



IC/ICA – SCHOOL YEAR/ SCHOOL CALENDAR/ INSTRUCTIONAL TIME

Prior to the end of the school year, the Board shall determine the length of time during which District schools shall be in session during the next school year. The number of hours/days of planned teacher-student instruction and of teacher-student contact shall be consistent with the Board's definition of "actively engaged in the educational process," shall meet or exceed the requirements of state law and shall include a sufficient number of days to allow the superintendent flexibility in preparing a calendar that supports the District's educational objectives.

EDUCATIONAL PROCESS DEFINED

The Board defines "actively engaged in the educational process" as time when students are working toward achieving educational objectives under the supervision of a licensed teacher, including but not limited to:

- classroom instruction time
- instructional time in an environment other than the classroom
- individual student work time while at school, including study hall and library research
- individual student work time while in an environment other than the classroom, including completing course required learning activities and digital research
- school-related field trips
- independent study
- assemblies, performances, exhibitions,
- work experience related to the educational objectives
- blended learning and supplemental online education courses. The Board defines engagement in a blended learning or supplemental program to include those learning activities that occur both on and off of school grounds, as well as those outside the normal school time schedule.
 - Blended learning means a formal education program through which a student learns at least in part through digital content with some element of student control and at least in part at a supervised physical location that is not the student's home.

- Supplemental online education courses are taught by a licensed teacher, delivered via a technologically enhanced format, and developed by a school district, charter school, BOCES, or obtained from a provider to augment the education program provided by the school district.

"Actively engaged in the educational process" shall not include:

- lunch
- time students spend before school waiting for classes to begin and time after the last class of the day, including waiting for the bus
- teacher preparation time

The educational process includes a remote learning option as a result of an emergency school or District closure. In the event such a temporary remote learning option may be necessary, the District will determine instructional time based on Colorado Department of Education guidelines and state law. The District will maintain guidelines and a plan for how temporary remote learning will be implemented, including the acceptable ways in which synchronous and asynchronous teacher-pupil instruction and contact time may occur and acceptable ways in which attendance/participation should be documented.

SUPERVISION OF A LICENSED TEACHER DEFINED

The Board defines “under the supervision of a teacher” as designing learning activities for and regulating and monitoring those activities of students, by which the teacher has control over and knowledge of the work being done. Supervision by a licensed teacher shall not require that the teacher be in the student’s physical presence at all times, but that the teacher is exercising direction and control over the nature of the student’s activities.

SCHOOL CALENDAR

The school calendar for the ensuing school year shall be prepared by the superintendent and presented for Board of Education approval prior to the end of each calendar year. A revision to the adopted calendar may be presented for Board of Education approval after the end of the calendar year if such change is appropriately noticed as described in this section of the policy. The number of days of planned teacher-student instruction and of teacher-student contact shall meet or exceed the requirements of state law and shall include a sufficient number of days to allow the superintendent flexibility in preparing a calendar that supports the District’s educational objectives, including how best to address the needs of all students to enable them to meet or exceed state and District content standards.

A copy of the calendar must be provided to all parents/guardians of students enrolled in District schools. Any change in the calendar except for emergency closings or

unforeseen circumstances must be preceded by adequate and timely notice of no less than 30 days. Insofar as possible, these calendars shall meet the desires of the community and staff.

Adopted by Board: September 24, 2019

Revised by Board: September 12, 2023

Revised by Board: June 17, 2025

LEGAL REFS.:

C.R.S. 22-1-112 (school year and national holidays)

C.R.S. 22-32-109 (1)(n) (duty to determine school year and instruction hours)

C.R.S. 22-33-102 (1) (definition of academic year)

C.R.S. 22-33-104 (1) (compulsory attendance law)

C.R.S. 22-44-115.5 (fiscal emergency)

1 CCR 301-39, Rules 2254-R-2.06 (school year and instruction hours; definition of contact/ instruction time)

CROSS REF.:

EBCE, School Closings and Cancellations