



Poudre School District Board of Education

2407 Laporte Avenue, Fort Collins, CO 80521 • 970-490-3607

Meeting Minutes

Minutes from Board of Education Business Meeting

December 11, 2018

DINNER SESSION - 5:30 PM

PRESENT: President Christophe Febvre, Vice President Susan Gutowsky; Directors Nate Donovan, Cathy Kipp, Rob Petterson and Carolyn Reed; Superintendent Sandra Smyser; Assistant Superintendents Todd Lambert and Scott Nielsen; Executive Directors Pete Hall, Dave Montoya, Madeline Noblett, Dustin Reintsma and Victoria Thompson; Legal and Policy Counsel Tom Crabb

ABSENT: Director Draper

LATE: None

Director Petterson attended the dinner session remotely via telephone conference call.

Dinner session began at 5:30 p.m.

1.0 EXECUTIVE SESSION

Director Donovan moved the Board go into executive session as authorized under C.R.S. §§ 24-6-402(4)(b) & (e) for the purpose of receiving legal advice on issues concerning land development, annexation and intergovernmental agreements with municipalities within the District's geographic boundaries; and to determine positions relative to matters that may be subject to negotiations concerning those issues, to develop strategy for those negotiations and to instruct the negotiators. Individuals invited to join the Board and Superintendent in executive session are Legal and Policy Counsel Crabb, Executive Directors Montoya and Hall, Planning Manager Willits, and Assistant Board Secretary Brunner.

Vice President Gutowsky seconded the motion.

The voting was as follows:

Those voting AYE: Directors Donovan, Febvre, Gutowsky, Kipp, Petterson and Reed

Those voting NO: None

ABSENT: Director Draper

Motion passed 6-0

Executive session began at 5:32 p.m.

Executive session ended at 5:56 p.m.

Director Donovan moved that the Board go into executive session to discuss matters concerning the acquisition of real property for a Futures Lab site and other purposes, to determine positions relative to matters that may be subject to negotiations and to instruct the negotiators, all as authorized under C.R.S. §§ 24-6-402(4)(a) & (e). Individuals invited to join the Board and Superintendent in executive session are Legal and Policy Counsel Crabb, Assistant Superintendents Lambert and Nielsen, Executive Directors Hall and Montoya, Planning Manager Willits; and Assistant Board Secretary Brunner.

Vice President Gutowsky seconded the motion.

The voting was as follows:

Those voting AYE: Directors Donovan, Febvre, Gutowsky, Kipp, Petterson and Reed

Those voting NO: None

ABSENT: Director Draper

Motion passed 6-0

Executive session began at 5:59 p.m.

Executive session ended at 6:31 p.m.

2.0 DISTRICT INFORMATION AND BOARD DISCUSSION TOPICS

There were no items discussed.

3.0 AGENDA PLANNING

There were no items discussed.

4.0 COMMITTEE REPORTS

There were no items discussed.

Dinner session ended at 6:31 p.m.

REGULAR BUSINESS MEETING - (BOARDROOM) – 6:30 PM

PRESENT: President Christophe Febvre, Vice President Susan Gutowsky; Directors Nate Donovan, Cathy Kipp, Rob Petterson and Carolyn Reed; Superintendent Sandra Smyser; Assistant Superintendents Todd Lambert and Scott Nielsen; Executive Directors Pete Hall, Dave Montoya, Madeline Noblett, Dustin Reintsma and Victoria Thompson; Legal and Policy Counsel Tom Crabb

ABSENT: Director Draper

LATE: None

Director Petterson attended the business meeting remotely via telephone conference call.

1.0 CALL TO ORDER

President Febvre called the regular business meeting to order at 6:36 p.m.

2.0 PLEDGE OF ALLEGIANCE

President Febvre led the Board of Education and audience members in the Pledge of Allegiance.

3.0 APPROVAL OF AGENDA

There were no changes made.

4.0 RECOGNITIONS AND REPORTS

4.1 Fall Athletic State Champions

Fossil Ridge High School Assistant Principal and Athletic Director Brandon Carlucci introduced the 5A Boys #4 Doubles Tennis Coach Steve Schultz who spoke about State Champions Brady Elliott and John Shelby.

On behalf of PSD and the Board, Director Donovan congratulated the athletes, coaches, parents and families.

Fossil Ridge High School Assistant Principal and Athletic Director Brandon Carlucci introduced the 5A Boys Golf CHSSA Coach of the Year Andy Stevens, who spoke about the accomplishments of the 5A Boys Golf Team State Champions. Those in attendance were:

- Dillon Stewart, 5A Individual State Boys Golf Champion and CHSSA Player of the Year
- Charlie Wang, 5A Boys Golf Team State Champion

On behalf of PSD and the Board, Director Donovan congratulated the athletes, coaches, parents and families.

