



CFD-R - SITE-BASED MANAGEMENT

PURPOSE

Collaborative input in decisionmaking is intended to support the District mission by:

- Improving education through involving parents and other community members as partners in the education of all children;
- Providing multiple opportunities for input from various stakeholders;
- Building a sense of shared purpose and involvement among parents, community members, teachers, students, support staff, and administrators;
- Empowering individual Site-Based Management Teams to, as appropriate, respond to the needs of their parents, community, and students; and
- Promoting decisionmaking processes that allow the District and individual sites to respond quickly to new issues and opportunities.

DISTRICT SITE-BASED DECISIONMAKING COUNCIL

PURPOSE

Supports site-based leadership by providing guidelines, training, and tools.

- Guidelines to include common minimal expectations of all sites for collaborative input in decisionmaking practices, with special focus on requirements needed for accreditation reports.
- Training as needed, to be provided either by mentor, cabinet member, or consultant.
- Tools to include collected best practices and sample site collaborative input models.

MEMBERSHIP

Appointed by Superintendent annually.

Cabinet member chairs committee.

Includes the following representative stakeholders:

- Principals
- Parents
- Teachers
- Classified staff
- Community member

FUNCTIONS

Formulates recommendations for a matrix delineating site and District decisions.

Periodically reviews the District decision matrix.

Designs collaborative decisionmaking training and/or consultation for site leaders.

DISTRICT DECISION MATRIX

Under the direction of the Superintendent, the District decision matrix is to include delineations between District and site-based decisions.

Requests for changes to the following areas will NOT be granted:

- District mission, strategic plan, and goals as adopted by the Board of Education.
- District academic standards.
- Overall District budget and the specific allocation of general funds and capital reserve funds.
- Allocation of building staffing as per District budgeting process.
- Federal, state, county, and local laws.
- Infrastructure maintenance.
- Employee compensation, classification, and grievance procedures.
- District personnel restrictions and placements.
- Policies and actions providing for equality of opportunity for all students.

- Policies and actions consistent with accreditation standards.
- District personnel evaluation procedures.
- District reduction in force (RIF) policy and procedures.

SITE-BASED MANAGEMENT

Site leaders are charged with leading safe, academically challenging learning communities. To that end, the leader must determine appropriate stakeholder input and forum methodologies.

Site leaders are charged with clarifying decisionmaking processes through the development, maintenance and periodic review of a decisionmaking matrix. Included in the matrix will be decisions restricted solely to the site leaders. The principal is accountable and ultimately responsible for the final outcome of all site decisions.

A site-based shared decisionmaking group shall be established at each school and shall hold open, publicized public meetings on a quarterly basis throughout the school year. This group will act at the discretion and direction of the principal or site leader. The site-based shared decisionmaking group shall be comprised of 3-5 parents and/or community members, classified staff, teachers, administrators, and (when appropriate) students.

SITE-BASED SHARED DECISIONMAKING GROUP REQUIREMENTS

Clarifies or affirms the site's vision, mission, and beliefs.

Focuses on the district's mission statement and strategic goals.

Provides consultation concerning development of the school's annual accreditation report detailing the school's goals, objectives, and strategies.

Accounts annually for meeting schedule and parent participation.

Acts in accordance with the District's decision matrix.

OPTIONAL SITE-BASED GOVERNANCE INCLUSIONS

Includes the organizational structure of the site (i.e., site-based decisionmaking group, committees, task forces, parent groups, etc.).

Defines the site-based decisionmaking group composition, selection process, and terms of office.

Describes the process used for making decisions.

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