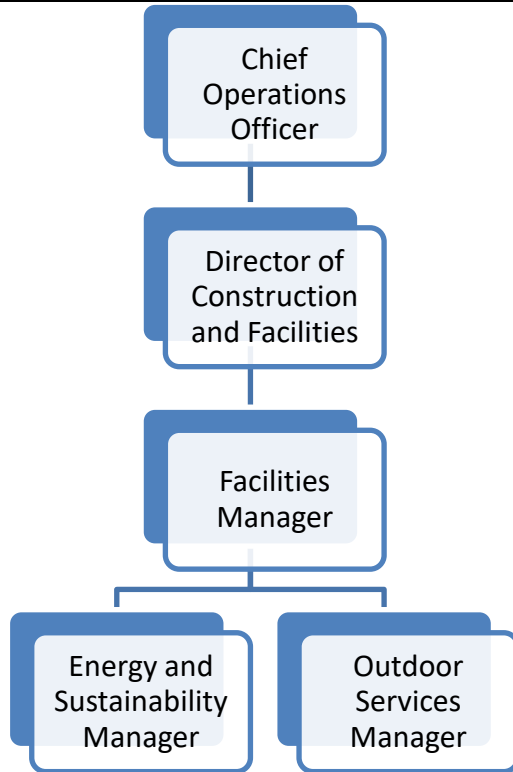
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### Part I.C. Program Description Document

Per the MS4 Permit (issued May 1, 2021, effective November 1, 2021), the permittee must develop and maintain records in the form of a program description document (PDD). This document contains specific details to meet the requirement found in the MS4 Non-Standard Permit. The PDD includes current control measure implementation and procedures, current documents and electronic records and a current organizational chart. Requirements subject to a compliance schedule are not addressed in the PDD until the due date in the compliance schedule in Part I.H of the permit.

#### Part I.C.1.c Organizational Chart

*PDD Requirement: Part I.C.1.c. Organizational chart indicating responsibility over applicable departments by the legal contact.*



### Part I.D. Public Involvement/Participation

#### Part I.D.1.a. Public Involvement and Participation Process

Program Requirements (Part I.D.1)	Recordkeeping (Part I.D.2)	Compliance Schedule
The permittee must implement and document a Public Involvement and Participation process that complies with public notice requirements for actions conducted, when applicable, to comply with this permit. The following requirements apply:	a. Copies of the documents used to provide public notice and any public comment received as part of the public notice process.	Completed November 1, 2025

Program Requirements (Part I.D.1)	Recordkeeping (Part I.D.2)	Compliance Schedule
a. The permittee must follow its own public notice requirements to provide opportunities for public involvement that reach a majority of the public and staff within the permittee’s jurisdictional boundary through the notification process.		

**PDD Requirement:**

*Current Documents and Electronic Records: A list of citations for documents and electronic records used to comply with permit requirements. It is not required that the PDD repeat the information included in the cited documents. The PDD must include the names of the most recent version of the documents, date of the document, and location(s) where the supporting documentation is maintained.*

Title	Document Location
Notice of Stormwater Program including what is stormwater, effects of harmful actions, and what can be done to prevent harm	<a href="https://www.psdschools.org/your-district/facilities-maintenance">https://www.psdschools.org/your-district/facilities-maintenance</a>

**Part I.D.1.b and c. Public Involvement and Participation Process**

Program Requirements (Part I.D.1)	Recordkeeping (Part I.D.2)	Compliance Schedule
<p>b. The permittee shall provide a mechanism and process that allows for review of the PDD by the public without charge, which may be met by providing electronic copies via electronic mail or posting it on a public website for download. In addition, the permittee’s website must provide a statement that the PDD is publicly available for review and comment. PDDs available to the public must reflect all updates made prior to the previous 30 days.</p> <p>c. The permittee must have the ability to accept and respond (in accordance with permit requirements) to information submitted by the public, including but not limited to information on illicit discharges or failure to implement or meet control measure requirements associated with applicable construction activities, applicable development sites, or permittee operations.</p>	<p>b. Documentation of the mechanism used to allow the public to provide input.</p> <p>c. Records of information submitted by the public in accordance with Part I.D.1.c and any actions the permittee took to address the information.</p>	<p>Part I.D.1.b. Completed November 1, 2025</p> <p>Part I.D.1.c. November 1, 2022</p>

***No notices were from the implementation date through Feb 2023.***

## Part I.E.1 Public Education and Outreach

*(Depending on the permittee the SPLASH Outreach Strategy may or may not entirely meet the requirements – user to determine)*

### ***Part I.E.1.a.i. Illicit Discharges:***

Program Requirements (Part I.E.1)	Recordkeeping (Part I.E.1)	Compliance Schedule
<p>i. Illicit Discharges: The permittee must provide information to businesses (which may include population, vendors, concessionaires, tenants, and contractors), if present, and the general public of impacts associated with illegal discharges and improper disposal of waste. The permittee can meet the requirements of this section through contribution to a collaborative program to evaluate, identify, target, and provide education and outreach that meet the requirements of this section. The permittee may incorporate the education and outreach to meet this requirement into the education and outreach strategies provided in accordance with Part I.E.1.a.ii. The information must be provided as follows:</p> <p>(A) The permittee must determine the targeted businesses (which may include the vendors, concessionaires, tenants, or contractors), that are likely to cause an illicit discharge or improperly dispose of waste. At a minimum, the permittee must identify at least one type of business, if present.</p> <p>(B) The permittee must develop and implement at least one education and outreach activity to one or more targeted user populations, businesses, vendors, concessionaires, tenants or contractors identified in Part I.E.1.a.i.(A). Educational materials and activities, individually or as a whole, must describe water quality impacts associated with illicit discharges and the improper disposal of waste, the behaviors of concern, and actions that the vendor, concessionaire, tenant, contractor or general public can take to reduce the</p>	<p>i. Illicit Discharges: A written list of the targeted user population group (e.g., park users; specified type of vendors, concessionaires, tenants, and contractors) and the distribution mechanism for each activity and the following:</p> <p>(A) Dates the activities were implemented, including, as applicable, dates of events and the materials that were made available.</p> <p>(B) Documentation of the activities that were provided and/or made available and the dates of distribution. Signs, markers, or equivalent intended to be maintained for the permit term must be described with location information.</p>	<p>Begin implementation November 1, 2023</p>

Program Requirements (Part I.E.1)	Recordkeeping (Part I.E.1)	Compliance Schedule
likelihood of illicit discharges and the improper disposal of waste.		

Title	Document Location

***Part I.E.1.a.ii. Education and Outreach Activities:***

Program Requirements (Part I.E.1.a)	Recordkeeping (Part I.E.1.b)	Compliance Schedule
ii. Education and Outreach Activities Table: Each year, the permittee must implement at least four education and outreach activities (bulleted items) and at least two must be from the Active and Interactive Outreach column. The activities can be the same from year to year or be different each year.	ii. Education and Outreach Activities: A written list of the targeted pollutant sources and/or pollutants, the target audience, and distribution mechanism for each activity and the following: (A) Dates the activities were implemented, including, as applicable, dates of events and the materials that were made available. (B) Documentation of the activities that were provided and/or made available and the dates of distribution. Signs, markers, or equivalent intended to be maintained for the permit term must be described with location information.	Begin implementation May 1, 2023

**PDD Requirement:**

*Current Documents and Electronic Records: A list of citations for documents and electronic records used to comply with permit requirements. It is not required that the PDD repeat the information included in the cited documents. The PDD must include the names of the most recent version of the documents, date of the document, and location(s) where the supporting documentation is maintained.*

Title	Document Location
2022 SW training – “A Drop in the Bucket” – training for custodial and outdoor services staff	Energy shared folder - Stormwater
Feb 2023	Storm drains are stenciled with notification of “No dumping, drains to river”

TABLE 1: Education and Outreach Activities Table	
Passive Outreach	Active and Interactive Outreach (pick any two bullets each year)
<p>Provide a bus shelter/bench advertisement on at least one bench.</p> <p>Provide a billboard/dasher board advertisement on at least one billboard/dasher board.</p> <p>Provide a vehicle/bus advertisement on at least 3 busses.</p> <p>Provide radio/television/movie theatre advertisement.</p> <p>Publish newspaper advertisement in at least two issues.</p> <p>Distribute educational materials by brochure, door hanger or email to at least 50 percent of the user population.</p> <p>Distribute educational materials by fact sheet to at least 50 percent of the user population.</p> <p>Distribute educational material by utility bill insert to at least 50 percent of the user population.</p> <p>Publish article (hard copy or electronic).</p> <p>Provide storm drain marking by permittee staff that maintains 25% of permittee maintained inlets.</p> <p>Provide stormwater related signage.</p> <p>Provide a website.</p> <p>Social media advertisement for a minimum of 1 month.</p>	<p>Provide ongoing advertisement/promotion of a stormwater hotline number or other method to report an illicit discharge</p> <p>Provide ongoing advertisement/promotion on how to get more information about the stormwater program</p> <p>Provide an ongoing social media program</p> <p>Provide a website that is interactive or contains stormwater information that includes actions that can be taken to reduce stormwater pollution.</p> <p>Provide two newsletters (hard copy or electronic).</p> <p>Promote an existing local stormwater/environmental events or program that helps protect water quality.</p> <p>Distribute promotional items or giveaways.</p> <p>Participate in or sponsor a water festival which involves populations that exist within the permit boundary.</p> <p>Participate in or sponsor a waterway clean-up and trash removal event.</p> <p>Participate in or sponsor a service project.</p> <p>Participate in or sponsor a stormwater or environmental presentation.</p> <p>Participate in or sponsor a stormwater or environmental event.</p> <p>Participate in or sponsor community project based programs that investigate watershed health and meet applicable school Science, Technology, Engineering and Math (STEM) standards.</p> <p>Participate in or sponsor a household hazardous waste event.</p> <p>Participate in or sponsor an Adopt-a-Street program.</p> <p>Participate in or sponsor an Adopt-a-Waterway program.</p> <p>Participate in or sponsor an Adopt-a-Storm Drain program.</p> <p>Provide ongoing access to motor vehicle fluids recycling program.</p> <p>Participate in a stormwater booth at a community event.</p> <p>Conduct a stormwater survey.</p> <p>Sponsor a storm drain marking program performed by the public/community.</p> <p>Provide pet waste stations.</p> <p>Participate in, plan, or present stormwater materials to schools.</p> <p>Provide stormwater demonstration projects that show control measures or other pollutant reduction methods.</p> <p>Include information and links for stormwater regulations when soliciting construction contractors.</p> <p>Participate in or sponsor a poster contest.</p> <p>Ongoing social media campaign.</p>

**Part I.E.1.a.iii. Nutrients:**

Program Requirements (Part I.E.1.a.)	Recordkeeping (Part I.E.1.b.)	Compliance Schedule
<p>iii. Nutrients: As part of their public education program, the permittee must specifically address the reduction of water quality impacts associated with nitrogen and phosphorus in discharges from the MS4. This program component must address both pollutants: nitrogen and phosphorus. Permittees can meet the requirements of this section through contribution to a collaborative program to evaluate, identify, target, and provide education and outreach that addresses sources state-wide or within the specific region or watershed that includes the receiving waters impacted by the MS4 permittee’s discharge.</p> <p>(A) For both nitrogen and phosphorus, the permittee must determine the targeted sources (e.g., residential, industrial, agricultural, or commercial) that are contributing to, or have the potential to contribute these constituents to the waters receiving the discharge authorized under the MS4 permit. Targeted sources may include but are not limited to the use of deicers containing phosphorus, application of fertilizers, and pet waste.</p> <p>(B) The permittee must prioritize which targeted sources are likely to obtain a reduction in nutrient discharges through education and outreach. The permittee must distribute educational materials or equivalent outreach to the prioritized targeted sources. Educational materials or equivalent outreach, individually or as a whole, must describe stormwater quality impacts associated with nitrogen and phosphorus in stormwater runoff and illicit discharges, the behaviors of concern, and actions that the target source can take to reduce nutrients. Examples of education efforts includes: encouraging responsible fertilizer application, encouraging xeriscaping, proper disposal of leaves and lawn waste, and evaluating alternatives to deicers containing phosphorus.</p> <p>(C) The permittee may incorporate the education and outreach to meet this requirement into the education and outreach activities provided in accordance with Part I.E.1.a.ii.</p>	<p>iii. Nutrients: A written list of the targeted sources that are contributing to, or have the potential to contribute nutrients to stormwater and the education and outreach activity for nitrogen and phosphorus sources.</p>	<p>Part A: May 1, 2023</p> <p>Part B: Begin implementation May 1, 2023</p>

