

HIGH SCHOOL SITE READINESS PLAN

#	Number from Site Appendix	CATEGORY	CRITICAL QUESTIONS	ACTION PLAN (WHO IS RESPONSIBLE?)	TIMELINE	BUDGET
		ACADEMIC & EXTRA-CURRICULAR				
6	S3	Achievement	How will you enhance your focus on student achievement and track your success toward that focus.			
7	S8, S9, S11, S12, S13, S15, S16, S17, S18, S19, S20, S23, S25, S26, S27, S40, S41	Academic program	Explain changes in the academic programming you are planning because of this grade configuration change			
8	S40, S47, S50	Extracurricular program	Explain changes in your extracurricular offerings you are planning because of this grade configuration change.			
9	S40, S46, S48, S49, S51	Athletic program	Explain changes in your athletic programs you are planning as a result of the grade configuration change.			
34	S8, S17, S19, S23	9 th grade program	Explain the academic, extracurricular, and athletic offerings for the 9th graders and how they will be structured.			
39 A		"Special" academic programs	Explain changes in your gifted and talented and literacy programs you are planning because of this grade configuration change. (e.g., will they be offered at different grade levels or to more or fewer students or in			

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			different ways?)			
39 B		"Special" academic programs	Explain changes in your academic program unique to your site, in the area of special education and ELA.			
40	S81, S82	Professional Development	Explain the proactive professional development you are undertaking to ensure successful integration of the 9th grade curriculum and students into your school.			
		TRANSITION				
31	S2, S10, S34	Academic	Explain the proactive steps you are taking on your own and with your middle school feeders to ensure that there is a smooth academic transition (excellent curricular articulation and no drop in academic achievement) for the then 8th graders as they transition to 9th grade.			
32	S32, S34, S52, S53, S55, S58, S59, S61, S75	Emotional & Developmental	Explain the proactive steps you are taking with your middle school feeders to ensure that the then 8th graders are prepared emotionally and developmentally for the transition to 9th grade.			
33	S52, S53, S55, S58, S59, S61, S75	Welcoming	Explain the proactive steps you are taking to welcome the new members of your community (i.e., students, parents, staff).			
		ADMINISTRATIVE				
10	S37, S40, S44, S45	School of Choice	Within the policy set by the district, explain how you expect the number of school			

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			expect the number of school of choice students attending your school to be affected. How are you communicating that change? What effects will that change have on the nature/make-up of your student body (e.g., more or less SES kids, more or fewer athletes, more or less GT kids etc.)?			
11	S76, S77	SIT	What, if any, changes will be made to your SIT team as a result of the grade configuration change?	* Please include your SIT cover sheet		
36	S66, S80	Closed Campus	Explain how you will implement closed campus for 9th graders or otherwise provide for their security.			
37	S21, S22, S27, S33, S60, S65, S70, S78	Scheduling	Explain any adjustments to your scheduling paradigm for each grade level.			
38	S38, S67, S74	Counseling	Explain what counseling services will be provided at each grade level (content and ratio). What special steps you are taking for the first year transition, for registration and other counseling services when 50% of your students will be new to school.			
41	S40	Student Distribution	Explain how you are planning for the different distribution of students among classes both in the implementation year and as the 9 th graders filter through the courses in subsequent years.			
42	S39	Lunch	Explain changes in the lunch services to be provided.			

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43	S64	Traffic	Explain changes in managing additional traffic at your site.			
44	S83	Physical Resources & Technology & Media/Library	Explain changes in your school resource needs and how you will use one-time funds to address these needs. (e.g., more computers and other items that are not funded yearly from SBB funds).			
45		Media center	Explain how you will ensure that appropriate resources are available in the media center to meet the needs of the 9 th graders.			
		COMMUNICATION		Please reflect a calendar of communication on the attached Site Readiness Timeline		
1	S4, S6, S7, S65, S68, S69, S89	Parent and community channels	Explain your communication plan with parents and your community around the changes associated with grade configuration. What avenues will be used? How often? What opportunities will there be for input from these groups?			
2	S6, S7, S65, S68, S69, S89	Parent and community issues	Explain specific concerns of your parents and community and what proactive steps you are taking to address them. (Please feel free to reference other questions if relevant rather than repeat information here.)			
3	S22, S52, S53, S54, S55, S56, S57, S58, S59, S60, S61, S62, S63, S65, S69, S75, S87	Staff channels	Explain your communication plan with your staff around the changes associated with grade configuration. What avenues will be used? How often? What opportunities will there be for input from the staff?			
4	S22, S52, S53, S54, S55, S56, S57, S58,	Staff issues	Explain the specific concerns of your staff (both existing and prospective incoming) and what			

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	S59, S60, S61, S62, S63, S65, S69, S75, S87		proactive steps you are taking to address them. (Please feel free to reference other questions if relevant rather than repeat information here.)			
		CULTURE/MORALE				
5	S84, S85	School atmosphere	Explain the proactive steps you are taking to ensure/maintain/reshape the school culture/atmosphere/morale in the face of the changes that will be happening at your school.			
35	S32, S35, S36	Inter-grade interactions	Explain the level and types of interaction between the 9th graders and the older kids.			
		OTHER				
		Developmental Appropriate Practices	What staff development will be conducted to assure staff and parents understand the unique characteristics of ninth grade students?			
		Additional information	What additional changes or other information associated with the grade configuration change would you like to communicate to the district and your community through this readiness plan?			

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