



JJH - STUDENT TRAVEL

Specific guidelines and appropriate administrative procedures shall be developed to screen, approve, and evaluate student activity trips and to ensure that all reasonable steps are taken for the safety of the participants.

Extended student trips are defined as student activities which may involve overnight, multiple nights, out of state, or out of country. Extended field trips contribute substantially to the achievement of specific Poudre School District course/subject matter goals, and may include school-sponsored clubs and organizations.

Written proposals for extended student trips, including a completed Preliminary Field Trip Approval form, shall be submitted to the principal who shall evaluate the proposal and approve or deny the field trip. Such trips also shall require the approval of the assistant superintendent of school services or designee. Depending on the length of the trip, an Extended Field Trip Approval form may also be required.

Adopted: November 1990

Revised to conform with practice: May 22, 1995

Revised: August 25, 1997

LEGAL REF:

C.R.S. 40-10-116(1)(b)

CROSS REFS:

EEAFA, Extracurricular Activity Buses/Field Trips/Special Events Transportation

EEAG, Student Transportation in Private Vehicles

IJOA, Field Trips