



Poudre School District Board of Education

2407 Laporte Avenue, Fort Collins, CO 80521 • 970-490-3607

Meeting Minutes

Minutes from Board of Education Work Session

April 28, 2026

DINNER SESSION – 5:00 PM Superintendent Conference Room

PRESENT: President Jessica Zamora; Vice President Kevin Havelda; Directors Karla Baise, Conor Duffy, Scott Schoenbauer, and Dr. Coronda Ziegler; Superintendent Brian Kingsley; Lead Assistant Superintendent Dr. Traci Gile, Assistant Superintendent Dr. Julie Chaplain; Chief Officers Dr. Lauren Hooten, Bud Hunt, and Dave Montoya; and General Counsel Autumn Aspen

ABSENT: Director Dr. Andrew Spain

LATE: Director Conor Duffy arrived at 5:10 p.m.

Dinner session began at 5:02 p.m.

1.0 Discussion of Athletics/Activities Fees

Executive Director of Finance Kera Badalamenti provided an overview of Athletic and Activity Fees.

Board discussion included:

- Fee structure allows staff to see the cost and the needs within the system.
- Important to balance competing interests and manage what can be controlled.

Dinner session ended at 5:28 p.m.

WORK SESSION (BOARDROOM) – 5:30 PM

PRESENT: President Jessica Zamora; Vice President Kevin Havelda; Directors Karla Baise, Conor Duffy, Scott Schoenbauer, and Dr. Coronda Ziegler; Superintendent Brian Kingsley; Lead Assistant Superintendent Dr. Traci Gile; Assistant Superintendents Dr. Julie Chaplain and Dr. Insoon Olson; Chief Officers Dr. Lauren Hooten, Bud Hunt, and Dave Montoya; General Counsel Autumn Aspen

ABSENT: Director Dr. Andrew Spain

LATE: None

1.0 CALL TO ORDER

President Zamora called the regular business meeting to order at 5:41 p.m.

2.0 APPROVAL OF AGENDA

Director Duffy moved that the board amend the agenda to include a second executive session regarding specialized details of security arrangements.

Vice President Havelda seconded the motion.

The voting was as follows:

Those voting AYE: Directors Karla Baise, Conor Duffy, Kevin Havelda, Scott Schoenbauer, Jessica Zamora, and Dr. Coronda Ziegler

Those voting NO: None

Motion passed: 6-0

3.0 ACTION ITEMS

3.1 Resolution in Support of Mental Health Awareness Month

Director Dr. Coronda Ziegler moved that the Board approve the resolution in support Mental Health Awareness Month, May 2026.

Director Baise seconded the motion.

Mental Health and Prevention Coordinator Sarah Mowder-Wilkens introduced parent Annaliese Jordan who spoke about her child's experience with a mental health crisis and how school personnel interceded.

Board discussion included:

- Gratitude was expressed for sharing a very real, humbling story that reminds everyone about the importance of mental health services.

The voting was as follows:

Those voting AYE: Directors Karla Baise, Conor Duffy, Kevin Havelda, Scott Schoenbauer, Jessica Zamora, and Dr. Coronda Ziegler

Those voting NO: None

Motion passed: 6-0

3.2 Resolution in Support of Military Appreciation Month

Director Schoenbauer moved that the Board approve a resolution in support of Military Appreciation Month, May 2026.

Vice President Havelda seconded the motion.

JROTC student Garrison Ware spoke about the importance of Military Appreciation.

Board discussion included:

- Gratitude was expressed for the reminder that sacrifice and freedom should not be squandered.
- Appreciation was conveyed for an invitation to participate in acts of service.

The voting was as follows:

Those voting AYE: Directors Karla Baise, Conor Duffy, Kevin Havelda, Scott Schoenbauer, Jessica Zamora, and Dr. Coronda Ziegler

Those voting NO: None

Motion passed: 6-0

4.0 SUPERINTENDENT REPORT

Superintendent Kingsley said he is proud to be part of a district that prioritizes both Mental Health and Belonging and Military Appreciation, spoke about recent school visits, reminded listeners about *PSD Celebrates* on May 4, explained the upcoming finance presentation is the first step of several, and introduced a video in celebration of Principals.

5.0 COMMUNITY COMMENT

Derek Franz demanded an immediate stay of an administrative hearing scheduled for May 4, 2026, and cited multiple reasons.

