



GE – CHOICE ENROLLMENT OF CHILDREN OF DISTRICT EMPLOYEES

Poudre School District is committed to recruiting and retaining talented employees. As part of this commitment, it is the desire of the District to allow children of District employees to enroll in the school in which they choose, subject to the rules and requirements in this policy and District Policy JFBA - Choice/Open Enrollment.

Definitions

As used in this policy, these terms have the following meanings:

“Employee” means an individual actively employed by the District with a valid employee identification number. Independent contractors and vendors are not included in this definition of an employee. Employees must be employed at the time the application is submitted for their child to be eligible for choice enrollment under this policy.

“Children of District employees” means a biological, adopted, stepchild, or legal ward of the employee, but does not include a foster child or a foreign exchange student living with a District employee.

“Option school or program” means a K-12 District choice school or program that does not have a neighborhood attendance area.

“Program” means a District International Baccalaureate (IB) Program, Core Knowledge Program, Expeditionary Learning Program or Bilingual Program.

General Rules

Except as otherwise identified in this policy, this policy applies to choice enrollment of children of District employees. This policy does not apply to children of District employees who reside within the attendance area of a neighborhood school and wish to attend their neighborhood school. Employees who wish to enroll their child in an option school or program that does not have a neighborhood attendance area must submit a School Choice Application per District Policy JFBA - Choice/Open Enrollment.

An application for enrollment under this policy may be denied based on the following criteria:

1. There is a lack of space or teaching staff within a particular program or school requested. Space availability will be contingent upon District class size guidelines, subject availability, and enrollment projections.
2. The requested school does not offer appropriate programs or does not offer a

particular program requested.

3. The child does not meet the established eligibility criteria for participation in a particular program, including age requirements, course prerequisites, and required levels of performance.
4. The child has been expelled from any school district during the preceding 12 months or has engaged in behavior in another school district during the preceding 12 months that was detrimental to the welfare or safety of other students or of school personnel.
5. The child has graduated from the 12th grade of any school or has received a document evidencing completion of the equivalent of a secondary curriculum.
6. Enrollment/population projections at a particular school or schools show a substantial growth in the attendance area such that overcrowding is considered likely.

The child must commit and plan to remain in the school or program of choice for at least the remainder of the school year for which the student was admitted.

Process/Application

If an employee wishes to enroll their child/children in a District school that is not their neighborhood school, the employee should reach out to the school's registrar. The school's registrar will verify the employment status of the District employee, as well as other eligibility requirements and enroll the child if all eligibility requirements have been met.

Availability of Space

Employees who are hired prior to the start of the school year in which they wish to enroll their child may enroll their child for the following school year. The student's enrollment is conditional on the employee's active employment status as of the beginning of the school year and the student's eligibility for enrollment.

Employees who are hired during a school year and wish to enroll their child during the current school year may be permitted to do so, subject to availability of space. If space is not available, the employee's child will be enrolled for the following school year, subject to the employee's continued employment and the student's eligibility for enrollment.

If an employee ends employment with the District, the student may remain in their current choice school or program for the remainder of the school year. If the currently enrolled student wishes to continue at the same school for the following school year, the

student must submit a School Choice Application in accordance with District Policy JFBA - Choice/Open Enrollment.

Transfers

Transfers during a school year shall be handled in accordance with the “Transfers” section of District Policy JFBA - Choice/Open Enrollment.

Special Education Students

The District shall not inquire about a student-applicant’s IEP or disability status until after the applicant has been admitted. If the student is admitted the IEP team may convene a meeting to determine if the IEP can be appropriately implemented at the enrolled school or program. The District shall consider the request for enrollment in the school or program in accordance with applicable state and federal laws.

Athletics

Eligibility for participation in interscholastic athletics will be determined in accordance with the rules of the Colorado High School Activities Association.

Transportation

Students will be required to furnish their own transportation to the choice school or program in which they are enrolled unless otherwise notified or unless it is determined that transportation is necessary for the District to comply with the requirements of state and federal law, including state and federal laws concerning students experiencing homelessness and students with disabilities.

Nondiscrimination

In implementing this policy, the District and its employees must not discriminate on the basis of race, color, creed, religion, national origin, ancestry, sex, sexual orientation, gender identity, gender expression, marital status, veteran status, age or disability.

Appeals

Appeals regarding the application of this policy with respect to any student must be made to the superintendent, and the superintendent’s decision and order (if any) is final.

Adopted by Superintendent: October 31, 2023

LEGAL REFERENCES:
C.R.S. 22-36-101, et seq.

CROSS REFERENCES:
JFBA, Choice/Open Enrollment