

## **Olander PTO Meeting Minutes**

**Date:** August 20, 2006

**Present:** Kelly Foerster & Denise Morgan (co-presidents), Jen Huebner (treasurer), Bill Kranz (VIPS coordinator), Eileen McCluskey Papile (secretary)

### **Info Packet**

- Information to be included
  - Volunteer form
  - List of Family Fun nights
  - How volunteers need to register online with PSD (it is mandatory)
  - September activities, including school pictures, Back to School night, event schedule
  - Directory opt-out and order form – Kris Pintauro gets the list at the end of Sept. Families must opt out by 9/30. Deadline to order directory is 9/30
  - Yearbook order form - \$8 pre-order, \$10 to order later in the year
  - Box top dates
  - Ice Cream social

### **Teacher Grants**

Jenifer gave Nancy a check for \$3150 for Semester Teacher Grants. The money is divided as follows:

25 teachers -	\$100
5 new teachers	\$150
2 part-time (new) teachers	\$100

### **Ice Cream Social**

- August 25
- PTO members should arrive at 6 p.m.
- 4 scoops will be purchased for PTO

### **Back to School Night**

- September 7, 6:15
- Have table with information and sign ups. Encourage people to arrive early to browse and sign up.
- PTO will provide lemonade and cookies.
- Need to publicize “parents only”.

### **Volunteers**

There was a discussion regarding how to create the volunteer form so that all opportunities are listed with the appropriate contacts. There are some volunteer activities that originate with PTO and others, such as classroom volunteers and the 4K, which are organized by teachers. Bill Kranz is working to develop this form so that this distinction is made clear.

Bill went through a list of events and activities for this year so that he could determine what events needed volunteers and which events still needed coordinators.

### **Phone System (follow-up)**

- Can use automatic phone calling system, it's free through the District. We let PSD know what we want them to say in the message. In January, a new system is being purchased and then we will be able to program the machine at Olander.

### **Photos of Events**

- Dina Rickett will be available to take pictures of after-school events for the yearbook with Rick Ney as a back-up. PTO will pay for film and processing if they are not using digital cameras. We need to find out if we will be doing the yearbook using digital pictures instead of print.

**Project Based Learning**

Denise and Bill attended the training for this initiative. Each grade will come up with a driving question on which to base a project. PTO will investigate how it can support these projects. We would like to ask Jan Borman to come to an executive meeting to help us with this.

**First Day of School**

Eileen will bring a ¼ sheet cake and roses for teachers and staff for the first day of school.

**Tripod Easel**

Kelli would like to put up a white erase board easel after events for feedback.

**Next Meeting**

- Executive board meeting on Tuesday, August 29, 3:45 p.m. at school.

Respectfully submitted,  
*Eileen McCluskey*  
*August 22, 2006*