



## **EEAEE - BUS EMERGENCIES**

(AND ACCIDENTS)

An accident review committee shall review all motor vehicle accidents involving Poudre School District vehicles to determine the circumstances under which the accident occurred, whether the accident was preventable and whether future corrective action may be required.

The committee shall consist of the following:

1. Safety/environmental coordinator who will serve as chairperson
2. Director of transportation services
3. Transportation operations supervisor
4. Vehicle maintenance manager
5. Association of Classified Employees (ACE) representative
6. Risk manager
7. Director of facility services
8. A local law enforcement officer
9. A member of the community

The committee shall meet once every two months or as needed.

Drivers called before the committee shall appear in person or submit a written statement to the committee chairperson. Drivers shall receive a copy of the committee's report on their accident.

Current practice codified 1994

Adopted: May 22, 1995

Revised: March 25, 1996

Revised: October 13, 1997