



## PARENT FRIENDLY SITE READINESS TIMELINE

### Linton Elementary

Dates	Parents/Community	Staff	Administration
<b>Summer 2008</b>		*Work on Modified Middle School Model	*Review Site Readiness Plan and develop communication pieces
<b>September 2008</b>	*Updates to SIT; plan finalized *Transition Team to meet with Mrs. Stolte	*Collaborate and begin leadership opportunities and extracurricular programs *Updates to SIT; plan finalized	*Meet with 5 <sup>th</sup> and 6 <sup>th</sup> team *Meet with Transition Team *Add Boltz to website and newsletter *Updates to SIT; plan finalized
<b>October 2008</b>	*Transition Team to gather feedback from families *ECO for 6 <sup>th</sup> Grade	*Send Boltz Newsletters home to 5 <sup>th</sup> and 6 <sup>th</sup> monthly *ECO for 6 <sup>th</sup> Grade	*Send Boltz Newsletters home to 5 <sup>th</sup> and 6 <sup>th</sup> monthly *ECO for 6 <sup>th</sup> Grade
<b>November 2008</b>	*Transition Team to meet with Mrs. Stolte and review feedback	*Send Boltz Newsletters home to 5 <sup>th</sup> and 6 <sup>th</sup> monthly	<i>District Grade Configuration Implementation Committee (DGCIC): November 1, 2008 Site Plans due to Assistant Superintendents</i> *Transition Team to meet with Mrs. Stolte and review feedback *Send Boltz Newsletters home to 5 <sup>th</sup> and 6 <sup>th</sup> monthly
<b>December 2008</b>		*Send Boltz Newsletters home to 5 <sup>th</sup> and 6 <sup>th</sup> monthly	*Send Boltz Newsletters home to 5 <sup>th</sup> and 6 <sup>th</sup> monthly
<b>January 2009</b>	*Transition Team to work on ECO support (snacks, etc) *Updates to SIT and PTO: questions?	*Meet with 5 <sup>th</sup> grade Transition Team and 5 <sup>th</sup> grade staff *ECO meeting for 5 <sup>th</sup> families *Send Boltz Newsletters home to 5 <sup>th</sup> and 6 <sup>th</sup> monthly *Updates to SIT and PTO: questions?	*Dana Calkins scheduled to come to a PTO meeting *Meet with 5 <sup>th</sup> grade Transition Team and 5 <sup>th</sup> grade staff *ECO meeting for 5 <sup>th</sup> families *Updates to SIT and PTO: questions? *Send Boltz Newsletters home to 5 <sup>th</sup> and 6 <sup>th</sup> monthly *Continue HR updates

<b>February 2009</b>	*Transition Teams work on graduation	*Send Boltz Newsletters home to 5 <sup>th</sup> and 6 <sup>th</sup> monthly *Begin planning transition meetings and Boltz visits for students	*Begin planning transition meetings and Boltz visits for students *Continue HR updates *Send Boltz Newsletters home to 5 <sup>th</sup> and 6 <sup>th</sup> monthly
<b>March 2009</b>	*Updates to SIT and PTO: questions?	*Social Committee to work on staff celebrations *Send Boltz Newsletters home to 5 <sup>th</sup> and 6 <sup>th</sup> monthly *Updates to SIT and PTO: questions?	*Social Committee to work on staff celebrations *Continue HR updates *Send Boltz Newsletters home to 5 <sup>th</sup> and 6 <sup>th</sup> monthly *Updates to SIT and PTO: questions?
<b>April 2009</b>	*Transition Teams work on graduation *ECO for 5 <sup>th</sup> Grade	*Send Boltz Newsletters home to 5 <sup>th</sup> and 6 <sup>th</sup> monthly *ECO for 5 <sup>th</sup> Grade	*Continue HR updates *Send Boltz Newsletters home to 5 <sup>th</sup> and 6 <sup>th</sup> monthly *ECO for 5 <sup>th</sup> Grade
<b>May 2009</b>	*Transition Team to meet with Mrs. Stolte to finalize end of year plans	*Send Boltz Newsletters home to 5 <sup>th</sup> and 6 <sup>th</sup> monthly *staff celebrations	*Continue HR updates *Send Boltz Newsletters home to 5 <sup>th</sup> and 6 <sup>th</sup> monthly *Transition Team to meet with Mrs. Stolte to finalize end of year plans *staff celebrations
<b>Summer 2009</b>			
<b>August 2009</b>			