4.2 Superintendent Report

Superintendent Smyser provided an update:

- Work is being done to fulfill bond money promise to voters.
- School districts are an integral part of the community.
- Original Fort Collins High School site served students for 100 years.
- Education and training for job preparation readies students for the future.
- PSD is creating buildings and educational opportunities for the grandchildren of our current kindergarteners.
- Anticipating the future is a key goal.

4.3 Board Reports

Vice President Gutowsky spoke about visiting the Colorado Health Symposium at the University of Northern Colorado where an emphasis was placed on mental health support in schools.

5.0 COMMUNITY COMMENT

PSD parent Peter Knudson thanked Superintendent Smyser for sending a district-wide email about acceptance and stated more needs to be done to address anti-Semitism.

PSD parent Johannah Knudson thanked Superintendent Smyser and the Boltz Middle School principal for sending emails about Poudre School District values, stating inclusion benefits everyone.

Community member Katheryn Dubiel asked which Board members hold a seat on URA boards and what they are doing to pursue membership.

PSD school psychologist and parent Melanie Potyondy expressed appreciation for the time spent exploring the change in school start times and asked the Board to consider creative and affordable solutions for after-school care of elementary children.

PSD parent Eric Sutherland stated PSD staff are aware of the need for elementary facilities in the next four to six years and feels there will be a lack of resources.

Community member Colleen Hoffman requested transparency regarding Fort Collins taxpayer dollars being diverted to Timnath.

6.0 CONSENT AGENDA

6.1 Personnel Action

6.2 Meeting Minutes: November 13, 2018 and November 27, 2018

6.3 Amended and Restated IGA with City of Fort Collins for Land Dedication or Payment of a Fee in Lieu of Land Dedication for School Purposes

6.4 Audit Committee Ongoing Member Recommendation

6.5 Approval of Lincoln Middle School's Preliminary Priority Improvement Plan

6.6 2019-20 Kindergarten Tuition Increase

6.7 2019-20 Early Childhood Education Tuition Increase

Director Donovan moved to approve and adopt the recommended actions on the Consent Agenda.

Vice President Gutowsky seconded the motion.

The voting was as follows:

Those voting AYE: Directors Donovan, Febvre, Gutowsky, Kipp and Reed

Those voting NO: None

ABSENT: Director Draper

Director Petterson did not vote due to loss of audio in the Boardroom

Motion passed 5-0

7.0 INFORMATION REPORTS/DISCUSSION ITEMS

7.1 Annual Report of the Audit Committee for 2018

Audit Committee member Brian Richmond spoke about the work of the committee in 2018.

- Five public meetings were held.

- Meeting topics included financial statements, audit scope and planning, oversight review of financials and more.
- Auditors expressed favorable results.

Board discussion included:

- Appreciation was expressed for the professional advice, questions, oversight and time given by the community members who participate on the committee.

7.2 Student Experience - Technology

- Video Production Manager Matt Gohl provided an update on the student experience through use of video and introduced a documentary on student Casey Kraft:
 - Four students were recently showcased in mini-documentaries.
 - More students to be highlighted in future.
 - Showcasing student experience demonstrates what it is like to be a current student in PSD.
- Director of Professional Development Kate Canine provided an update on the student experience through use of innovation.
 - Currently exploring how PSD utilizes technology with the current state and future means.
 - Education Technology Team previously in place at the central office directly supported schools.
 - Central office restructuring created need to reconsider support.
 - Professional Learning Team was created to respond to requests for technology needs and support.

Update - Current State

Opportunities for Educators:

- School-based leaders and building capacity focus.
- Tech Leaders cohort.
- EdTech workshops.
- Digital tools classes.
- Digital tools checkout.
- Digital tools embedded in all professional learning.

Modern Technology Integration Principles

1. Implement highly reliable instructional principles and strategies.
2. Leverage readily available technologies to supports, augment and enhance #1.
3. Mindfully monitor the impact of #1 and #2 on students' social and academic performances.

Our Goal: T3 framework

- Translate tasks; need technology to do this for efficiency and effectiveness to translate the experience
- Transform; utilize the technology to transform the experience to a broader audience and contribute student findings
- Transcend; identify something the student cares about and utilizes technology to move forward.

Students who are encouraged to explore and solve problems they care about helps the District and community, increasing student agency, creativity and collaboration.

Board discussion included:

- Technology needs to be updated periodically.
- Payment for technology updates is being discussed and explored.
- Diversity and equity for technology distribution is important.
- Tracking student use of laptops is difficult; new model may allow for collection of data.
- 2010 mill levy included funds for technology refresh.
- Requests for examples of technology at a future meeting were made.

7.3 Long Range Planning Update

Assistant Superintendent Scott Nielsen provided the Long Range Planning update.