**PDD Requirement:**

*Current Documents and Electronic Records: A list of citations for documents and electronic records used to comply with permit requirements. It is not required that the PDD repeat the information included in the cited documents. The PDD must include the names of the most recent version of the documents, date of the document, and location(s) where the supporting documentation is maintained.*

Title	Document Location
Notice of Program and Public Education	<a href="https://www.psdschools.org/your-district/facilities-maintenance">https://www.psdschools.org/your-district/facilities-maintenance</a>

## Part I.E.2. IDDE Program

### Part I.E.2.a.i. Storm Sewer System Map

Program Requirements (Part I.E.2.a)	Recordkeeping (Part I.E.2.b)	Compliance Schedule
i. Storm Sewer System Map: The permittee shall maintain a current map of the location of all MS4 outfalls within the jurisdiction boundary, interconnections with other MS4s and the names and location of all state waters that receive discharges from those outfalls.	i. Storm Sewer System Map: The current map.	(For new permit areas only) Completed May 1, 2023

#### PDD Requirement:

*Current Documents and Electronic Records: A list of citations for documents and electronic records used to comply with permit requirements. It is not required that the PDD repeat the information included in the cited documents. The PDD must include the names of the most recent version of the documents, date of the document, and location(s) where the supporting documentation is maintained.*

Title	Document Location
	Feb 2023 – does not apply as no new permit areas

### Part I.E.2.a.ii. Regulatory Mechanism:

Program Requirements (Part I.E.2.a)	Recordkeeping (Part I.E.2.b)	Compliance Schedule
ii. Regulatory Mechanism: The permittee's regulatory mechanism must: (A) Prohibit illicit discharges into the MS4 unless excluded from being effectively prohibited in accordance with Part I.E.2.a.v; (B) Have a procedure to request access to property(ies), as necessary to implement the illicit discharges procedures, (C) Provide the permittee the legal ability to cease or require to be ceased and remove, or require and ensure the removal	ii. Regulatory Mechanism: The applicable policies, contracts, codes, resolutions, ordinances, specifications, operating procedures, and other documents used to meet the permit requirements.	Part I.E.2.a.ii Completed November 1, 2025  Part I.E.2.b.ii Completed November 1, 2024



Program Requirements (Part I.E.2.a)	Recordkeeping (Part I.E.2.b)	Compliance Schedule
of, and impose penalties for all illicit discharges for the period from when the illicit discharge is identified until removed.		

**PDD Requirement:**

*Current Documents and Electronic Records: A list of citations for documents and electronic records used to comply with permit requirements. It is not required that the PDD repeat the information included in the cited documents. The PDD must include the names of the most recent version of the documents, date of the document, and location(s) where the supporting documentation is maintained.*

Title	Document Location

**Part I.E.2.a.iii. Regulatory Mechanism Exemptions:**

Requirements (Part I.E.2.a)	Recordkeeping (Part I.E.2.b)	Compliance Schedule
iii. Regulatory Mechanism Exemptions: Procedures must be implemented to ensure that any exclusions, exemptions, waivers, or variances included in the regulatory mechanism are applied in a manner that complies with the terms and conditions of this permit.	iii. Regulatory Mechanism Exemptions: The applicable codes, resolutions, ordinances, and program documents used to meet the permit requirements.	Part I.E.2.a.iii Completed November 1, 2025  Part I.E.2.b.iii Completed November 1, 2024

**PDD Requirement:**

*Current Documents and Electronic Records: A list of citations for documents and electronic records used to comply with permit requirements. It is not required that the PDD repeat the information included in the cited documents. The PDD must include the names of the most recent version of the documents, date of the document, and location(s) where the supporting documentation is maintained.*

Title	Document Location

**Part I.E.2.a.iv. Tracing an Illicit Discharge:**

Program Requirements (Part I.E.2.a)	Recordkeeping (Part I.E.2.b)	Compliance Schedule
iv. Tracing an Illicit Discharge: The permittee must implement procedures to respond to reports/identification of illicit discharges...The	iv. Tracing an Illicit Discharge: (A) The applicable program documents and procedures used to respond to	Part I.E.2.a.iv Completed November 1, 2024

Program Requirements (Part I.E.2.a)	Recordkeeping (Part I.E.2.b)	Compliance Schedule
permittee must document and implement procedures, including the tools needed, to trace the source of an illicit discharge when identified within the MS4.	reports/identification of illicit discharges.	Part I.E.2.b.iv Completed November 1, 2024

**PDD Requirement:**

*Current Documents and Electronic Records: A list of citations for documents and electronic records used to comply with permit requirements. It is not required that the PDD repeat the information included in the cited documents. The PDD must include the names of the most recent version of the documents, date of the document, and location(s) where the supporting documentation is maintained.*

Title	Document Location

**Part I.E.2.a.iv. Tracing an Illicit Discharge:**

Requirements (Part I.E.2.a)	Recordkeeping (Part I.E.2.b)	Compliance Schedule
iv. Tracing an Illicit Discharge: The permittee must implement procedures to respond to reports/identification of illicit discharges...The permittee must document and implement procedures, including the tools needed, to trace the source of an illicit discharge when identified within the MS4.	iv. Tracing an Illicit Discharge: (B) The permittee must maintain centralized recordkeeping systems of illicit discharge responses conducted by the permittee. Records maintained by other departments can be in different centralized recordkeeping systems. The centralized record keeping system must contain the information in Part 1.E.2.b.vi(A) below or provide a reference to where the information is maintained and how information is shared between separate functional groups within the permittee’s organization.	Completed November 1, 2024

**PDD Requirement:**

*Current Documents and Electronic Records: A list of citations for documents and electronic records used to comply with permit requirements. It is not required that the PDD repeat the information included in the cited documents. The PDD must include the names of the most recent version of the documents, date of the document, and location(s) where the supporting documentation is maintained.*

Title	Document Location

***Part I.E.2.a.v. Discharges that could be Excluded from being effectively prohibited:***

Program Requirements (Part I.E.2.a)	Recordkeeping (Part I.E.2.b)	Compliance Schedule
v. Discharges that can be Excluded from being Effectively Prohibited: The following discharges do not need to be effectively prohibited and the permittee is not required to address the discharges as illicit discharges in accordance with the requirements of this permit. The permittee must list all discharges excluded from being effectively prohibited in their regulatory mechanism as an allowable non stormwater discharge. Any discharges listed below that are not listed in the permittee's regulatory mechanism must be effectively prohibited. See <i>Part I.E.2.a.v.(A)-(Y)</i>	v. Discharges that could be excluded from being effectively prohibited:  (A) Copies of all required submittals to the Division.  (B) Copies of the documents used to provide any required public notice and any public comment received as part of the public notice process.	Part I.E.2.a.v List of other discharges submitted to Division: Completed May 1, 2022  Regulatory Mechanism updated: Completed November 1, 2025  Part I.E.2.b.v Completed November 1, 2024

**PDD Requirement:**

*Current Documents and Electronic Records: A list of citations for documents and electronic records used to comply with permit requirements. It is not required that the PDD repeat the information included in the cited documents. The PDD must include the names of the most recent version of the documents, date of the document, and location(s) where the supporting documentation is maintained.*

Title	Document Location
	<b>April 2022 - PSD did not request any illicit discharges to be excluded</b>

***Part I.E.2.a.vi. Removing an Illicit Discharge and vii. Coordination with Surrounding MS4 Permittees***

Program Requirements (Part I.E.2.a)	Recordkeeping (Part I.E.2.b)	Compliance Schedule
vi. Removing an Illicit Discharge: When an illicit discharge is identified, the permittee must remove or require the removal of the source of the illicit discharge. The permittee must also cease or require the cessation of the illicit discharge. After the illicit discharge has been ceased, the permittee must also minimize surface contamination by removing or requiring the removal of surface residue or other type of pollutant source. The removal requirement can be met by notifying the	vi. Removing an Illicit Discharge: (A) The information used by the permittee to identify repeat occurrences from the same responsible party concerning the same type of illicit discharge. The permittee must document and maintain records of each illicit discharge identified by the permittee that includes the following information, or identifies that the information is unknown or not applicable:	Completed November 1, 2024

Program Requirements (Part I.E.2.a)	Recordkeeping (Part I.E.2.b)	Compliance Schedule
<p>Division through a written report when CDPS or NPDES general permit coverage is available for a discharge and the discharge is not subject to prohibitions against issuance of a permit in regulation 61.8(1). The permittee must also have written procedures for requiring cleanup from the operator and procedures for cleanup conducted by the permittee, when necessary, to remove materials associated with the illicit discharge.</p> <p>vii. Coordination with Surrounding MS4 Permittees: If illicit discharges that are within the permittee’s implementation authority are observed to discharge be released to another operator’s municipal storm sewer system, then the permittee must notify the other operator within 72 hours of discovery. If another operator notifies the permittee of an illegal discharge release to the permittee’s MS4 then the permittee must meet the requirements of Part I.E.2.a.</p>	<ol style="list-style-type: none"> <li>1) The date that the illicit discharge was reported to and/or identified by the permittee.</li> <li>2) The date the permittee responded to the reported/identified illicit discharge or notified a surrounding MS4 permittee.</li> <li>3) The location of the illicit discharge.</li> <li>4) Responsible party for the illicit discharge (if identified).</li> <li>5) A description of the source and nature of the illicit discharge.</li> <li>6) A description of how the source of the illicit discharge was eliminated/resolved.</li> <li>7) Documentation of enforcement actions (if applicable).</li> </ol>	

**PDD Requirement:**

*Current Documents and Electronic Records: A list of citations for documents and electronic records used to comply with permit requirements. It is not required that the PDD repeat the information included in the cited documents. The PDD must include the names of the most recent version of the documents, date of the document, and location(s) where the supporting documentation is maintained.*

Title	Document Location

**Part I.E.2.a.viii. Enforcement Response:**

Program Requirements (Part I.E.2.a)	Recordkeeping (Part I.E.2.b)	Compliance Schedule
<p>viii. Enforcement Response:                      (A) The permittee must implement appropriate written enforcement procedures and actions to eliminate the source of an illicit discharge when identified/reported, discourage responsible parties from willfully or negligently repeating or continuing illicit discharges, and discourage future illicit discharges from occurring. The written procedures</p>	<p>vii. Enforcement Response: The applicable policies, codes, resolutions, ordinances, and program documents used to meet the permit requirements.</p>	<p>Completed November 1, 2024</p>

Program Requirements (Part I.E.2.a)	Recordkeeping (Part I.E.2.b)	Compliance Schedule
<p>must address mechanisms for enforcement for all illicit discharges from the moment an illicit discharge is identified/reported until it is eliminated. The permittee must escalate enforcement as necessary based on the severity of violation and/or the recalcitrance of the responsible party to ensure that findings of a similar nature are enforced upon consistently. Written enforcement procedures must include informal, formal, and judicial enforcement responses.</p> <p>(B) If the permittee lacks the authority under state or local law to eliminate the source of an illicit discharge when identified/reported, stop responsible parties from willfully or negligently repeating or continuing illicit discharges, and discourage future illicit discharges from occurring; the permittee must notify the other agency that has regulatory authority (e.g., state federal, other MS4 permittee or other local agency) within 72 hours of discovery.</p>		

<p><b>PDD Requirement:</b>  <i>Current Documents and Electronic Records: A list of citations for documents and electronic records used to comply with permit requirements. It is not required that the PDD repeat the information included in the cited documents. The PDD must include the names of the most recent version of the documents, date of the document, and location(s) where the supporting documentation is maintained.</i></p>	
Title	Document Location

**Part I.E.2.a.ix. Priority Areas:**

Program Requirements (Part I.E.2.a)	Recordkeeping (Part I.E.2.b)	Compliance Schedule
<p>ix. Priority Areas: The permittee must locate priority areas with a higher likelihood of having illicit discharges, including areas with higher likelihood of illicit connections.</p>	<p>viii. Priority Areas: The map and/or list of priority areas.</p>	<p>Part I.E.2.a.ix Completed November 1, 2023</p> <p>Part I.E.2.b.viii Completed November 1, 2024</p>

<p><b>PDD Requirement:</b>  <i>Current Documents and Electronic Records: A list of citations for documents and electronic records used to comply with permit requirements. It is not required that the PDD repeat the information included in the cited documents. The PDD must include the names of the most recent version of the documents, date of the document, and location(s) where the supporting documentation is maintained.</i></p>
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Title	Document Location

**Part I.E.2.a.x. Training:**

Program Requirements (Part I.E.2.a)	Recordkeeping (Part I.E.2.b)	Compliance Schedule
<p>x. Training: The permittee must train applicable staff to recognize and appropriately respond to illicit discharges observed during typical duties. The permittee must identify those who will be likely to make such observations and provide training to those individuals. The training must address how suspected illicit discharges will be reported/identified, general information for recognizing and responding to illicit discharges observed during typical duties, information on the sources and types of operations or behaviors that can result in an illicit discharge, and information on the location of priority areas.</p>	<p>ix. Training: A list of brief staff title descriptions and organizational names that must be trained and the frequency of training. Program documents that describe how and when new employees will be trained. Name and department of each individual trained, date of training, the type of training, and a list of topics covered.</p>	<p>Completed November 1, 2024</p>

**PDD Requirement:**

*Current Documents and Electronic Records: A list of citations for documents and electronic records used to comply with permit requirements. It is not required that the PDD repeat the information included in the cited documents. The PDD must include the names of the most recent version of the documents, date of the document, and location(s) where the supporting documentation is maintained.*

Title	Document Location

### Part I.E.3. Construction Sites

Nonstandard MS4 permit holders with a documented MS4 participation agreement are excluded from the requirements of this section, EXCEPT for RECORDKEEPING that is still required and may be obtained from the Standard Permittee, for all applicable construction activities covered by agreement(s). Document all participation agreements in Part I.E.3.a.i. Exclusions below.

