



CBB - RECRUITMENT OF SUPERINTENDENT

The appointment of a superintendent is a function of the Board of Education. The Board shall conduct an active search to find the person it believes can most effectively translate into action the policies of the Board and the aspirations of the community and the district.

The Board may seek the advice and counsel of interested individuals or of an advisory committee, or it may employ a consultant to assist in the selection. However, final selection shall rest with the Board after a thorough consideration of qualified applicants.

A majority vote of Board members present at a publicly announced Board meeting shall be required for the superintendents appointment.

SEARCH AND APPLICATION REQUIREMENTS

When the Board conducts a search for the position, the job description, requirements for applicants, selection procedures, and applicable deadlines shall be adopted at a public meeting.

Application documents submitted for an executive position shall remain confidential, if requested in writing by the applicant when submitted, until the applicant becomes a finalist for the position.

A list of all finalists being considered for the position shall be made public at least 14 days prior to appointing one of the finalists to fill the position. No offer of appointment shall be made prior to this public notice.

When an applicant becomes a finalist, all records submitted by the applicant shall be available for public inspection, with the exception of letters of reference and medical, psychological, and sociological data which shall remain confidential.

An applicant shall become a finalist when chosen for an interview or when still being considered for the position 21 days prior to the Boards selection, whichever comes first. However, if there are six or fewer applicants competing for the position, all shall be considered finalists.

Adopted: October 28, 1996

Revised: March 23, 1998

LEGAL REFS.:

C.R.S. 22-32-100 (1)(g)

C.R.S. 22-44-115(4)

C.R.S. 24-6-402(3.5)

C.R.S. 24-72-202(1.3)

C.R.S. 24-72-204(3)(a)