



Poudre School District Board of Education

2407 Laporte Avenue, Fort Collins, CO 80521 • 970-490-3607

Meeting Minutes

Minutes from Board of Education Retreat
June 3, 2025

SPECIAL MEETING – 5:30 PM Superintendent Conference Room

PRESENT: President Kristen Draper; Vice President Jessica Zamora; Directors Jim Brokish, Conor Duffy, and Scott Schoenbauer; Superintendent Brian Kingsley; General Counsel Autumnn Aspen

ABSENT: Director Kevin Havelda

LATE: None

1.0 CALL TO ORDER

President Draper called the retreat to order at 5:32 p.m.

2.0 EXECUTIVE SESSION

2.1 General Counsel Performance Feedback

2.2 Superintendent Performance Evaluation Feedback – Part 1

2.3 Legal Advice Relating to Superintendent Contract Negotiations

2.4 Negotiation Position and Strategy Regarding the Terms of a Potential Amendment to the Superintendent Contract

Director Brokish moved that the Board enter executive session for the following purposes:

1. to discuss a personnel matter, specifically to provide performance feedback to the District's General Counsel as authorized by C.R.S. 24-6-402(4)(f)(I);
2. to discuss a personnel matter, specifically to prepare an evaluation of the Superintendent's job performance as authorized by C.R.S. 24-6-402(4)(f)(I);
3. to confer with the attorney for the Board to receive advice on specific legal questions concerning the Board's authority to revise Superintendent Kingsley's contract and any limitations or restrictions on that authority under the existing Superintendent Contract and applicable Colorado law as authorized by C.R.S. 24-6-402(4)(b); and
4. to determine positions relative to matters that may be subject to negotiations and developing strategy for negotiations and instructing negotiators as related to the determination and negotiations of the terms of a potential amendment to the Superintendent Contract as authorized by C.R.S. 24-6-402(4)(e)(I).

Individuals invited to join the Board in all or part of the executive session are Superintendent Brian Kingsley, General Counsel Autumn Aspen, attorney Coulter Bump, and Board Secretary Jill Brunner.

Vice President Zamora seconded the motion.

The voting was as follows:

Those voting AYE: Directors Jim Brokish, Kristen Draper, Conor Duffy, Scott Schoenbauer, and Jessica Zamora

Those voting NO: None

Motion passed: 5-0

Executive session 2.1 began at 5:36 p.m.

Executive session 2.1 ended at 6:00 p.m.

Executive session 2.2 began at 6:00 p.m.

Executive session 2.2 ended at 7:01 p.m.

Superintendent Kingsley left the executive session at 6:12 p.m.

General Counsel Autumn Aspen left the executive session at 7:03 p.m.

Board Secretary Jill Brunner left the executive session at 7:03 p.m.

Executive session 2.3 began at 7:07 p.m.

Executive session 2.3 ended at 7:45 p.m.

Executive session 2.4 began at 7:45 p.m.

Executive session 2.4 ended at 9:03 p.m.

3.0 ADJOURNMENT

The meeting adjourned at 9:04 p.m.

Respectfully submitted,

Jill Brunner

Secretary to the Board of Education