**Part I.E.3.a.i. Exclusions:**

Program Requirements (Part I.E.3.a)	Recordkeeping (Part I.E.3.b)	Compliance Schedule
i. Exclusions: (A) Applicable construction activities within the jurisdictional boundary for which the permittee does not own or operate or have implementation authority over, (C) Construction Activities with R-Factor Waiver	i. Exclusion: Maintain records for exclusions covered under Part I.E.3.a.i(B) and Part I.E.3.a.i(C).	None given.

**PDD Requirement:**

*Current Documents and Electronic Records: A list of citations for documents and electronic records used to comply with permit requirements. It is not required that the PDD repeat the information included in the cited documents. The PDD must include the names of the most recent version of the documents, date of the document, and location(s) where the supporting documentation is maintained.*

Title	Document Location

Program Requirements (Part I.E.3.a)	Recordkeeping (Part I.E.3.b)	Compliance Schedule
i. Exclusions: (B) Permittees with a documented MS4 participation agreement(s) are excluded from the requirements of this section for all applicable construction activities covered by agreement(s). A documented MS4 participation agreement is an agreement between a non-standard MS4 permittee and a city or, county, or quasi-governmental organization acting on behalf of a city or county, MS4 permittee that allows the city or, county, or quasi-governmental MS4 permittee full authority to implement its construction program within the identified geographical	<b>*Note:</b> For MS4 portions that are exempted under Part I.E.3.a.i(B) the permittee must document in accordance with the requirements of Part I.E.3.b, only where the requirements and activities of the city or, county, or quasi-governmental MS4 permittee’s program produces such information. The permittee must independently document and record this information or must obtain this information from the standard MS4 and submit it to the division.  i. Exclusion: Maintain records for exclusions covered under Part I.E.3.a.i(B) and Part I.E.3.a.i(C).	None given.

Program Requirements (Part I.E.3.a)	Recordkeeping (Part I.E.3.b)	Compliance Schedule
areas of the non-standard MS4 jurisdiction. (See Part I.E.3.a.i(B) for details)	(A) For exclusions under Part I.E.3.a.i(B) the permittee must describe general locations where another entity implements the construction program and must maintain documented MS4 agreements to comply with Part I.E.3.a.i.(B).	

**PDD Requirement:**

*Current Documents and Electronic Records: A list of citations for documents and electronic records used to comply with permit requirements. It is not required that the PDD repeat the information included in the cited documents. The PDD must include the names of the most recent version of the documents, date of the document, and location(s) where the supporting documentation is maintained.*

Title	Document Location

**Part I.E.3.a.ii. Regulatory Mechanism:**

Program Requirements (Part I.E.3.a)	Recordkeeping (Part I.E.3.b)	Compliance Schedule
ii. Regulatory Mechanism: (A) The ability to implement sanctions against entities responsible for applicable construction activities. (B) Require control measures to be implemented for all applicable construction activities from initial disturbance until final stabilization.	ii. Regulatory Mechanism: The applicable policy, contracts, codes, resolutions, ordinances, and program documents used to meet the permit requirements.	Completed November 1, 2025

**PDD Requirement:**

*Current Documents and Electronic Records: A list of citations for documents and electronic records used to comply with permit requirements. It is not required that the PDD repeat the information included in the cited documents. The PDD must include the names of the most recent version of the documents, date of the document, and location(s) where the supporting documentation is maintained.*

Title	Document Location



**Part I.E.3.a.iii. Regulatory Mechanism Exemptions:**

Program Requirements (Part I.E.3.a)	Recordkeeping (Part I.E.3.b)	Compliance Schedule
iii. Regulatory Mechanism Exemptions: Procedures must be implemented to ensure that any exclusions, exemptions, waivers or variances included in the regulatory mechanism are applied in a manner that complies with the terms and conditions of this permit.	iii. Regulatory Mechanism Exemptions: The applicable policy, contracts, codes, resolutions, ordinances, and program documents used to meet the permit requirements.	Completed November 1, 2025

PDD Requirement:

*Current Documents and Electronic Records: A list of citations for documents and electronic records used to comply with permit requirements. It is not required that the PDD repeat the information included in the cited documents. The PDD must include the names of the most recent version of the documents, date of the document, and location(s) where the supporting documentation is maintained.*

Title	Document Location

**Part I.E.3.a.iv. Control Measure Requirements:**

Program Requirements (Part I.E.3.a)	Recordkeeping (Part I.E.3.b)	Compliance Schedule
iv. Control Measure Requirements: The permittee’s Construction Sites Program must address selection, installation, implementation, and maintenance of control measures that meet the requirements of Part I.B. Control measures must prevent pollution or degradation of state waters. Control measures must also be appropriate for the specific construction activity, the applicable pollutant sources, and phase of construction...Control measures must meet the minimum requirements below. “...Appropriate control measures must be implemented prior to the start of construction activity, control potential pollutants during each phase of construction, and must be continued through final stabilization. Appropriate structural control measures must be maintained in operational condition. ...Control measures must be selected, designed, installed, implemented, and maintained to provide control for all potential pollutants...at a minimum...(see the list in Part I.E.3.a.iv.C of permit)”	iv. Control Measure Requirements: The applicable contracts, standard operating procedures, codes, resolutions, ordinances, and program documents used to meet the permit requirements.	Completed November 1, 2025

<p>PDD Requirement:  <i>Current Documents and Electronic Records: A list of citations for documents and electronic records used to comply with permit requirements. It is not required that the PDD repeat the information included in the cited documents. The PDD must include the names of the most recent version of the documents, date of the document, and location(s) where the supporting documentation is maintained.</i></p>	
Title	Document Location

**Part I.E.3.a.v. Site Plans:**

Program Requirements (Part I.E.3.a)	Recordkeeping (Part I.E.3.b)	Compliance Schedule
<p>v. Site Plans:                      The permittee must require operators to develop and maintain site plans that locate and identify all structural and non-structural control measures for the applicable construction activities. The site plan must contain installation, implementation, and maintenance specifications or a reference to the document with installation, implementation, and maintenance specifications for all structural control measures. A narrative description of non-structural control measures must be included in the site plan. The permittee must require that a site plan be maintained to reflect current conditions. This means, among other actions, the permittee must take all documentation and enforcement steps necessary at each site in order to ensure that the site plan is maintained to reflect all current conditions.</p>	<p>v. Selected Control Measures Manuals: The selected control measures manual(s) used to meet the permit requirements.</p>	<p>Completed November 1, 2025</p>
<p>v. Site Plan                      (A) Initial Site Plan Review: The permittee must review and approve all applicable construction activities prior to the start of construction activities. The permittee will only approve a site plan if the permittee has confirmed that the site plan:                      1) Has been prepared in accordance with good engineering, hydrologic and pollution control practices.                      2) Includes appropriate control measures for all potential sources of pollution at all stages of construction, including final stabilization.                      3) Meets the requirements in Part I.E.3.a.iv.                      4) Identifies all potential sources of pollution which may reasonably be expected to affect the quality of stormwater discharges associated with construction activity from the site, including those identified in Part I.E.3.a.iv(B).</p>	<p>vi. Site Plans: Copy of the initially approved site plan or, when there have been major modifications approved by the permittee, the site plan with those major modifications.</p>	<p>Completed November 1, 2025</p>

Program Requirements (Part I.E.3.a)	Recordkeeping (Part I.E.3.b)	Compliance Schedule
<p>5) Includes a site description which includes, at a minimum, the requirements in Part I.E.3.a.v(A)5) a-i</p>		
<p>(B) Site Plan Revisions.                      Site Plan Revisions. The site plan must reflect current site conditions. The permittee will implement procedures and deadlines for the following site plan modifications:</p> <p>1) Major Modifications. Changes to the original site plan that remove or add additional area to the project, modify the final hydrology or drainage of the final design, replace approved site plans, or otherwise expand or contract the scope of the original project shall require the submission of plans to the permittee for review and approval.</p> <p>2) Minor Modifications. Modifications to the original site plan that do NOT increase the scope or change hydrology of the project but modify/improve specific control measures in use at site, indicate progression in phasing of the project, or specify relocation of previously approved control measures within the project shall be made in the field by the construction site owner/operator and thoroughly documented in the site plan narrative and/or site map drawings, where applicable. The permittee must evaluate minor modifications made by the construction site owner/operator during site inspections and determine if the modification is adequate. No formal written approval is required for minor modifications, except minor modifications identified during site inspections must be documented in some way (like initialing the map or through an electronic log, or inspection reports).</p>	<p>vi. Site Plans: Copy of the initially approved site plan or, when there have been major modifications approved by the permittee, the site plan with those major modifications.</p>	<p>Completed November 1, 2025</p>

**PDD Requirement:**

*Current Documents and Electronic Records: A list of citations for documents and electronic records used to comply with permit requirements. It is not required that the PDD repeat the information included in the cited documents. The PDD must include the names of the most recent version of the documents, date of the document, and location(s) where the supporting documentation is maintained.*

Title	Document Location

**Part I.E.3.a.vi. Site Inspection:**

Program Requirements (Part I.E.3.a)	Recordkeeping (Part I.E.3.b)	Compliance Schedule
<p>vi. Site Inspection:</p> <p>(A) Site Inspection Frequency Exclusion: The permittee is only required to conduct inspections if there are observations or reports of discharges of sediment from disturbed areas:</p> <ol style="list-style-type: none"> <li>1) Individual Homes in a Residential Subdivision- Finished Home.</li> <li>2) Individual Homes in a Residential Subdivision-Unfinished Home</li> <li>3) Winter Conditions</li> </ol> <p>(B) Initial Inspection</p> <p>(C) Routine Inspection</p> <p>(D) Reduced Site Inspection:</p> <ol style="list-style-type: none"> <li>1) Inactive Site Inspection</li> <li>2) Stormwater Management System Administrator’s Program Inspection</li> <li>3) Staff Vacancy</li> <li>4) Indicator Inspection</li> </ol> <p>(E) Compliance Inspection</p>	<p>vii. Site Inspection:</p> <p>(A) Site Inspection Frequency Exclusion: The specifications, standards, operating procedures, and other documents used to meet the permit requirements.</p> <p>(B, C, D) Initial Site Inspection/ Routine Site Inspection/ Reduced Site Inspection: Maintain inspection records with the following minimum information for all inspections conducted to meet the minimum inspection frequency: Inspection date, Name of inspector, Site identification, Inspection results including the location of any illicit discharges, failure to implement control measures, and inadequate control measures. The inspection results must also list (not locate) any control measures requiring routine maintenance, Type of inspection</p> <p>(E,F) Compliance Inspection, Recalcitrant Compliance Inspection: Maintain inspection records with the following minimum information for all inspections conducted to meet the minimum inspection frequency: Inspection date, Name of inspector, Site identification, Inspection results including any inadequate control measures that have not been resolved from the previous inspection, Type of inspection.</p>	<p>Completed November 1, 2025</p>

**PDD Requirement:**

*Current Documents and Electronic Records: A list of citations for documents and electronic records used to comply with permit requirements. It is not required that the PDD repeat the information included in the cited documents. The PDD must include the names of the most recent version of the documents, date of the document, and location(s) where the supporting documentation is maintained.*

