



Poudre School District Board of Education

2407 Laporte Avenue, Fort Collins, CO 80521 • 970-490-3607

Meeting Minutes

Minutes from Board of Education Business Meeting

February 12, 2019

DINNER SESSION - 5:30 PM

PRESENT: President Christophe Febvre, Vice President Rob Petterson; Directors Kristen Draper, Nate Donovan and Carolyn Reed; Superintendent Sandra Smyser; Assistant Superintendents Todd Lambert and Scott Nielsen; Executive Directors Pete Hall, Dave Montoya, Dustin Reintsma and Victoria Thompson; Legal and Policy Counsel Tom Crabb

ABSENT: None

LATE: None

Dinner session began at 5:30 p.m.

1.0 BOARD VACANCIES: SELECT FINALISTS

Board discussion included:

- 2 individuals applied for District A.
- 5 individuals applied for District G.
- Election process was discussed.
- All candidates will be interviewed and given an opportunity to speak.
- Discussion will be public with member selection immediately following interviews.
- Applicant credentials were discussed.
- February 21 meeting will start at 5:30 and members anticipate a 2 to 3 hour process.
- Board leadership and Superintendent will compose a list of general questions.
- Questions or concerns from community members will be valuable.

2.0 DISTRICT INFORMATION AND BOARD DISCUSSION TOPICS

No items were discussed.

3.0 AGENDA PLANNING

- Questions were raised regarding the option for GED students to walk at graduation. Graduation procedures will be sent to Board members in the Friday update.
- Newly hired Director of Student Services will be invited to attend a future meeting that addresses bullying.

4.0 COMMITTEE REPORTS

- Legislative committee continues to meet and will keep members informed of any important or controversial issues.

- Early Childhood presentation is scheduled for May.
- President Febvre reported on the recent URA meeting.
- Governor Polis will visit Beattie Elementary on Friday, February 15 at 1:15 p.m.

Dinner session ended at 6:30 p.m.

REGULAR BUSINESS MEETING - (BOARDROOM) – 6:30 PM

PRESENT: President Christophe Febvre, Vice President Rob Petterson; Directors Kristen Draper, Nate Donovan and Carolyn Reed; Superintendent Sandra Smyser; Assistant Superintendents Todd Lambert and Scott Nielsen; Executive Directors Pete Hall, Dave Montoya, Dustin Reintsma and Victoria Thompson; Legal and Policy Counsel Tom Crabb

ABSENT: None

LATE: None

1.0 CALL TO ORDER

President Febvre called the regular business meeting to order at 6:31 p.m.

2.0 PLEDGE OF ALLEGIANCE

President Febvre led the Board of Education and audience members in the Pledge of Allegiance.

3.0 APPROVAL OF AGENDA

There were no changes to the agenda.

4.0 RECOGNITIONS AND REPORTS

4.1 Outstanding PSD Community Music Partners

Music Curriculum Facilitator Melissa Flail thanked the Board and district leadership for their continued support of music and the arts and introduced the Outstanding PSD Community Music Partners.

- Kayla Foundation - Eric and Lisa Adsit
- Kristie Stajduhar Music Fund – Mike and Carol Stajduhar
- Bohemian Foundation – Riley Phipps and Cheryl Zimlich

On behalf of PSD and the Board, Director Draper thanked the honorees for their generous donations to an important piece of learning through music.

4.2 CMEA Music Ensembles

Music Curriculum Facilitator Melissa Flail introduced multiple ensembles selected to perform at

the Colorado Music Educators Association Conference in Colorado Springs in January. The selection process for this honor is highly competitive with groups auditioning from across the state. The following individuals were honored:

- Kaitlin Miles, Director of FCHS A Cappella
- Scott Wheeler, Co-Director of the Men of Kinard and Preston, Kinard Middle School
- Jean Johnson, Co-Director of the Men of Kinard and Preston, Preston Middle School
- Elizabeth Hohweiler, Director of RMHS Echoes
- Chris Thompson, Director of RMHS Prima Voce
- Corry Petersen, Director of PHS Jazz Band

On behalf of PSD and the Board, Vice President Petterson congratulated the honorees on the CMEA honor.

4.3 CDE ELPA Excellence Award

Director of Language, Culture & Equity John McKay spoke about receiving the Colorado Department of Education's English Language Proficiency Act (ELPA) Excellence Award and attributed the success to his staff, stating they are warriors of hope who see the goodness in students when others do not.

On behalf of PSD and the Board, Director Reed thanked staff for their hard work.

4.4 Superintendent Report

Superintendent Smyser spoke about amazing staff members involved in working with children and stated PSD has an uncommon number of positive commitments from community groups.

- Working to fill two Board seats over the next few meetings.
- Highlight of meeting tonight will be showing community members the preliminary ideas for buildings.
- Walking community through the building process step by step is exciting.

