

## **Olander PTO Executive Board Meeting Minutes**

**Date:** September 26, 2006

1. Dispersing money from last year's Box Tops and Ink Cartridges
  - Funds from last year will be distributed as follows:
    - \$200 for Kindergarten
    - \$110 each for Health Tech/Counseling
  - This year's proceeds from Box Tops and Ink Cartridges will be dispersed at the end of the school year and will be split between Art and Music.
2. Verbal requests for Eco Week scholarship – how to process this
  - This issue needs to be clarified with 5<sup>th</sup> and 6<sup>th</sup> grade teachers so that there is a process in place for how scholarships for Eco Week will be dispersed. There was also a discussion regarding how fundraisers for Eco Week are organized. This issue crosses over to a PAB issue so this will be brought up at the open meeting next week.
3. Gold C update
  - Students exceeded their sales goal this year so Popsicles will be given to the whole school.
  - Stacy will close out the sale next week.
  - So far, the sale grossed \$14,646 with a net profit of \$6400
4. Safeway Back to School Scrips – we need to find someone to enter them
  - Dhipanee Mayes and Colleen Schulte will input the scrips
  - Place any scrips in the PTO Box
5. Teacher requests
  - There is a request from 2<sup>nd</sup> grade for \$370 to go to the Environmental Learning Center. This request will be forwarded to the open PTO meeting.
  - There is a request for \$300 from the music teacher to purchase a curriculum for her classes.
  - There is a request for \$210 from Mrs. Ort for 60 6<sup>th</sup> graders to attend the Denver Art Museum in May.
  - There is a request from the 5<sup>th</sup> grade for \$540 for admission to the Denver Museum of Science and History.
  - There was a general discussion regarding how PBL-related requests would be processed this year.
6. Book Fair
  - There was a discussion regarding volunteers for the book fair. This discussion was tabled until the Volunteer Update.
7. Movie Night
  - Eileen will talk to Eric about the set up for the night.
  - Eileen will talk to Mrs. Wenk about asking Student Council to help with popcorn sales.
  - Cash admission and people can buy \$.25 tickets for food sales at the door. Signs will be posted so people know this before they get to the counter.
8. International Night
  - Kelly will focus on the silent auction and is looking for a coordinator for the food booths.

9. Phonemaster

- Bill will call the parents who wanted to be excluded from this service to let them know that they cannot be excluded. There were 3 families who requested to be taken off the list.
- What information is valid to be included in the calls? The co-presidents will consult with Brian on Friday.
- We will send home a survey in December after it has been used for 3 months to gauge reaction.
- Bill wants someone to script the message and then he will take it to Brian for approval. If approved, he'll give a copy to Nancy and then he will record the message.

10. Volunteer Update (# of returned surveys, how many have registered, etc.)

- It has been difficult to get volunteers.
- 17 out of 61 people have not registered online.
- Bill will come up with teal name tags for volunteers.
- 13-20 forms have been returned from the PTO packet.
- Kelly asked about making contact with the church volunteers for International Night.
- Bill will send out an email asking for volunteers for specific events in a timely manner.

11. December Assembly

- Kelly contacted an African music group called Kutandara. They will perform for \$500.
- A possible date is the 2<sup>nd</sup> Friday in December.

**Next Meeting**

- PTO meeting on Tuesday, October 3, 6:45 p.m. at school.

Respectfully submitted,  
*Eileen McCluskey Papile*  
October 1, 2006