Title	Document Location

**Part I.E.3.a.vii. Enforcement Response:**

Program Requirements (Part I.E.3.a)	Recordkeeping (Part I.E.3.b)	Compliance Schedule
<p>vii. Enforcement Response: Implement appropriate enforcement procedures and actions to meet the requirements of Part I.E.3.</p>	<p>viii. Enforcement Response: The applicable codes, resolutions, ordinances and program documents</p>	<p>Part I.E.3.a.vii Completed November 1, 2025</p>

Program Requirements (Part I.E.3.a)	Recordkeeping (Part I.E.3.b)	Compliance Schedule
<p>(A) The permittee must have processes and sanctions to minimize the occurrence of, and obtain compliance from, chronic and recalcitrant violators of control measure requirements.</p> <p>(B) The permittee must require enforcement escalation as necessary based on the severity of violation and/or the recalcitrance of the violator to ensure that findings of a similar nature are enforced upon consistently. Enforcement procedures must include the following types of enforcement or their equivalent:</p> <ol style="list-style-type: none"> <li>1) Verbal warning</li> <li>2) Written notification of non-compliance. The permittee must define this notification in the PDD.</li> <li>3) Written notice of violation imposing fines or withholding payment. The permittee must define this notice in the PDD.</li> <li>4) Written corrective order with schedule to obtain compliance. The permittee must define this corrective order in their PDD.</li> <li>5) Written stop work order.</li> <li>6) Administrative, civil, or criminal legal action.</li> </ol> <p>(C) The permittee must escalate enforcement procedures at a construction site if non-compliance has continued at the site for more than two inspections (see permit for additional requirements)</p>	<p>used to meet the permit requirements. Maintain records of the enforcement response.</p>	

**PDD Requirement:**

*Current Documents and Electronic Records: A list of citations for documents and electronic records used to comply with permit requirements. It is not required that the PDD repeat the information included in the cited documents. The PDD must include the names of the most recent version of the documents, date of the document, and location(s) where the supporting documentation is maintained.*

- 1) Verbal warning*
- 2) Written notification of non-compliance. The permittee must define this notification in the PDD.*
- 3) Written notice of violation imposing fines or withholding payment. The permittee must define this notice in the PDD.*
- 4) Written corrective order with schedule to obtain compliance. The permittee must define this corrective order in their PDD.*
- 5) Written stop work order.*
- 6) Administrative, civil, or criminal legal action.*

*(D) The enforcement procedure(s) must detail the types of escalating enforcement responses the permittee will take in response to common violations and time periods within which responses will take place, including as a minimum:*

- 1) Construction commencing without SWMP review in accordance with Part I.E.3.a.v and an initial inspection.*
- 2) SWMPs consistently not maintained and modified in accordance with the permittee’s requirements.*
- 3) Control measures not maintained in operational condition at time of permittee inspection, including sites that have temporarily shut down construction activities.*
- 4) Uncorrected finding(s) from previous inspections.*
- 5) Failure to implement a control measure for a pollutant source or inadequate control measure resulting in a discharge of pollutants from the applicable construction site to the MS4 or state waters.*
- 6) Failure to take corrective actions required by the permittee.*

Title	Document Location

***Part I.E.3.a.viii. State or EPA Inspection Notifications***

Program Requirements (Part I.E.3.a)	Recordkeeping (Part I.E.3.b)	Compliance Schedule
<p>viii. State or EPA Inspection Notifications                      Within 30 days of notification, the permittee will review any provided state and EPA inspection reports for construction sites also overseen by the permittee where the state or EPA has required a written response to findings of noncompliance with the CDPS general permit authorizing stormwater discharges associated with construction activities (CDPS stormwater construction permit, currently General Permit COR400000). The permittee will read and review the state or EPA inspection report against at least the two most recent inspections conducted by the permittee. The permittee will determine whether the evidence of noncompliance with the CDPS stormwater construction permit identified by the state or EPA is also grounds for noncompliance with the permittee’s construction program. The permittee will maintain a documented summary of this review. The summary must describe whether the permittee’s oversight failed to identify noncompliance, and must describe corrective actions that will prevent future oversight failures.</p>	<p>ix. State or EPA Inspection Notifications: The applicable specifications, contracts, standards; operating procedures, and other documents used to meet the permit requirements. Maintain records of the analysis of the comparison between permittee inspections and state or EPA inspections.</p>	<p>Completed                      November 1, 2023</p>

***PDD Requirement:***

*Current Documents and Electronic Records: A list of citations for documents and electronic records used to comply with permit requirements. It is not required that the PDD repeat the information included in the cited documents. The PDD must include the names of the most recent version of the documents, date of the document, and location(s) where the supporting documentation is maintained.*

Title	Document Location

**Part I.E.3.a.ix. Training:**

Program Requirements (Part I.E.3.a)	Recordkeeping (Part I.E.3.b)	Compliance Schedule
<p>ix. (A) The permittee shall require that all operators of applicable construction activities have at least one individual responsible for implementing control measures that is knowledgeable in the principles and practices of erosion and sediment control and pollution prevention, and with the skills to assess conditions at construction sites that could impact stormwater quality and to assess the effectiveness of stormwater controls implemented to meet the requirements of this permit.</p> <p>(B) The permittee shall require all existing and newly hired permittee staff or parties acting on behalf of the permittee who are involved in applicable construction activities design, oversight and/or maintenance related to stormwater drainage and quality to attend a stormwater training course, or demonstrate other equivalent training, education, or experience, that includes, but is not limited to the following: (see Part I.E.3.a.ix.(B))</p>	<p>x. Training: Name and title of each staff trained, date of training, the type of training, and a list of topics covered.</p>	<p>Completed November 1, 2025</p>

**PDD Requirement:**

*Current Documents and Electronic Records: A list of citations for documents and electronic records used to comply with permit requirements. It is not required that the PDD repeat the information included in the cited documents. The PDD must include the names of the most recent version of the documents, date of the document, and location(s) where the supporting documentation is maintained.*

Title	Document Location

**Part I.E.3.a.x. For Applicable Construction Activities that Overlap Multiple Permit Areas:**

Program Requirements (Part I.E.3.a)	Recordkeeping (Part I.E.3.b)	Compliance Schedule
<p>x. For Applicable Construction Activities that Overlap Multiple Jurisdictional Boundaries, when a written agreement is in place with a co-regulating MS4 permittee: (A) Control measure requirements may be imposed on the operator in accordance with the requirements of a co-</p>	<p>xi. For Applicable Construction Activities that Overlap Multiple Permit Areas: Copies of any written agreements between</p>	<p>None given.</p>

Program Requirements (Part I.E.3.a)	Recordkeeping (Part I.E.3.b)	Compliance Schedule
regulating MS4 permittee pursuant to the written agreement. (B) Site plan review/acceptance and site inspection actions may be conducted by a co-regulating MS4 permittee to meet the requirement of the permit.	co-regulating MS4 permittees when required by Part I.E.3.a.x.	

**PDD Requirement:**

*Current Documents and Electronic Records: A list of citations for documents and electronic records used to comply with permit requirements. It is not required that the PDD repeat the information included in the cited documents. The PDD must include the names of the most recent version of the documents, date of the document, and location(s) where the supporting documentation is maintained.*

Title	Document Location



## Part I.E.4. Post-Construction Stormwater Management in New Development and Redevelopment

Nonstandard MS4 permit holders with a documented MS4 participation agreement are excluded from the requirements of this section, EXCEPT for RECORDKEEPING that is still required and may be obtained from the Standard Permittee, for all applicable construction activities covered by agreement(s). Document all participation agreements in Part I.E.3.a.i. Exclusions below.

### Part I.E.4.a.i. Exclusions:

Program Requirements (Part I.E.4.a)	Recordkeeping (Part I.E.4.b)	Compliance Schedule
<p>i. Exclusions: Permittees may exclude the following from the requirements of an applicable development project.</p> <ul style="list-style-type: none"> <li>(A) Applicable development sites for which the permittee does not own or operate or have implementation authority over</li> <li>(B) Permittees with a documented MS4 participation agreement(s)</li> <li>(C) "Pavement Management Projects"</li> <li>(D) Excluded Roadway Redevelopment</li> <li>(E) Excluded Existing Roadway Areas</li> <li>(F) Aboveground and Underground Utilities</li> <li>(G) Non-Residential and Non-Commercial Infiltration Conditions</li> <li>(H) Land Disturbance to Undeveloped Land that will Remain Undeveloped</li> <li>(I) Stream Stabilization Sites</li> <li>(J) Trails</li> <li>(K) Stormwater Facilities</li> </ul>	<p>i. For exclusions under Part I.E.4.a.i(B) the permittee must describe general locations where another entity implements the post-construction program and must maintain documented MS4 agreements to comply with Part I.E.4.a.i(B).</p> <p>ii. Excluded Sites: Maintain records for activities covered under Part I.E.4.a.i(B) through (E) and (G) through (J). Records must include the site name, owner name, location, completion date, site acreage, reason for exclusion, and any information required below.</p> <ul style="list-style-type: none"> <li>(A) Pavement Management Sites – The acreage of the excluded impervious area for rehabilitation and reconstruction of pavement that are not maintenance sites.</li> <li>(B) Excluded Roadway Redevelopment – The acreage of the excluded paved area.</li> <li>(C) Excluded Existing Roadway Areas for Roadway Redevelopment – The acreage of the excluded impervious area.</li> <li>(D) Non-Residential and Non-Commercial Infiltration Conditions – The acreage of the excluded impervious area.</li> <li>(E) Sites with Land Disturbance to Undeveloped Land that will Remain Undeveloped Redevelopment – The acreage of the excluded impervious area.</li> <li>(F) Stream Stabilization Sites Redevelopment – The acreage of the excluded impervious area., if applicable.</li> <li>(G) Trails – The acreage of the excluded impervious area.</li> </ul>	<p>Part I.4.a.i.B through K</p> <p>Completed November 1, 2026</p>

PDD Requirement:

*Current Documents and Electronic Records: A list of citations for documents and electronic records used to comply with permit requirements. It is not required that the PDD repeat the information included in the cited documents. The PDD must include the names of the most recent version of the documents, date of the document, and location(s) where the supporting documentation is maintained.*

Title	Document Location

**Part I.E.4.a.ii. Regulatory Mechanism:**

Program Requirements (Part I.E.4.a)	Recordkeeping (Part I.E.4.b)	Compliance Schedule
ii. Regulatory Mechanism: The permittee must implement a regulatory mechanism to meet the requirements in Part I.E.4.a.i through xi, including, but not limited to: (A) Require control measures to be implemented for all applicable development sites. (B) Require the long-term operation and maintenance of control measures. (C) Ensure that mechanisms are in place as necessary to meet this requirement for control measures used to meet the requirements of this permit by an applicable development site in the jurisdictional boundary that are located outside of the implementation authority of the permittee. (D) Implement sanctions against entities responsible for applicable development sites and for the long-term operation and maintenance of the control measures.	iii. Regulatory Mechanism: The applicable contracts, codes, resolutions, ordinances, and program documents used to meet the permit requirements.	Completed November 1, 2025

**PDD Requirement:**

*Current Documents and Electronic Records: A list of citations for documents and electronic records used to comply with permit requirements. It is not required that the PDD repeat the information included in the cited documents. The PDD must include the names of the most recent version of the documents, date of the document, and location(s) where the supporting documentation is maintained.*

Title	Document Location

**Part I.E.4.a.iii. Regulatory Mechanism Exemptions:**

Program Requirements (Part I.E.4.a)	Recordkeeping (Part I.E.4.b)	Compliance Schedule
iii. Regulatory Mechanism Exemptions: Procedures must be implemented to ensure that any exclusions, exemptions, waivers, and variances included in the regulatory mechanism are applied in a manner that complies with the terms and conditions of this permit.	iv. Regulatory Mechanism Exemptions: The applicable contracts, codes, resolutions, ordinances, and program documents used to meet the permit requirements.	Completed November 1, 2025

PDD Requirement:

*Current Documents and Electronic Records: A list of citations for documents and electronic records used to comply with permit requirements. It is not required that the PDD repeat the information included in the cited documents. The PDD must include the names of the most recent version of the documents, date of the document, and location(s) where the supporting documentation is maintained.*

Title	Document Location

**Part I.E.4.a.iv. Control Measure Requirements:**

Program Requirements (Part I.E.4.a)	Recordkeeping (Part I.E.4.b)	Compliance Schedule
iv. Control Measure Requirements: The permittee’s requirements and oversight for applicable development sites must be implemented to address the selection, installation, implementation, and maintenance of control measures in accordance with requirements in Part I.B. The “base design standard” is the minimum design standard for new development and redevelopment.  All control measure must also be sized and designed for the drainage area of the control measure installed; as necessary to meet the post-construction requirements of the applicable development site.  The control measures for applicable development sites shall meet one of the following base design standards listed below: (A) WQCV Standard (B) Pollutant Removal Standard (C) Runoff Reduction Standard (D) Applicable Development Site Draining to a Regional WQCV Control Measure	v. Control Measure Requirements: The applicable contracts, codes, resolutions, ordinances and program documents used to meet the permit requirements, including the procedures to determine which design standard applies to each applicable development site and the design specifications for each design standard (if applicable).  Any excluded area of the applicable development site, regardless of the type of design standard, must be documented. When approving a Constrained Redevelopment Design Standard, the permittee must document why it was not practicable for the applicable development site, or	Completed November 1, 2026

Program Requirements (Part I.E.4.a)	Recordkeeping (Part I.E.4.b)	Compliance Schedule
(E) Applicable Development Site Draining to a Regional WQCV Facility (F) Constrained Redevelopment Sites Standard (G) Previous Permit Term standard	any portion of the applicable development site, to use another design standard.	