4.5 Board Reports

In the District:

- Boltz
- Bacon Kindness week
- Kickoff event for pilot of Social/Emotional Learning curriculum
- District Advisory Board
- Audi Committee meeting
- PHS Spectrum Book Club
- Sign documents for Wellington property
- Pre-CMEA concert at FCHS

Board Development:

- Meet with applicants for Board seats
- Informal Board lunch
- Discussion on piloting Facebook Live for a future community engagement session
- Advocacy Institute of National School Boards Assn. in Washington, D.C.
- Active Board subcommittees
 - Legislative

In the Community:

- Meet with constituents
- Community engagement at Harmony Library
- State Legislators' forum on education funding
- McBackpack
- Early Childhood Policy Council
- PFLAG meeting
- URA meetings
- Liaison meeting with City and County
- Center for Family Outreach Board meeting
- MLK march

Next community engagement session is Monday, February 25, 5:30-6:30 at Avogadro's Number (605 S. Mason St.)

Selection of members for vacant Board seats will take place Thursday, February 21 at the JSSC building. Community members are invited to attend and engage candidates.

5.0 COMMUNITY COMMENT

There were no community comments.

6.0 CONSENT AGENDA

- 6.1 Personnel Action**
- 6.2 Meeting Minutes: January 8, 2019, January 17, 2019 (Special Meeting) and January 22, 2019**
- 6.3 Resolution Declaring Vacancy on Board of Education for District A**
- 6.4 Resolution Declaring Vacancy on Board of Education for District G**
- 6.5 Revisions to District Policy FEAA**
- 6.6 Adoption of District Policy DJ**
- 6.7 Adoption of District Policy DJA**
- 6.8 Revisions to District Policy DJB**
- 6.9 Revisions to District Policy DJG/DJGA**
- 6.10 Colorado Department of Education Building Excellent Schools Today (BEST) Grant**
- 6.11 School-Based Student Fee Schedules**
- 6.12 Colorado Department of Education Student Re-engagement Grant**

Director Donovan moved to approve and adopt the recommended actions for the items on the Consent Agenda.

Director Reed seconded the motion.

The voting was as follows:

Those voting AYE: Directors Donovan, Draper, Febvre, Petterson and Reed

Those voting NO: None

ABSENT: None

Motion passed 5-0

7.0 ACTION ITEMS

7.1 CM/GC Services for new construction at the Prospect Site, Wellington Site and Zach Elementary Addition

Director Draper moved that the Board of Education approve and properly execute the following CM/GC contracts:

- AIA Document A133-2009 for CM/GC services at the Prospect site for a middle school/high school and athletic complex.
- AIA Document A133-2009 for CM/GC services at the Wellington site for a middle school/high school.
- AIA Document A133-2009 for CM/GC services for the Zach Elementary addition.

Director Donovan seconded the motion.

Board discussion included:

- Bidders had the opportunity to bid on one or more pieces of the project.
- One company bid on all three projects.
- 360-degree presentation is on display in the lobby.
- Thanks to staff for work involved with the new building information in the lobby.

The voting was as follows:

Those voting AYE: Directors Donovan, Draper, Febvre, Petterson and Reed

Those voting NO: None

ABSENT: None

Motion passed 5-0

8.0 INFORMATIONAL REPORTS/DISCUSSION ITEMS

8.1 Board Revision of Construction Policy FE

Legal and Policy Counsel Tom Crabb spoke about the revision of Construction Policy FE.

Board discussion included:

- Additional language makes sense.
- Board oversight is built in to EL2.8 and the change order process.
- Thanks to staff for all the hard work involved.
- Partnering with staff and community members has been beneficial.

8.2 Long Range Planning and Construction Update

Executive Director of Construction Services Pete Hall thanked RB&B Architects for the designs on display in the lobby and introduced the newly hired Executive Director of Construction Services Earl Smith. Earl expressed gratitude for being chosen for this exciting and awesome time for PSD.

Assistant Superintendent Scott Nielsen and Interim Construction Manager Ed Holder provided an update on the long range planning and construction.

Board discussion included:

- Site plans for the Prospect and Wellington projects can be accessed on the PSD website.
- Modular removal from Zach Elementary is one goal of the addition.
- Programs selected for the Futures Lab can dovetail into academic schedules currently in existence.
- FCHS will house the Futures Lab pilot program but a permanent facility is the goal.
- Futures Lab planning the past two years has prepared staff to move forward quickly.

8.3 Policy Review: Board-Superintendent Relationship Policies

Board discussion included:

- Policies make sense.
- Superintendent is in agreement.

8.4 Superintendent Evaluation Instrument Review and Revisions

Board discussion included:

- Student achievement remains an overarching theme for each evaluation.
- DE1.0 goals and Student Connections survey should be included in evaluations.
- Current instrument helps Board articulate thoughts and facilitate discussion on performance.
- Current rubric keeps students front and center.
- Main body of evaluation instrument is good but Goal 2 should be revised to include execution of long range plans.

- Vice President Petterson and Director Donovan will revise Goal 2 and present to the Board as an addendum to the contract.

9.0 COMMITTEE REPORTS

- Legislative subcommittee advocates for laws that are beneficial to the District.
- Community Engagement affords an opportunity to receive input.
- Directors Donovan and Reed attended the NSBA Institute in Washington D.C. in January.
- PSD Board has a seat on the URA and believes it is productive.

10.0 ADJOURNMENT

Meeting adjourned at 8:24 p.m.

Respectfully submitted,

Jill Brunner
Assistant Secretary to the Board of Education