Ongoing Facilities Update:

\$40 million in Ongoing Facilities Improvements

- Process exists for changes to the list as well as timeline for implementation.

New Construction Update:

Zach Elementary School Addition

- Design is currently being refined and construction documents are being prepared.
- Construction of addition to replace existing modular will take place while school is in session.
- Anticipated completion late 2019.

Southeast Elementary School

- Developer continues to work on site infrastructure projects.
- Update on architect selection.
- Design to begin early 2019 and continue to early 2020.
- Anticipated opening fall 2021.

Middle School/High School Projects

- Design Advisory Group update.
- Community engagement update.
- Closing on the Wellington property scheduled for January 25, 2019.
- Anticipated opening fall 2022.

PSD Futures Lab

- Update on program pilot for 2019-2020 and 2020-2021.
- Design Advisory Group

Transportation Center

- Planning in process

Board discussion included:

- Wellington could move in to the new school mid-year due to proximity.
- Mid-year move for the Prospect site would not be ideal.
- Crowding at Wellington Middle School may improve next year; large outgoing 8th grade with anticipated smaller incoming 6th grade.
- Conversations surrounding color influence are planned.
- Update on Futures Lab requested with emphasis on equal access for all schools.
- Downsizing of central location allowed for facilities upgrades at secondary schools.
- One-time money from last year will be distributed soon.
- Looking for creative ways to support facility needs at sites.

8.0 ACTION ITEMS

8.1 2018 Fiscal Year External Audit Related Documents (Comprehensive Annual Financial Report (CAFR) and Single Audit)

Director Donovan moved that the Board approve the Comprehensive Annual Financial Report (CAFR) and Single Audit for the year ended June 30, 2018, the Accreditation Report, and the Board Resolution Authorizing the Use of a Portion of Beginning Fund Balance, as included in the Board packet, for this meeting dated December 11, 2018.

Director Reed seconded the motion.

Board discussion included:

- Capital Projects Fund is designed to be drawn down.
- Employee self-insurance plan experienced higher dollar claims than normal; anticipated discussion surrounding increases is expected.

- Benefits committee studies data and fund balances; possible premium increases were discussed.

The voting was as follows:

Those voting AYE: Directors Donovan, Febvre, Gutowsky, Kipp, Petterson and Reed

Those voting NO: None

ABSENT: Director Draper

Motion passed 6-0

8.2 Mill Levy Certification

Community Comment:

- Community member Kathryn Dubiel requested transparency on the mill levy resolution and referenced the five percent total assessed property valuation excluded for taxes.
- PSD parent and community member Eric Sutherland stated five percent of every tax dollar is going to purposes other than what the voters intended.

Director Reed moved that the Board of Education adopt the Mill Levy Resolution for the tax year 2018, collectable in 2019, attached to the December 11, 2018 Board meeting agenda.

Director Donovan seconded the motion.

Executive Director of Finance Dave Montoya provided an update:

- Step 1: Assessed valuation from the County
- Step 2: CDE provides assistance
- Step 3: Resolution is drafted
 - Voter Authorized Overrides
 - Bond Levy
 - Timeline
 - Mill Levy Certifications

Board discussion included:

- Clarification was requested regarding State Education formula funding and TIF County diversions.

The voting was as follows:

Those voting AYE: Directors Donovan, Febvre, Gutowsky, Kipp, Petterson and Reed

Those voting NO: None

ABSENT: Director Draper

Motion passed 6-0

8.3 Monitoring/Policy Review: EL 2.3, Financial Condition and Activities

Director Donovan moved that the Board determine that the Superintendent has reasonably interpreted Board of Education Policy EL 2.3 in her Internal Monitoring Report dated December 11, 2018, and that the evidence presented supports the Superintendent's conclusions stated in the Internal Monitoring Report.

Director Kipp seconded the motion.

The voting was as follows:

Those voting AYE: Directors Donovan, Febvre, Gutowsky, Kipp, Petterson and Reed

Those voting NO: None

ABSENT: Director Draper

Motion passed 6-0

9.0 COMMITTEE REPORTS

Director Kipp moved that the Board remove the item on the legislative agenda pertaining to seat time in hybrid schools.

Director Reed seconded the motion.

Board discussion included:

- Legislative action item no longer necessary because the issue has been resolved.
- Board retreat held on December 7 at the annual CASB convention in Colorado Springs was productive.

The voting was as follows:

Those voting AYE: Directors Donovan, Febvre, Gutowsky, Kipp, Petterson and Reed

Those voting NO: None

ABSENT: Director Draper

Motion passed 6-0

10.0 ADJOURNMENT

The meeting adjourned at 8:55 p.m.

Respectfully submitted,

Jill Brunner
Assistant Secretary to the Board of Education