Title	Document Location

**Part I.E.4.a.v. Site Plan Requirements:**

Program Requirements (Part I.E.4.a)	Recordkeeping (Part I.E.4.b)	Compliance Schedule
<p>v. Post-Construction Site Plans</p> <p>(A) Before a structural control measure can be approved by the permittee, the permittee must evaluate the applicable development site for the following:</p> <p>1) Review the site for control measures that reduce runoff. The permittee’s review must include consideration of ways to minimize imperviousness and directly connected impervious areas.</p> <p>2) Review the site for procedural control measures that could reduce stormwater pollution, including covering storage and handling areas, spill containment and control, disposal of household waste, illicit discharge controls, good housekeeping, preventative maintenance, vehicle maintenance, fueling, and storage, use of pesticides, herbicides, and fertilizers, landscape maintenance, snow and ice management, street sweeping and cleaning, and storm sewer system cleaning.</p> <p>(B) Site Plan Requirements: Site plans that include control measures for the applicable development projects must include the following:</p>	<p>vi. Site Plans: Copies of final site plans for all applicable development sites. The final site plans must contain the information below.</p> <p>(A) For all sites for which the stormwater runoff going to a regional WQCV control measure or facility is applied: the name and location of the regional WQCV control measure/facility and documentation that the regional WQCV control measure/facility has the capacity for the applicable development site. Procedures to track the drainage area and post-construction projects contributing to the regional control measure.</p> <p>(B) For all sites for which the constrained redevelopment sites standard is applied: The site plan and the permittee’s written determination that it is not practicable to meet any of the other design standards in <u>Parts I.E.4.a.iv(A)</u> (B), and (C). The permittee’s written determination shall include an evaluation of the applicable redevelopment sites ability to install a control measure without reducing surface area covered with the structures.</p> <p>(C) For all sites for which the previous permit term standard is applied: Date of</p>	<p>Completed November 1, 2026</p>

Program Requirements (Part I.E.4.a)	Recordkeeping (Part I.E.4.b)	Compliance Schedule
<p>1) Analysis from evaluation of runoff reduction and procedural control measures from Part I.E.4.a.v(A).</p> <p>2) Design details for all structural control measures implemented to meet the requirements of Part I.B.4.</p> <p>3) A narrative reference for all non-structural control measures for the project, if applicable.</p> <p>4) Documentation of operation and maintenance procedures to ensure the long term observation, maintenance, and operation of the control measures. The documentation shall include frequencies for routine inspections and maintenance activities.</p> <p>5) Documentation regarding easements or other legal means for access of the control measure sites for operation, maintenance, and inspection of control measures.</p> <p>(C) Site Plan Review: The permittee shall implement a plan review process for the control measures. The plan review shall include the following minimum requirements designed to prevent inadequate control measures from being implemented:</p> <p>1) Confirmation that control measures were designed to meet the requirements of <u>Part I.E.4.</u></p> <p>2) Confirmation that site plans meet the requirements of <u>Part I.E.4.a.v(B).</u></p> <p>3) Post Construction Site Plan Revisions:</p> <p>(a) Major Modifications. Changes to the original site plan that remove or add additional area to the project, modify the final hydrology or drainage of the final design, replace an approved site plan, or otherwise expands or contracts the scope of the original project shall require the submission of plans to the permittee for review and approval.</p> <p>(b) Minor Modifications. Modifications to the original site plan that do NOT increase the scope or change hydrology of the project but modifies/improves specific control measures used or specifies the relocation of previously approved control measures within the project</p>	<p>the start of the permittee’s review process, the permittee’s approval of the site plan (if applicable), the control measure implementation, and any modifications to the site plan.</p> <p>(D) The applicable documentation for the operation and maintenance procedures that ensure the long-term observation, maintenance, and operation of control measures, including routine inspection frequencies and maintenance activities.</p> <p>(E) The applicable documentation regarding easements or other legal means for access to the control measure for operation, maintenance, and inspection of control measures.</p>	

Program Requirements (Part I.E.4.a)	Recordkeeping (Part I.E.4.b)	Compliance Schedule
<p>shall be made in the field by the construction site owner/operator and thoroughly documented in the site plan narrative and/or drawings. If the permittee determines there are significant site plan revisions or updates that reflect changes to critical control measures that may result in an illicit discharge to the MS4 or state waters, the permittee must approve or require approval of those control measure revisions. The permittee must review these revisions during inspections, determine if the permittee approves, and show in some way (like initialing the map or through an electronic log) that the permittee approves of the minor modifications.</p> <p>(c) The permittee will only approve a major and minor modification if the modification meets the applicable requirements of <u>Part I.E.4.a.v(A)</u> and <u>(B)</u>.</p>		

**PDD Requirement:**

*Current Documents and Electronic Records: A list of citations for documents and electronic records used to comply with permit requirements. It is not required that the PDD repeat the information included in the cited documents. The PDD must include the names of the most recent version of the documents, date of the document, and location(s) where the supporting documentation is maintained.*

Title	Document Location

**Part I.E.4.a.vi. Construction Inspection and Acceptance and Post Acceptance Oversight Site Inspection:**

Program Requirements (Part I.E.4.a)	Recordkeeping (Part I.E.4.b)	Compliance Schedule
<p>vi. Final Construction Inspection and Acceptance: The permittee must implement inspection and acceptance procedures to ensure that control measures are installed and implemented in accordance with the site plan and include the following:</p> <p>(A) Confirmation that the completed control measure operates in accordance with the approved site plan.</p> <p>(B) All applicable development sites must have operational permanent water quality control measures at the completion of the <b>site</b>. In the case where permanent water quality control measures are part of future phasing, the permittee must have a mechanism to ensure that all control measures will be implemented, regardless of completion of future phases or site ownership. In such cases, temporary water quality control measures must be implemented as feasible and maintained until removed or modified. All temporary water quality control measure must meet one of the design standards in Part I.E.4.a.iv.</p>	<p>vii. Construction Inspection and Acceptance: Maintain records of inspections conducted during construction and the permittee’s acceptance of the control measure(s), including the process and tools used for documenting inspection, the process for inspection follow-up, including determining, implementing, and documenting the nature of the follow up action.</p>	<p>Completed November 1, 2026</p>

**PDD Requirement:**

*Current Documents and Electronic Records: A list of citations for documents and electronic records used to comply with permit requirements. It is not required that the PDD repeat the information included in the cited documents. The PDD must include the names of the most recent version of the documents, date of the document, and location(s) where the supporting documentation is maintained.*

Title	Document Location

**Part I.E.4.b vi. Post Acceptance Oversight:**

Program Requirements (Part I.E.4.a)	Recordkeeping (Part I.E.4.b)	Compliance Schedule
<p>vii. Long-Term Operation and Maintenance and Post Acceptance Oversight: The permittee must implement written procedures which include the following minimum requirements to ensure adequate long-term operation and maintenance of control measures installed under previous and</p>	<p>vii. Post Acceptance Oversight: Maintain inspection records with the following minimum information for all inspections conducted to meet the minimum inspection frequency in Part I.E.4:</p> <p>(A) Inspection date</p>	<p>Completed November 1, 2026</p>

Program Requirements (Part I.E.4.a)	Recordkeeping (Part I.E.4.b)	Compliance Schedule
<p>current permits that are owned by the permittee to ensure that they are functioning as designed:</p> <p>(A) Procedures to track the location, operator (if different than the permittee), operator contact information, type, and maintenance of each control measure.</p> <p>(B) Procedures to enforce the requirements for the operator (if different than the permittee) to implement and maintain control measures when necessary.</p> <p>(C) Where the permittee owns the control measure but a different entity (excluding the permittee’s contractors) performs control measure operation and maintenance, the permittee shall perform oversight inspections. For oversight inspections, the permittee must inspect all control measures installed under previous permits and this permit at a frequency that it determines to ensure that the control measure is functioning as designed and is in compliance with the site plan, however, the permittee shall inspect the control measure at least once every 5 years. If the site plans for control measures installed under previous permits are unavailable the permittee must determine during the inspection whether the control measure meets the requirements of Part I.B. Oversight inspections shall include the inspection of field conditions and control measures to confirm conformity with the site plan, identify any inadequate control measures, and identify control measures requiring routine maintenance, such as trash removal.</p> <p>If the permittee owns the control measure and performs operation and maintenance procedures themselves or through a contractor, then the permittee is not required to conduct the once per 5-year oversight inspections.</p> <p>In addition to the permittee oversight inspections once every 5 years, the permittee must ensure that the operator of the control measure installed under this permit must also perform operation and maintenance inspections at a frequency that the permittee determines will ensure that the control measure is functioning as designed or at a</p>	<p>(B) Name of inspector and whether the inspector is the permittee (including the permittee’s contractor) or is another entity.</p> <p>(C) Control measure identification, including the type of control measure</p> <p>(D) Confirmation that the control measure operates in accordance with the approved plan</p> <p>(E) Inspection findings including, when present: inadequate control measures and control measures requiring routine maintenance</p> <p>(F) Confirmation that the control measure is operating as designed or a list of follow up actions</p> <p>(G) Date the follow up actions were completed</p> <p>(H) Type of inspection (oversight or operation and maintenance)</p> <p>(I) Indication of whether the permittee performs operation and maintenance inspections or whether another entity (other than the permittee’s contractor) performs operation and maintenance inspections.</p>	



Program Requirements (Part I.E.4.a)	Recordkeeping (Part I.E.4.b)	Compliance Schedule
minimum of twice per year. All functional elements of control measures shall be inspected during operation and maintenance inspections.		

**PDD Requirement:**

*Current Documents and Electronic Records: A list of citations for documents and electronic records used to comply with permit requirements. It is not required that the PDD repeat the information included in the cited documents. The PDD must include the names of the most recent version of the documents, date of the document, and location(s) where the supporting documentation is maintained.*

Title	Document Location

**Part I.E.4.a.viii. Enforcement Response:**

Program Requirements (Part I.E.4.a)	Recordkeeping (Part I.E.4.b)	Compliance Schedule
<p>viii. Enforcement Response: Implement appropriate written enforcement procedures and actions to meet the requirements of Part I.E.4. Where the permittee owns the control measure but a different entity (excluding the permittee’s contractors) performs control measure operation and maintenance, the permittee must have processes and sanctions to minimize the occurrence of, and obtain compliance from chronic and recalcitrant violators of control measure requirements. (A) The permittee must follow the written enforcement procedures. Written enforcement procedures must include informal, formal, and judicial enforcement responses. The permittee must require enforcement escalation as necessary based on the severity of violation and/or the recalcitrance of the violator to ensure that findings of a similar nature are enforced upon consistently. The permittee must escalate enforcement procedures if non-compliance has continued at the applicable development project for more than two inspections. If the permittee does not escalate enforcement at that time, they must document the reason why they did not take enforcement actions.</p>	<p>ix. Enforcement Response: The document(s) must detail the types of escalating enforcement responses the permittee will take in response to common violations and time periods within which responses will take place. Must include any reports developed in accordance with enforcement escalation requirements in Part I.E.4.a.viii.</p>	<p>Completed November 1, 2025</p>

**PDD Requirement:**

*Current Documents and Electronic Records: A list of citations for documents and electronic records used to comply with permit requirements. It is not required that the PDD repeat the information included in the cited documents. The PDD must include the names of the most recent version of the documents, date of the document, and location(s) where the supporting documentation is maintained.*

