



DGA/DGB - AUTHORIZED SIGNATURES/CHECK-WRITING SERVICES

All checks drawn on District checking accounts shall require the written or facsimile signature of the treasurer of the Board of Education and, if required by the Board, the written countersignature of any other person designated by the Board.

All checks drawn on District funds may be signed by a computerized system. The following persons shall be authorized to use the facsimile signatures to prepare checks:

- Controller
- Specified accountants and accounting technicians as annually authorized by the Board.

Adopted: April 1972

Revised: April 1977

Revised: December 1981

Revised: March 1988

Revised to conform with practice: May 22, 1995

Revised: April 8, 1996

Revised: October 14, 2002

Revised: June 28, 2004

LEGAL REFS:

C.R.S. 11-55-101, et seq.

C.R.S. 22-32-107

C.R.S. 22-32-121