



Transportation Services Bus Rules

To Parents and Students:

The following rules apply to all students who ride Poudre School District busses. For complete rules and regulations refer to the [Student Rights and Code of Conduct](#). Students are responsible for knowing these rules and will be subject to them. **Please note that video cameras may be used at any time to ensure student safety.** You may call Transportation Services at (970) 490-3232 if you have any questions.

At the Bus Stop

1. Students must be at the bus stop at least 5 minutes before the bus is scheduled to leave. Busses will not wait for tardy students.
2. Students must be out of the roadway, either on the sidewalk or on the shoulder of the road as the bus approaches the stop.
3. In the event that a student causes damage to personal property at the bus stop, the student involved is responsible to the property owner for payment of damages.

On the Bus

1. Follow directions the first time they are given.
2. Stay seated and face forward with feet in front of you.
3. Show courtesy and respect toward other passengers.
4. Use inside voices on the bus.
5. Silence at railroad crossings is required by law.
6. Eating and drinking is not permitted on the bus.

Consequences for Misbehavior

When a student misbehaves on the bus, the following steps will be taken. Please note that transportation officials reserve the right to suspend a student at any time depending on the nature of the infraction.

1. **Verbal Warning:** A verbal warning will be documented in the driver's discipline log.
2. **Written Warning:** A written warning will be sent home and the student's parent or guardian will be contacted.
3. **Bus Suspension:** A bus suspension of 1-5 days will be issued and the student's parent or guardian will be contacted.
4. **Additional Bus Suspension:** A bus suspension through the rest of the school year will be issued.

School Dismissal

1. Busses will depart from afternoon schools at the following times:
 - **Elementary:** 5 minutes after the bell.
 - **Middle School:** 7 minutes after the bell.
 - **High School:** 10 minutes after the bell.
2. Busses will not return to pick up students who miss the bus.

Bus Passes and Eligibility

1. Students who are eligible for transportation are assigned a bus stop by our routing department and must be picked up and dropped off at their assigned stops.
2. Students who want to bring a guest on the bus must get a bus pass from the school office. Bus passes will be honored provided that the bus is not full. Bus Drivers will only accept **OFFICIAL BUS PASSES** issued by the school office.
3. Students who want to get off at a bus stop other than the one assigned need to have a bus pass issued by the school office.

Unsafe and Prohibited Items

1. In accordance with Colorado Department of Education regulations, items brought onto the bus by students are subject to review by the Bus Driver. If the Bus Driver determines an item would endanger the lives, health or safety of passengers, then they will refuse transportation.
2. District Policy [EEAEC-R](#) states that the following items are not allowed on the bus: fire arms, explosives, flammable items, knives or other sharp instruments, weapons, animals other than service dogs, glass containers or items that can break or shatter, tobacco products, laser pointers, coolers over 8 quarts in size, and any items including large instruments or student projects that cannot be held on a student's lap or stored in a sports bag or backpack.

School Closures and Late Busses

During severe weather, information on school closings and late busses will be provided on our **Transportation Hotline, (970) 490-3500**. Also, you can check our department website at <http://www.psdschools.org/department/transportation-services> or by scan the QR code below with your smartphone. We're also on Facebook and Twitter! Follow us for department news and late bus updates: www.facebook.com/psdyellowbus www.twitter.com/psdyellowbus