Grace Turnbull discussed the Cycle of Consolidation and provided a description of the eight steps.

Anna Lebedda requested the district ensure equity is part of the criteria for consolidation.

Dani Lawrence spoke against charter schools in Fort Collins and cited multiple reasons.

ML Johnson spoke about bond issues and asked the board to remember who is paying for new schools.

Joni Baker informed listeners that 139 classified staff will not be returning next year due to reductions and over 50 will return with reduced hours; all are asked to keep students at the center of focus while moving forward with grace, integrity and patience.

6.0 BOARD TOPICS AND COMMITTEE REPORTS

- Director Duffy provided an update on the Legislative Subcommittee.

- Vice President Havelda reminded listeners *PSD Celebrates* is May 4, 2026, at the Lincoln Center, and the last Board Engagement session is Thursday, April 30 at Fort Collins High School.
- Director Ziegler attended the *Wizard of Oz* theater production at Fort Collins High School and invited everyone to support the Arts in the district.

7.0 CONSENT AGENDA

7.1 Personnel Action

7.2 Non-Renewal BOE List 2026 Exhibit A

7.3 Intergovernmental Agreement for SE Community Center

7.4 Quarterly Financials March 2026

Director Duffy moved that the Board approve and adopt the recommended actions for the items on the Consent Agenda.

Vice President Havelda seconded the motion.

The voting was as follows:

Those voting AYE: Directors Karla Baise, Conor Duffy, Kevin Havelda, Scott Schoenbauer, Jessica Zamora, and Dr. Coronda Ziegler

Those voting NO: None

Motion passed: 6-0

8.0 ACTION ITEMS

8.1 IMR EL 2.6

Vice President Havelda moved that the Board determine that the Superintendent has reasonably interpreted Board of Education Policy EL 2.6 in his Internal Monitoring Report dated April 28th, 2026, and that the evidence presented supports the Superintendent's conclusions stated in the Internal Monitoring Report.

Director Duffy seconded the motion.

Board discussion included:

- Debt free mill levy funds go directly to facilities.
- Gratitude was expressed to the community for financial support and to district staff for making facilities better and safer.

The voting was as follows:

Those voting AYE: Directors Karla Baise, Conor Duffy, Kevin Havelda, Scott Schoenbauer, Jessica Zamora, and Dr. Coronda Ziegler

Those voting NO: None
Motion passed: 6-0

8.2 2026-2027 Student and Staff Device Refresh

Director Duffy moved that the Board approve expenditures in excess of \$250,000, authorizing staff to issue purchase orders to DHE Computer Systems and Dell Marketing LP and expend funds to support implementation of the 2026 Student and Staff Device Refresh program.

Director Ziegler seconded the motion.

Chief technology Officer Bud Hunt provided the update.

Board discussion included:

- Funds were budgeted with the 2010 mill levy.
- Some classroom lessons are delayed as students start up computers and trouble shoot.
- District is tracking technology usage in grades K-2.
- Student Use of Technology policy addresses a common set of expectations and does not set requirements.
- Director Ziegler provided a personal account of the effectiveness of access controls.
- Parents cannot opt-out of technology but can make special arrangements at the school level.

The voting was as follows:

Those voting AYE: Directors Karla Baise, Conor Duffy, Scott Schoenbauer, Jessica Zamora, and Dr. Coronda Ziegler

Those voting NO: Director Kevin Havelda

Motion passed: 5-1

8.3 Approval of 7-year contract for K-12 and Newcomers English Language Development (ELD) Curriculum

Vice President Havelda moved that the Board approve K-12 and Newcomers English Language Development (ELD) Curriculum 7-year digital and 1-year print from Cengage for \$362,208.83.

Director Baise seconded the motion.

Assistant Superintendent Dr. Insoon Olson provided the information.

Board discussion included:

- Appreciation was expressed for a contract provision that safeguards student information and includes a choice of law and venue that includes Colorado and Larimer County.
- Cost of curriculum is for a full seven years.

The voting was as follows:

Those voting AYE: Directors Karla Baise, Conor Duffy, Kevin Havelda, Scott Schoenbauer, Jessica Zamora, and Dr. Coronda Ziegler

Those voting NO: None

Motion passed: 6-0

8.4 French Field Track and Turf Replacement

Director Duffy moved that the Board approve expenditures for the French Field Track and Turf Replacement in excess of \$250,000, authorizing staff to execute a contract for \$2,405,877 with Renner to provide construction services.