Title	Document Location

**Part I.E.4.a.ix. Tracking:**

Program Requirements (Part I.E.4.a)	Recordkeeping (Part I.E.4.b)	Compliance Schedule
ix. Tracking: Implement and document procedures and mechanisms to track the location of and adequacy of operation of control measures implemented in accordance with the program.	x. Tracking for Control Measures Installed in Accordance with this Permit and Previous Permits: Maintain records of the required control measure and regional WQCV control measure information, including the type of control measure, the location of the control measure, the date it was installed, if it met a previous design standard (if applicable), if it meets the permittee’s current design standard, the amount of acreage within the permittee’s jurisdictional boundary that drains to the control measure, the dates of inspections, the dates of maintenance, and the dates of scheduled maintenance. If the operator is different than the permittee and is not the permittee’s contractor, then the permittee must require the operator to maintain dates of control measure inspections, maintenance performed, and scheduled maintenance. The permittee must instruct the operator to make this information available to the permittee upon request. For control measures installed prior to this permit for which the permittee is the operator, the permittee must maintain known tracking information in this Part (I.E.4.b.x) for all control measures. Records must be maintained for the life of the control measure following the effective date of this permit.	Completed November 1, 2025

**PDD Requirement:**

*Current Documents and Electronic Records: A list of citations for documents and electronic records used to comply with permit requirements. It is not required that the PDD repeat the information included in the cited documents. The PDD must include the names of the most recent version of the documents, date of the document, and location(s) where the supporting documentation is maintained..*

Title	Document Location

**Part I.E.4.a.x. Training:**

Program Requirements (Part I.E.4.a)	Recordkeeping (Part I.E.4.b)	Compliance Schedule
x. Training: Train applicable staff to inspect the control measures in accordance with the permittee’s procedures in Part I.E.4.a.vi and vii. The permittee must identify those who will be likely to inspect the control measures and provide training to those individuals. The training must also include information on trash and its effects on water quality.	xi. Training: Name and title of each individual trained, date of training, the type of training, and a list of topics covered.	Completed November 1, 2024

PDD Requirement:

*Current Documents and Electronic Records: A list of citations for documents and electronic records used to comply with permit requirements. It is not required that the PDD repeat the information included in the cited documents. The PDD must include the names of the most recent version of the documents, date of the document, and location(s) where the supporting documentation is maintained.*

Title	Document Location

**Part I.E.4.a.xi. For Applicable Construction Activities that Overlap Multiple Permit Areas:**

Program Requirements (Part I.E.4.a)	Recordkeeping (Part I.E.4.b)	Compliance Schedule
xi. For applicable development sites that overlap multiple permit areas (co-regulating MS4 permittee), when a written agreement is in place with a co- regulating MS4 permittee the following is required: (A) Control measure requirements may be imposed on the operator in accordance with the requirements of a co-regulating MS4 permittee pursuant to the written agreement. This requirement does not apply to applicable development sites in the permit area of the Colorado Department of Transportation. (B) Site plan review/acceptance and site inspection actions may be conducted by a co- regulating MS4 permittee to meet the requirement of the permit.	xii. For Applicable Construction Activities that Overlap Multiple Permit: Copies of any written agreements between co-regulating MS4 permittees when required by Part I.E.4.a.xi.	None given.

PDD Requirement:

*Current Documents and Electronic Records: A list of citations for documents and electronic records used to comply with permit requirements. It is not required that the PDD repeat the information included in the cited documents. The PDD must include the names of the most recent version of the documents, date of the document, and location(s) where the supporting documentation is maintained.*

Title	Document Location

## Part I.E.5. Good Housekeeping Pollution Prevention for Permittee Operations

### Part I.E.5.a. Municipal Facility Runoff Control Measures:

Program Requirements (Part I.E.5.a)	Recordkeeping (Part I.E.5.b)	Compliance Schedule
<p>ii. Permittee-owned facility runoff control measures.</p> <p>(A) The permittee shall maintain a list of all applicable permittee-owned facilities. Applicable facilities include the following:</p> <ol style="list-style-type: none"> <li>1) Vehicle maintenance and washing facilities, motor pools with vehicle maintenance and washing, and loading and unloading areas.</li> <li>2) Asphalt and concrete batch plants that are not subject to a separate CDPS or NPDES permit.</li> <li>3) Solid-waste transfer stations where waste and recyclables are briefly held before further transport.</li> <li>4) Outdoor storage yards with exposed stockpiles of materials, including stockpiles of road deicing salt, salt and sand, sand, and rotomill material, dirt, snow dumps, sweeper tailings and/or spoils, gravel.</li> <li>5) Equipment storage yards.</li> </ol> <p>(B) The permittee shall implement control measures to prevent or reduce potential discharges of pollutants to the MS4 from the applicable permittee-owned facilities. New written procedures shall be developed and implemented for any new applicable permittee-owned facilities prior to associated pollutant sources being present.</p> <p>(C) The permittee shall implement the following categories of control measures as necessary to prevent or reduce the pollutant sources present:</p> <ol style="list-style-type: none"> <li>1) Preventive maintenance</li> <li>2) Good housekeeping</li> <li>3) Spill prevention and response procedures</li> <li>4) Structural control measures</li> <li>5) Evaluation of non-stormwater discharges</li> <li>6) Personnel training</li> </ol>	<p>i. Permittee-owned Facility Runoff Control Measures: For each applicable permittee facility and operation:</p> <ol style="list-style-type: none"> <li>(A) Facility identification</li> <li>(B) Description of all pollutant sources</li> <li>(C) Control measures implemented, including installation and implementation specifications and information</li> <li>(D) Staff (position title) responsible for implementation of control measures and associated documentation</li> <li>(E) Description of control measures implemented for bulk storage structures.</li> </ol>	<p>Part I.E.5.a.ii. Completed November 1, 2024</p> <p>Part I.E.5.b.i. Completed November 1, 2025</p>

**PDD Requirement:**

*Current Documents and Electronic Records: A list of citations for documents and electronic records used to comply with permit requirements. It is not required that the PDD repeat the information included in the cited documents. The PDD must include the names of the most recent version of the documents, date of the document, and location(s) where the supporting documentation is maintained.*

*A list of citations(s) and locations(s) of the following:  
 (A) List of applicable municipal facilities.  
 (B) List of facilities the permittee owns or operates that are subject to separate CDPS or NPDES permit coverage under the state’s general stormwater permits for discharges of stormwater associated with industrial activity.  
 (C) Citation(s) and location(s) of supporting documents of the municipal facility runoff control measures, including documents that provide control measure installation and implementation specifications and information.*

Title	Document Location

**Part I.E.5.a.ii. Municipal Facility Runoff Control Measures:**

Permit Requirements (Part I.E.5.a)	Recordkeeping (Part I.E.5.b)	Compliance Schedule
ii. Municipal Facility Runoff Control Measures: (D) The permittee shall implement written facility inspection procedures, which must at a minimum include the following: (see Part I.E.5.a.ii.4)-6)	(F) Maintain inspection records with the following minimum information for all inspections conducted to meet the minimum inspection frequency in Part I.E.5.a.ii(D): 1) Inspection date 2) Name of inspector 3) Applicable facility identification 4) Inspection findings including: observations of locations and areas where stormwater is discharged from the site; inadequate control measures; control measures requiring routine maintenance; and if there was any evidence of polluted discharges from the facility.	Part I.E.5.a.ii Completed November 1, 2024  Part I.E.5.b.i Completed November 1, 2025

**PDD Requirement:**  
*Current Documents and Electronic Records: A list of citations for documents and electronic records used to comply with permit requirements. It is not required that the PDD repeat the information included in the cited documents. The PDD must include the names of the most recent version of the documents, date of the document, and location(s) where the supporting documentation is maintained.*

Title	Document Location

**Part I.E.5.a.iii Municipal Operations and Maintenance Procedures:**

Permit Requirements (Part I.E.5.a)	Recordkeeping (Part I.E.5.b)	Compliance Schedule
iii. Permittee Operations and Maintenance Procedures: The permittee shall implement control measures that prevent or reduce discharges for applicable permittee operations that are not covered under Part I.E.5.a.ii(A). New written procedures shall be developed and implemented for any new applicable	ii. Permittee Operations and Maintenance Procedures: Control measures implemented, including installation and implementation information	Part I.E.5.a.iii Completed November 1, 2024  Part I.E.5.b.ii

Permit Requirements (Part I.E.5.a)	Recordkeeping (Part I.E.5.b)	Compliance Schedule
permittee operations prior to associated pollutant sources being present. (A) At a minimum, implementation of the procedures must prevent or reduce stormwater pollution from the following operations conducted by the permittee: (see Part I.E.5.iii(A))		Completed November 1, 2025

**PDD Requirement:**

*Current Documents and Electronic Records: A list of citations for documents and electronic records used to comply with permit requirements. It is not required that the PDD repeat the information included in the cited documents. The PDD must include the names of the most recent version of the documents, date of the document, and location(s) where the supporting documentation is maintained.*

*: A list of citations(s) and locations(s) of the following:*

*(A) List the permittee operations to which this program applies.*

*(B) Citation(s) and location(s) of supporting documents, including documents that provide control measure installation and implementation specifications and implementation.*

Title	Document Location

**Part I.E.5.a.iv. Nutrient Source Reductions:**

Permit Requirements (Part I.E.5.a)	Recordkeeping (Part I.E.5.b)	Compliance Schedule
iv. Nutrient Source Reductions: The permittee shall implement a pollution prevention program that has the ultimate goal of preventing or reducing nitrogen and phosphorus in stormwater runoff associated with the applicable permittee operations and facilities.  A. The permittee shall evaluate, identify, and document the permittee operations and facilities that are and/or have the potential to contribute nitrogen or phosphorus to the waters receiving the discharge authorized under this permit. The permittee is authorized to meet the requirements of this section through contribution to a collaborative program to evaluate, identify, and target sources state-wide or within the specific region or watershed that includes the receiving waters impacted by the permittee’s discharge(s). At a minimum,	iii. Nutrient Source Reductions: Control measures implemented to prevent or reduce nitrogen and phosphorus from permittee operations, including product substitution, installation and implementation information.	Completed November 1, 2025

Permit Requirements (Part I.E.5.a)	Recordkeeping (Part I.E.5.b)	Compliance Schedule
<p>1) If the permittee has any operations that use fertilizers, then the permittee shall include the storage and application of fertilizer, including subsequent stormwater or irrigation runoff from areas where fertilizer has been applied, as an identified permittee operations nutrient source.</p> <p>2) If the permittee has any operations that use deicers containing phosphorus, then the permittee shall include the storage and application of deicers as an identified permittee operations nutrient source.</p> <p>B. Where a permittee operation has been identified under (A) as a potential source of nitrogen or phosphorus, the permittee shall implement control measures that prevent or reduce the nutrient identified (nitrogen and/or phosphorus) from entering stormwater runoff. The control measures shall be implemented and documented in accordance with <u>Part I.E.5.a.ii</u>, if associated with an applicable permittee facility, or in accordance with <u>Part I.E.5.a.iii</u>, if associated with an applicable permittee operation.</p>		

**PDD Requirement:**

*Current Documents and Electronic Records: A list of citations for documents and electronic records used to comply with permit requirements. It is not required that the PDD repeat the information included in the cited documents. The PDD must include the names of the most recent version of the documents, date of the document, and location(s) where the supporting documentation is maintained.*

*A list of citations(s) and locations(s) of the method used to evaluate operations and facilities to identify sources of nitrogen and phosphorus discharges from the MS4 that can be controlled through the implementation of control measures.*

Title	Document Location

**Part I.E.5.a.v. Outdoor Bulk Storage:**

Permit Requirements (Part I.E.5.a)	Recordkeeping (Part I.E.5.b)	Compliance Schedule
<p>v. Outdoor Bulk Storage: Outdoor bulk storage structures, of more than 55 gallons, for petroleum products and any other liquid chemicals located at applicable permittee facilities must have control measures implemented that provide secondary containment or equivalent protection that contains all spills and prevents any spilled material from entering state waters. For the scenario of a single containment system serving multiple tanks, the containment system must have sufficient capacity to contain 10% of the volume of containers, or the volume of the</p>	None.	Completed November 1, 2026

Permit Requirements (Part I.E.5.a)	Recordkeeping (Part I.E.5.b)	Compliance Schedule
<p>largest container plus 10%, whichever is greater. Bulk storage on mobile refuelers that are subject to the authority and control of the U.S. Department of Transportation, as defined in the Memorandum of Understanding between the Secretary of Transportation and the Administrator of EPA, dated November 24, 1971 are not subject to the requirements of Part I.E.5.a.v. Prior to the compliance date in Part I.H, the permittee must implement practices, such as spill prevention and response, to prevent or reduce pollutants in runoff associated with bulk storage structures.</p>		

