



IHBG - HOME SCHOOLING

When a parent or guardian of a student below the age of 16 wants to establish a home-based educational program for the parent's/guardian's child, the following procedures shall be followed in accordance with the law:

1. The parent/guardian must submit on an annual basis written notification of establishment of the home-based program to the district's director of pupil services 14 days before the program is established.
2. The parent/guardian must certify in writing, on a form provided by the district, the name, age, place of residence, and number of hours of attendance of each of their children in the program.
3. The superintendent shall give the parent 14 days' written notice to provide records required by law if there is probable cause to believe the program may not be in compliance with the law.
4. Each student in a home-based program shall be evaluated when the student is in the third, fifth, seventh, ninth, and 11th grades. Academic progress shall be evaluated either by giving the student a nationally standardized achievement test or by submitting an evaluation of the student conducted by a qualified person as defined by law.

The director of pupil services shall be responsible for reviewing the student's evaluation which either shall be submitted to the district or to an independent or parochial school in Colorado. If the test or evaluation results are submitted to an independent or parochial school, the name of the school shall be provided to the district.

5. If the student's composite score on the test is above the 13th percentile, the student shall continue to be eligible for the home-based educational program. If the score is at or below the 13th percentile, the parent/guardian shall be given the opportunity to have the student retested using an alternate version of the same test or a different nationally standardized test selected by the parent/guardian from a list supplied by the State Board of Education.
6. If the evaluation conducted by a qualified person indicates that the student is making sufficient academic progress according to his or her ability, the student shall continue to be exempt from compulsory attendance.

7. If the composite score on a retest continues to be at or below the 13th percentile or if the evaluation conducted by a qualified person indicates that the student is not making sufficient academic progress, the district shall take steps to require the parent/guardian to enroll the student in a public, independent, or parochial school.

Resident students participating in home-based educational programs may participate in district extracurricular and interscholastic activities if they meet the requirements of state law and Board policy.

Any student who has been declared habitually truant at any time during the last six months of public school attendance before proposed enrollment in a home-based educational program, may not be enrolled unless the student's parents first submit a written description of the curricula to be used along with the written notification required in number one above.

Students within the Poudre School District attendance area and enrolled in home instruction may apply for enrollment in classes offered by district schools while they continue home instruction.

Enrollment for specific classes shall be determined by the district on a space-available basis only.

Parents should request information and follow timelines for pre-registration at the selected school. To be eligible to participate, home instruction students shall be enrolled and attending during the attendance entitlement counting period for a minimum of one hour per day or an aggregate of five hours per week.

Home instruction students attending Poudre School District on a part-time basis shall not be eligible to attend institutions outside of the district without the student paying the actual cost to attend those institutions.

Poudre School District shall not provide free instructional materials to students in home instruction except for those district classes in which they are officially enrolled. Home instruction students shall have the same access to library media centers as provided to the general community.

Adopted: May 1990

Revised to conform with practice: May 22, 1995

Revised: November 13, 1995

Revised: May 8, 2000

LEGAL REFS:

C.R.S. 22-33-104.5

C.R.S. 22-33-107

CROSS REFS:

IHCDA, Postsecondary Options/Concurrent Enrollment

JGA, Assignment of New Students to Classes and Grade Levels

JHB, Truancy

JJJ, Extracurricular Activity Eligibility