



## EEAEC-R - STUDENT CONDUCT ON SCHOOL BUSES

The following regulations govern students who ride Poudre School District buses. Students will be responsible for knowing and following these rules.

### AT THE BUS STOP

1. Students must be at the bus stop no later than five minutes before the bus is scheduled to arrive.
2. Students must be out of the roadway either on the sidewalk or on the shoulder of the road as the bus approaches the stop.
3. If a student causes damage to personal or public property at a bus stop, the student and his or her parents/guardians shall be responsible for it.

### ON THE BUS

1. Students must cooperate with the bus operator and follow directions the first time they are given.
2. Students must stay seated and face forward with their feet in front of them. They must display courtesy and respect for other passengers.
3. Students must keep the noise level down. Screaming or other loud distractions will not be permitted. Students must be silent at railroad crossings.

### CONSEQUENCES FOR MISBEHAVIOR

Discipline for misconduct on school buses is cumulative and progressive. A warning may be given for one type of inappropriate behavior, and a suspension may be given for another type of misbehavior. Transportation officials may suspend riding privileges at any time, even after a first report, depending on the nature of the infraction.

Generally, the following procedures will be followed:

1. The bus operator will give a verbal warning to the misbehaving student(s). All verbal counseling will be documented in the discipline records and in the bus operator's log book.
2. If misbehaving continues, the bus operator will issue a written warning to be sent home with the student and will take appropriate steps to contact the parents or guardians.

3. At the bus operator's discretion, the student may be issued a suspension from riding privileges for one to five days if the student continues to misbehave. The bus operator will take appropriate steps to contact the parents or guardians before the suspension.
4. Students who fail to respond to the above-described discipline may be suspended from bus riding privileges for a period of time to be determined by transportation officials.

Note: Student behavior at the bus stop and on the bus is also subject to the District Code of Conduct, and violations may subject students to discipline besides loss of bus privileges, including suspension and/or expulsion from school.

#### BUS TRANSPORTATION AFTER SCHOOL DISMISSAL

1. After school is dismissed for the day, buses will pick up students according to the transportation routing schedule set annually by the director of transportation services. Buses will leave the school no earlier than five minutes after the final dismissal bell.
2. Buses will not return to school to pick up students arriving late at the loading zone.

#### STUDENT ASSIGNMENT TO BUS STOPS

1. All eligible students will be assigned to a bus stop by transportation services. Students must be picked up and dropped off at their assigned stops.
2. Students wanting to bring a guest on the bus or to get off at a stop other than the one to which they are assigned must bring a note to the school office from a parent or guardian requesting this service. Requests will be honored provided students are well behaved and the bus does not become overloaded. The principal or designee will issue a bus pass to be given to the bus operator by students requesting this service. Bus operators will accept only official bus passes issued by the school office or transportation services; they will not accept notes from parents or guardians.

#### UNSAFE ITEMS

1. In accordance with Colorado Department of Education (CDE) regulations, items brought on board by students will be subject to review by the bus operator who will determine if such items would endanger the lives, health, or safety of the passengers and bus operators. Bus operators are authorized to refuse transportation of items they determine to be unsafe.

2. Items not allowed on board buses include firearms, explosives, flammables, knives or other sharp instruments, weapons, animals (except as permitted by law and Policy ADG), glass containers or other items that can break or shatter, skateboards, roller blades, boom boxes or any radio without earphones, tobacco products, unauthorized drugs (as defined in Policy JICH), coolers over eight quarts in size, laser pointers, and any other items or projects that cannot be held on a student's lap or stored in a book bag or backpack.

## SEVERE WEATHER

Students should expect and dress for delays in bus service in severe weather.

Current practice codified 1994

Approved by Board: May 22, 1995

Revised by Board: August 14, 1995

Revised by Board: February 9, 1998

Revised by Board: August 15, 1998

Revised by Board: August 23, 1999

Revised by Board: October 11, 2004

Revised by Board: April 23, 2007, effective July 1, 2007