**PDD Requirement:**

*Current Documents and Electronic Records: A list of citations for documents and electronic records used to comply with permit requirements. It is not required that the PDD repeat the information included in the cited documents. The PDD must include the names of the most recent version of the documents, date of the document, and location(s) where the supporting documentation is maintained.*

Title	Document Location

***Part I.E.5.a.vi. Use of Fire Fighting Foam in Training Activities and Emergencies***

Permit Requirements (Part I.E.5.a)	Recordkeeping (Part I.E.5.b)	Compliance Schedule
<p>vi. Use of Fire Fighting Foam in Training Activities and Emergencies: The permittee must prohibit the use of Class B firefighting foam that contains intentionally added perfluoroalkyl and polyfluoroalkyl substances for training or testing purposes. For emergency use, the permittee shall evaluate whether a Class B fluorine-free foam can provide the required performance for the specific hazard. Fluorinated Class B foams should only be used in situations of significant flammable liquid hazard with risk for public safety or significant property loss, where the performance of other foams has not been demonstrated to date. However, the provisions of this Part (I.E.5.a.vi) shall not apply to firefighting training, testing or emergency operations when the use of Class B firefighting foam containing perfluoroalkyl and polyfluoroalkyl substances is authorized by federal law.</p>	<p>iv. Documentation of whether Class B fire fighting foams containing perfluoroalkyl substances are used, the locations of that use, and, if used, an evaluation of whether alternatives are available. However, documentation associated with the provisions of this Part (I. E.5.a.vi) shall not apply to firefighting training, testing or emergency operations when the use of Class B firefighting foam containing perfluoroalkyl and</p>	<p>Part I.E.5.a.vi Evaluate alternatives Completed November 1, 2025</p> <p>Part I.E.5.b.iv Completed May 1, 2025</p>



Permit Requirements (Part I.E.5.a)	Recordkeeping (Part I.E.5.b)	Compliance Schedule
	polyfluoroalkyl substances is authorized by federal law.	

**PDD Requirement:**

*Current Documents and Electronic Records: A list of citations for documents and electronic records used to comply with permit requirements. It is not required that the PDD repeat the information included in the cited documents. The PDD must include the names of the most recent version of the documents, date of the document, and location(s) where the supporting documentation is maintained.*

Title	Document Location

**Part I.E.5.a.vii.Training:**

Permit Requirements (Part I.E.5.a)	Recordkeeping (Part I.E.5.b)	Compliance Schedule
<p>vii. Training: (A) The permittee must train applicable permittee staff to implement the Pollution Prevention/Good Housekeeping for permittee-owned facilities and operations.</p> <p>(B) The permittee must identify those who will be likely to inspect the control measures and provide training to those individuals that will conduct inspections in accordance with Part I.E.5.a.ii and Part I.E.5.a.iii.</p> <p>(C) The program must inform permittee staff responsible for operations with the potential to result in an illicit discharge about the permittee’s prohibitions against, and potential impacts associated with, illicit discharges from permittee operations. The training must also include information on trash and its effects on water quality.</p>	<p>v. Training: Name and department of each individual trained, date of training, the type of training, and a list of topics covered.</p>	<p>Part I.E.5.a.vii Completed November 1, 2024</p> <p>Part I.E.5.b.v Completed November 1, 2025</p>

**PDD Requirement:**

*Current Documents and Electronic Records: A list of citations for documents and electronic records used to comply with permit requirements. It is not required that the PDD repeat the information included in the cited documents. The PDD must include the names of the most recent version of the documents, date of the document, and location(s) where the supporting documentation is maintained.*

Title	Document Location

**Poudre School District**



**Stormwater**

School Name	Address	Detention	WQ Control
<b>Elementary Schools</b>			
Bacon	5844 S Timberline Rd, 80528		1
Bauder	2345 W Prospect Rd, 80526		
Beattie	3000 Meadowlark Ave, 80526		
Bennett, IB World School	1125 Bennett Rd, 80521		
Cache La Poudre, IB World School	3511 W. Co. Rd. 54G, Laporte, 80535		
Dunn, an IB World School	501 S Washington Ave, 80521		
Harris Bilingual	501 E Elizabeth St, 80524		
Irish	515 Irish Dr, 80521	1	
Johnson	4101 Seneca St, 80526	1	
Kruse	4400 McMurry Ave, 80525		
Laurel School of Arts & Tech	1000 E Locust Ct, 80524		
Linton	4100 Caribou Dr, 80525		
Lopez a "Leader in Me" School	637 Wabash St, 80526		
McGraw, IB World School	4800 Hinsdale Dr, 80526	1	
O'Dea Core Knowledge	312 Princeton Rd, 80525		
Olander School for Project-Based Learning	3401 Auntie Stone St, 80526		
Pulnam	1400 Maple St, 80521		
Riffenburgh, IB World School	1320 E Stuart St, 80525		
Shepardson STEM	1501 Springwood Dr, 80525		
Tavell	1118 Miramont Dr, 80524		
Timnath	3909 Main St, Timnath 80547		
Traut Core Knowledge	2515 Timberwood Dr, 80528		
Werner	5400 Mall Creek Ln, 80525		
<b>Middle Schools</b>			
Blevins	2101 S Taft Hill Rd, 80526	1	
Boltz	720 Boltz Dr, 80525		
Cache La Poudre, IB World School	3515 W. Co. Rd. 54G, Laporte, 80535		
Kinard Core Knowledge	3002 E Trilby Rd, 80528	1	
Leshar, IB World School	1400 Stover St, 80524		
Lincoln, IB World School	1600 W Lancer Dr, 80521		
Preston	4901 Corbett Dr, 80528	2	
Webber	4201 Seneca St, 80526		
<b>High Schools</b>			
Centennial	330 E Laurel St, 80524	1	
Fort Collins	3400 Lambkin Way, 80525		3
Fossil Ridge	5400 Ziegler Rd, 80528	3	1
Poudre Community Academy	2540 LaPorte Ave, 80521		
Poudre High School	201 Impala Dr, 80521	4	
Rocky Mountain	1300 W Swallow Rd, 80526		
Timnath MHS	4700 East Prospect Rd 80547		
<b>K-12 Schools</b>			
Polaris Expeditionary Learning	1905 Orchard Pl, 80521		
PSD Global Academy	703 E. Prospect Rd, 80525	1	
<b>Other sites</b>			
Transportation South	6425 S. Portner Rd 80525	1	
<b>Outside Urbanized Areas</b>			
Zach Elementary	3715 Kechter Rd 80528		1
Eyestone Elementary	4000 Wilson Ave. 80549		
Livermore Elementary	360 Red Feather Lakes Rd 80536		
Red Feather Elementary	505 N County RD 73C 80545		
Rice Elementary	7000 Third St 80549		
Stove Prairie Elementary	3891 Stove Prairie Rd 80512		
Wellington MS/Eyestone South	4001 Wilson Ave. 80549		
Wellington MHS	2856 Cleveland Ave. 80549		

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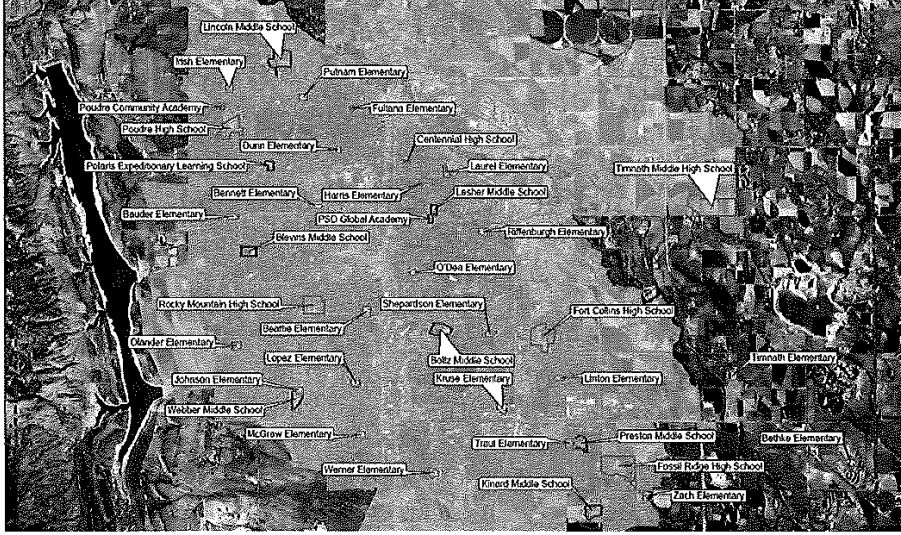
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**POUDRE SCHOOL DISTRICT**

**KEY**

- Elementary School
- Middle School
- High School
- District Boundary
- USA Urban Areas

# Poudre School District 2021 School Location Map

**PLANNING**

Date: 20210713

Disclaimer: This map is for informational use only and does not constitute a representation of any kind for use of this map. Please contact the Planning Department with any questions.

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## Poudre School District

September 9, 2021

City of Fort Collins Utilities:

The purpose of this letter is to inform the City of Fort Collins Utilities that Poudre School District will comply with the local Storm Water Regulations set forth by the City of Fort Collins Utilities Stormwater Department as part of the terms of Poudre School District's Nonstandard MS4 Permit. Poudre School District further understands that periodically the City of Fort Collins Stormwater Department may inspect, as part of their own MS4 implementation, stormwater structures which reside on Poudre School District property. We further understand that the City of Fort Collins Stormwater Department inspects all schools under 1000 and sends any needed notices to Poudre School District. The primary contact at Poudre School District is Jerry Garretson ([jerryg@psdschools.org](mailto:jerryg@psdschools.org)) and the secondary contact is Trudy Trimbath ([ttrimbath@psdschools.org](mailto:ttrimbath@psdschools.org)). Poudre School District requests that notices be sent to both email addresses.

A handwritten signature in cursive script, appearing to read "Trudy Trimbath".

Trudy Trimbath  
Poudre School District  
Facilities Services

City of Fort Collins Utilities  
Stormwater Department

Facilities Services

2445 LaPorte Ave., Fort Collins, CO 80521 • phone: (970) 490-3502 •  
web: [www.pdschools.org](http://www.pdschools.org) • email: [ttrimbath@psdschools.org](mailto:ttrimbath@psdschools.org)

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**AGREEMENT REGARDING THE INSPECTION OF CERTAIN LANDS  
UNDER THE POUDBRE SCHOOL DISTRICT R-1'S MS4 PERMIT  
BY FORT COLLINS UTILITIES**

This Agreement is entered into by and between the following Parties: the City of Fort Collins, Colorado, a home rule municipality ("City"); and Poudre School District R-1, a Colorado statutory school district ("District").

**RECITALS**

A. The City owns and operates Fort Collins Utilities, which includes a Stormwater Utility that owns and operates a municipal separate storm sewer system ("MS4").

B. The City's operation of the Stormwater Utility is pursuant to the City's MS4 Permit (as defined below), the City Charter, the Fort Collins Municipal Code ("City Code"), associated City rules and regulations and practices, and other applicable law (collectively, "City Stormwater Rules"). As part of its operation of the Stormwater Utility pursuant to the City Stormwater Rules, the City is authorized, among other things, to make various inspections and to take certain enforcement actions. *See, e.g.*, City Code Section 26-499.

C. The City is subject to an MS4 permit issued by the Colorado Department of Public Health and Environment ("CDPHE"), CDPS General Permit COR090000 ("City's MS4 Permit"). Part I.A.2.b.vi of the City's MS4 Permit states:

Discharges that meet any of the following conditions, at the time of the effective date of the permit authorization, are not eligible for coverage under this permit:

vi. The discharge is from areas covered by non-standard MS4s unless those lands are included within the permittee's MS4 permit by agreement.

D. The District owns certain lands in the City's municipal boundaries. The District is subject to a non-standard MS4 permit issued by CDPHE, CDPS General Permit COR070000 ("District's MS4 Permit"). Various District-owned lands in the City's municipal boundaries are thus subject to the District's MS4 Permit, and not the City's MS4 Permit.

E. Previous versions of the District's MS4 Permit did not include certain parcels of land that serve a maximum daily user population of less than 1,000. Certain parcels were thus previously included in the City's MS4 Permit and are now included in the District's MS4 Permit.

F. The District desires the City's help to perform certain inspections for stormwater quality control structures at certain locations as identified on Exhibit A ("Subject Parcels"). The District desires to retain the City to perform certain inspections for stormwater quality control structures on the Subject Parcels as described in this Agreement. Pursuant to the terms and conditions of this Agreement, the City is willing to assist the District in this matter because, among other reasons,

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the District's MS4 and the City's MS4 are physically related in that some discharges from the Subject Parcels on the District's MS4 enter the City's MS4, and City will be fully compensated for its efforts under this Agreement.