Director Schoenbauer seconded the motion.

Board discussion included:

- Both turf and field are being replaced.
- District would like to replace much of the grass with turf in the interest of saving water.
- Studies show some injuries are more common on poor quality turf.

The voting was as follows:

Those voting AYE: Directors Karla Baise, Conor Duffy, Kevin Havelda, Scott Schoenbauer, Jessica Zamora, and Dr. Coronda Ziegler

Those voting NO: None

Motion passed: 6-0

8.5 Bus Purchase

Vice President Havelda moved that the Board approve expenditures in excess of \$250,000, authorizing staff to execute a purchase order totaling \$2,169,806 for bus fleet replacement with McCandless Truck Center.

Director Ziegler seconded the motion.

- Director Ziegler spoke in support of bus replacement and shared a childhood memory of her bus breaking down on the side of the road.
- McCandless Truck Center was the lowest bidder.
- Anticipated delivery is September or October of 2026.

- Gratitude was expressed to Transportation staff for wearing multiple hats and working hard on behalf of students.
- Purchase will bring the average age of PSD buses to 11 years, which is a big improvement.
- Appreciation was conveyed to the voters for approving a mill levy that will allow for this purchase.

The voting was as follows:

Those voting AYE: Directors Karla Baise, Conor Duffy, Kevin Havelda, Scott Schoenbauer, Jessica Zamora, and Dr. Coronda Ziegler

Those voting NO: None

Motion passed: 6-0

Board recessed at 7:16 p.m.
Board reconvened at 7:26 p.m.

9.0 INFORMATIONAL REPORTS / DISCUSSION ITEMS

9.1 Preliminary Budget FY 2026-27

Budget Director Brian Gustafson provided the update.

Board discussion included:

- Unassigned Reserves are funds not spoken for in other categories.
- Health Insurance increase derives from utilization; 5% increase is good compared to others.
- Focus on an increase in Board Reserves is encouraging and indicative of good financial stewardship in uncertain times.

10.0 BOARD FORECASTING

- Vice President Havelda requested an SRO update that includes expulsion numbers.

11.0 EXECUTIVE SESSION

11.1 Negotiations and Security Arrangements

Vice President Havelda moved that the Board enter executive session for the following purposes:

- 1) to provide the Board with specialized details of security arrangements related to security protocols for Board meetings and related events as authorized by C.R.S. 24-6-402(4)(d), and

2) to develop the strategy of the school district for negotiations relating to the 2026-2027 collective bargaining agreement or employment contracts as authorized by C.R.S. §24-6-402(4)(e)(III).

Individuals invited to join the Board in all or part of the executive session are Superintendent Brian Kingsley, Chief of Staff Dr. Lauren Hooten, Lead Assistant Superintendent Dr. Traci Gile, Chief Finance Officer Dave Montoya, Director of Student Safety and Emergency Management Jarad Sargent, Budget Director Brian Gustafson, School Resource Officer Mike Natalzia, and General Counsel Autumn Aspen.

Director Ziegler seconded the motion.

The voting was as follows:

Those voting AYE: Directors Karla Baise, Conor Duffy, Kevin Havelda, Scott Schoenbauer, Jessica Zamora, and Dr. Coronda Ziegler

Those voting NO: None

Motion passed: 6-0

Executive Session #1 started at 8:12 p.m.

Executive Session #1 ended at 8:46 p.m.

Those in attendance for Executive Session #1: Board of Education Directors, Superintendent Brian Kingsley, Chief of Staff Dr. Lauren Hooten, Lead Assistant Superintendent Dr. Traci Gile, Chief Finance Officer Dave Montoya, Director of Student Safety and Emergency Management Jarad Sargent, School Resource Officer Mike Natalzia, and General Counsel Autumn Aspen.

Executive Session #2 started at 8:46 p.m.

Executive Session #2 ended at 10:10 p.m.

Those in attendance for Executive Session #2: Board of Education Directors, Superintendent Brian Kingsley, Chief of Staff Dr. Lauren Hooten, Lead Assistant Superintendent Dr. Traci Gile, Chief Finance Officer Dave Montoya, Budget Director Brian Gustafson, and General Counsel Autumn Aspen.

12.0 ADJOURNMENT

The meeting was adjourned at 8:03 p.m.

Respectfully submitted,

Jill Brunner

Secretary to the Board of Education