G. As governmental entities, the Parties are authorized to enter into the following intergovernmental agreement pursuant to C.R.S. §29-1-203.

#### **AGREEMENT**

1. **Incorporation of Recitals.** The foregoing recitals are hereby incorporated as if fully restated in their entirety.

2. **Subject Parcels.** The Subject Parcels are identified on Exhibit A. Any modification to the Subject Parcels shall only be made by amending this Agreement in writing.

3. **Inspections on the Subject Parcels.** The City will do the following:

3.1. **Inspections.** The City will inspect the stormwater quality control structures ("SW Structures") located on the Subject Parcels as described in this Paragraph 3.1. The City will visually:

- 1) inspect the SW Structures regarding whether they appear able to function as intended;
- 2) observe whether sediment, debris, and litter (e.g., leaves and trash) has been removed from the entire SW Structure to minimize outlet clogging and improve aesthetics;
- 3) observe whether accumulated sediment has been removed from the bottom of the SW Structure(s);
- 4) examine the inlet(s) and outlet(s) of the SW Structures for clogging, erosion, slumping, excessive sedimentation levels, overgrowth, embankment and spillway integrity, and damage to any structural elements.

3.2. **Timing of Inspections.** The City will inspect each of the SW Structures on the Subject Parcels once during the term of this Agreement.

3.3. **Reports.** For each inspection, the City shall provide the District with a written summary of the items listed in Paragraph 3.1.

4. **District and Subject Parcels Subject to the City Stormwater Rules.** The District and the Subject Parcels shall be subject to the City Stormwater Rules, as they may be amended from time to time, including<sup>1</sup> inspections and enforcement actions. With respect to the Subject Parcels, the District shall abide by and comply with the City Stormwater Rules and accepts the City's inspection and enforcement authority.

<sup>1</sup> In this Agreement, "include" signifies a list that is not necessarily exhaustive. *E.g., Lyman v. Town of Bow Mar*, 188 Colo. 216, 222, 533 P.2d 1129, 1133 (1975).

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5. **District Responsible for Compliance.** The District shall remain solely responsible for its compliance with the District's MS4 Permit. Nothing in this Agreement shall be construed to transfer any responsibility for the District's compliance with the District's MS4 Permit onto the City.
6. **Fees.** To compensate the City and leave the Stormwater Utility ratepayers whole for the inspections to be performed under Paragraph 3, the District shall pay the City a one-time fee of \$630 for the term of this Agreement. The City shall invoice the District's accounts payable department. The District will pay the invoice within thirty (30) days following receipt of the invoice by the District.
7. **Term.** This Agreement shall be in force from the date it was last signed by the Parties and will remain in force through October 31, 2026, which is the last day that the current District's MS4 Permit will be in force, unless either the City or the District terminate this Agreement earlier pursuant to this paragraph. If the District's MS4 Permit is administratively extended, this Agreement will not be automatically extended. Either the City or the District may, in their sole discretion, terminate this Agreement upon written notice pursuant to Paragraph 13. Any monetary obligations incurred prior to termination shall survive such termination. It shall be the District's responsibility to seek any new agreement with the City.
8. **Fiscal Contingency.** Notwithstanding any other provisions of this Agreement to the contrary, the obligations of the City and the District in fiscal years after the fiscal year of this Agreement shall be subject to appropriation of funds sufficient and intended therefor, with the Party having the sole discretion to determine whether the subject funds are sufficient and intended for use under this Agreement. The failure of the City or the District to appropriate such funds shall be grounds for termination of this Agreement upon written notice pursuant to Paragraph 13.
9. **Remedies.** If the City or the District fails to comply with the provisions of this Agreement including the payment of any monetary obligations, the City or the District, after providing prompt written notification to the noncomplying Party, and upon the failure of the noncomplying Party to achieve compliance within 35 days following receipt of such notice, may seek all such remedies available under Colorado law.
10. **No Third-Party Beneficiaries.** This Agreement is entered into between the Parties for the purposes set forth herein. It is the intent of the Parties that they are the only beneficiaries of this Agreement and the Parties are only benefitted to the extent provided under the express terms and conditions of this Agreement.
11. **Governing Law and Enforceability.** This Agreement shall be construed in accordance with the laws of the State of Colorado. The Parties recognize that the constitutions, statutes, and rules and regulations of the State of Colorado and of the United States, as well as the Parties' respective bylaws, charters and codes, and rules and regulations, impose certain legal constraints on each Party and that the Parties intend to carry out the terms and conditions of this Agreement subject to those constraints. Whenever possible, each provision of this Agreement shall be interpreted in such a manner so as to be effective and valid under applicable law.



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12. **Waiver.** A waiver of a breach of any of the provisions of this Agreement shall not constitute a waiver of any subsequent breach of the same or another provision of this Agreement. Nothing in this Agreement shall be construed as any waiver of governmental immunity of the City or the District or any other governmental provisions of State law. Specifically, by entering into this Agreement, neither the City or the District waives the monetary limitations on liability or any other rights, immunities, or protections provided by the Colorado Government Immunity Act, C.R.S. § 24-10-101, *et seq.*, or any successor or similar statutes of the State of Colorado.

13. **Notices.** All notices or other communications hereunder shall be sufficiently given and shall be deemed given (i) when personally delivered; (ii) on the date and at the time of delivery or refusal of acceptance of delivery if delivered or attempted to be delivered by an overnight courier service to the party to whom notice is given at the address specified below; (iii) on the date and at the time shown on the electronic mail if sent by electronic transmission at the e-mail addresses set forth below and receipt of such electronic mail is acknowledged by the intended recipient thereof; or (iv) after the lapse of five business days following mailing by certified mail-return receipt requested, postage prepaid, addressed as follows:

To the City:	City Manager City Hall West 300 LaPorte Avenue; P.O. Box 580 Fort Collins, Colorado 80522-0580
With copy to:	Fort Collins City Attorney 300 LaPorte Avenue; P.O. Box 580 Fort Collins, Colorado 80522-0580 <a href="mailto:epotyondy@fcgov.com">epotyondy@fcgov.com</a>
and:	Attn: Fort Collins Utilities Environmental Regulatory Affairs 700 Wood Street Fort Collins, Colorado 80521 <a href="mailto:kmarko@fcgov.com">kmarko@fcgov.com</a>
To the District:	Poudre School District Attn: Trudy Trimbath Matt Bryant 2445 LaPorte Ave. Fort Collins, Colorado 80521 <a href="mailto:ttrimbath@psdschools.org">ttrimbath@psdschools.org</a> <a href="mailto:mattb@psdschools.org">mattb@psdschools.org</a>
To CDPHE:	Mary Welch 4300 Cherry Creek Dr_ Denver, CO 80246 <a href="mailto:mary.welch@state.co.us">mary.welch@state.co.us</a>

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14. **Construction.** This Agreement shall be construed according to its fair meaning as it was prepared by the Parties. Headings in this Agreement are for convenience and reference only and shall in no way define, limit, or prescribe the scope or intent of any provision of this Agreement.

15. **Entire Agreement.** This Agreement constitutes the entire agreement of the Parties regarding the matters addressed herein. This Agreement binds and benefits the Parties and their respective successors. Covenants or representations not contained in this Agreement regarding the matters addressed herein shall not bind the Parties.

16. **Representations.** Each Party represents to the other that it has the power and authority to enter into this Agreement and the individual signing below on behalf of that Party has the authority to execute this Agreement on its behalf and legally bind that Party.

17. **Assignment.** No Party may assign any rights or delegate any duties under this Agreement without the written consent of all other Parties.

18. **Severability.** If any provision of this Agreement shall prove to be illegal, invalid, unenforceable or impossible of performance, the remainder of this Agreement shall remain in full force and effect.

19. **Execution.** This Agreement may be signed in counterparts and electronically.

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**CITY OF FORT COLLINS, COLORADO, a home-rule municipality**

By: <sup>DocuSigned by:</sup>  
*Kelly DiMartino*  
9B8D58711889400...  
Kelly DiMartino, City Manager

Date: 7/28/2022

ATTEST:

By: <sup>DocuSigned by:</sup>  
*Anissa N Hollingshead* 8/4/2022  
834E243B6398428...  
City Clerk  
Name: Anissa N Hollingshead  
Title: City Clerk

APPROVED AS TO LEGAL FORM:

By: <sup>DocuSigned by:</sup>  
*Eric R. Polyondy* 7/27/2022  
9E8FF2B5502D4FC...  
Eric R. Polyondy, Assistant City Attorney

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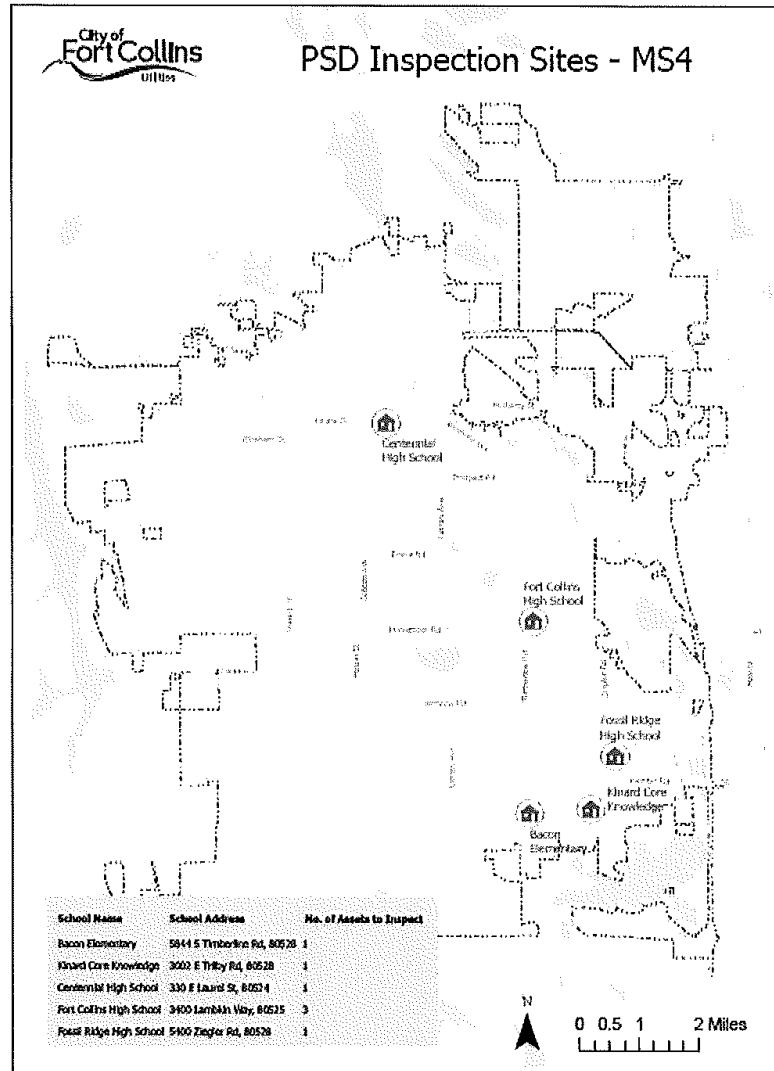
**POUDRE SCHOOL DISTRICT R-1, a Colorado statutory school district**

By: *Matt Bryant*  
Chief Executive Officer Operations

Date: 7/28/22

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EXHIBIT A



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# FINAL\_Agreement\_-\_City\_and\_PSD\_-\_MS4\_Enf orcement\_

Final Audit Report

2022-07-28

Created:	2022-07-28
By:	jericson@psdschools.org jericson@psdschools.org (jericson@psdschools.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAsOresLhg45slR8bAc7vSqOwhikUD24XO

## "FINAL\_Agreement\_-\_City\_and\_PSD\_-\_MS4\_Enforcement\_" His tory

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-  Document created by jericson@psdschools.org jericson@psdschools.org (jericson@psdschools.org)  
2022-07-28 - 9:26:21 PM GMT- IP address: 164.104.4.126
-  Document emailed to mattb@psdschools.org mattb@psdschools.org (mattb@psdschools.org) for signature  
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-  Document e-signed by mattb@psdschools.org mattb@psdschools.org (mattb@psdschools.org)  
Signature Date: 2022-07-28 - 9:27:31 PM GMT - Time Source: server- IP address: 164.104.4.126
-  Agreement completed.  
2022-07-28 - 9:27:31 PM GMT