



# Poudre School District Board of Education

2407 Laporte Avenue, Fort Collins, CO 80521 • 970-490-3607

## Meeting Minutes

Minutes from Board of Education Business/Work Session Meeting  
January 28, 2020

### **DINNER SESSION - 5:30 PM**

**PRESENT:** President Christophe Febvre, Vice President Rob Petterson; Directors DJ Anderson, Nate Donovan, Naomi Johnson and Carolyn Reed; Superintendent Sandra Smyser; Assistant Superintendents Todd Lambert and Scott Nielsen; Executive Directors Matt Bryant, Dave Montoya, Madeline Noblett, Dustin Reintsma and Victoria Thompson; Legal and Policy Counsel Autumn Aspen

**ABSENT:** None

**LATE:** Director Draper arrived at 5:36 p.m.

The dinner session began at 5:30 p.m.

### **1.0 District Information and Board Discussion Topics**

#### **1.1 Census Update**

Director of Language, Culture and Equity John McKay provided an update on census information.

Board discussion included:

- Accurate census counts are vital to school funding.
- No sensitive information will be gathered in the census.
- Upcoming National day to work with homeless could be an opportunity to inform McKinney-Vento families of census process.
- Census occurs every 10 years.
- Schools are a trusted resource for family communication.
- Staff and BOE members will assist in composing a resolution.

Board discussion included:

- Director Draper will coordinate draft resolution with input from Board members.

#### **1.2 School Start Times**

Assistant Superintendents Todd Lambert and Scott Nielsen presented an update on School Start Times.

Board discussion included:

- Information was gathered at all levels.
- Findings will likely be presented at the February 27 Board retreat.
- Important to experience a full school year before making changes.

- Board members were invited to provide input and questions.

## **2.0 Agenda Planning**

### **2.1 LGBTQ Resolution**

Director Draper distributed a draft resolution for Board discussion and input.

Board discussion included:

- Discussion surrounding resolution versus policy occurred.
- Draft will be emailed to members for input.
- Precise wording of document is critical.

## **3.0 Committee Reports**

### **3.1 Fullana Early Childhood**

- Program is fully funded and under budget.
- Current partnerships with Spring Creek Gardens and the Discovery Museum provide free student entry.

### **3.2 Think Tank**

- Directors Anderson and Johnson will attend secondary principal meeting to provide an update.
- Goal is to meet with all eight high schools second semester.
- Objective is to identify areas of interest for a cross-section of students.
- Information will be gathered for distribution to the Board.

### **3.3 Legislative Sub-committee**

- Bill pertaining to Standards recently passed.
- Committee requests input from administration regarding bills.

Dinner session ended at 6:22 p.m.

## **BUSINESS MEETING/WORK SESSION - (BOARDROOM) – 6:30 PM**

PRESENT: President Christophe Febvre, Vice President Rob Petterson; Directors DJ Anderson, Nate Donovan, Kristen Draper, Naomi Johnson and Carolyn Reed; Superintendent Sandra Smyser; Assistant Superintendents Todd Lambert and Scott Nielsen; Executive Directors Matt Bryant, Dave Montoya, Madeline Noblett, Dustin Reintsma and Victoria Thompson; Legal and Policy Counsel Autumn Aspen

ABSENT: None

LATE: None

## **1.0 CALL TO ORDER**

President Febvre called the work session meeting to order at 6:30 p.m.

## **2.0 APPROVAL OF AGENDA**

There were no changes to the agenda.

### **3.0 COMMUNITY COMMENT**

There were no community comments.

### **4.0 CONSENT AGENDA**

- 4.1 Personnel Action**
- 4.2 Corrections to Board of Education Meeting Minutes First Semester 2019-2020 SY**
- 4.3 Waiver Requests for Colorado Revised Statutes 22-2-112(1)(q)(l)**
- 4.4 Designation of Posting Location for Public Meetings in Exigent or Emergency Circumstances that Prevent the Public from Accessing Notice Online**
- 4.5 Colorado Department of Education Early Literacy Assessment Tool Project Grant**
- 4.6 Southeast Elementary School Site Development Plan Signature Page**
- 4.7 School-Based Student Fee Schedules**
- 4.8 Quarterly Financials 12/31/2019**
- 4.9 Revised Budget for the 2019-20 Fiscal Year**

Director Petterson requested Consent Agenda Item 4.7 be pulled and placed on Action Items.

Director Petterson requested Consent Agenda Item 4.8 be pulled and placed on Action Items.

Director Donovan moved to approve and adopt the recommended actions for the remaining items on the Consent Agenda.

Director Draper seconded the motion.

The voting was as follows:

Those voting AYE: Directors Anderson, Donovan, Draper, Febvre, Johnson, Petterson and Reed

Those voting NO: None

ABSENT: None

Motion passed 7-0

### **5.0 ACTION ITEMS**

#### **5.1 School-Based Student Fee Schedules**

Director Petterson moved that the Board approve the fee-based schedules as presented.

Director Donovan seconded the motion.

Board discussion included:

- Concern was expressed about a potential lack of equity regarding the high school fee change from Category 5 to Category X.
- Students will be able to participate even if they cannot pay the fee, possibly with accommodations.
- Request was made to update the fee schedule to reflect the clarifying information.

The voting was as follows:

Those voting AYE: Directors Anderson, Donovan, Draper, Febvre, Johnson, Petterson and Reed

Those voting NO: None

ABSENT: None

Motion passed 7-0

## **5.2 Quarterly Financials 12/31/2019**

Director Petterson moved that the Board approve the Quarterly Financial Report as presented.

Director Johnson seconded the motion.

Board discussion included:

- Concern was expressed the Professional Development total is below budget.
- Imperative to conduct Professional Development contradicts the data.
- Factors that include timing, catching up with allocations of staffing due to reorganization and unanticipated staff turnover all affect the variance in numbers.
- Request was made to ensure Professional Development be monitored and remain essential.

The voting was as follows:

Those voting AYE: Directors Anderson, Donovan, Draper, Febvre, Johnson, Petterson and Reed

Those voting NO: None

ABSENT: None

Motion passed 7-0

## **5.3 Resolution in Support of National School Counseling Week**

Director Petterson moved that the Board of Education approve a resolution in support of National School Counseling Week and read the resolution aloud.

Director Draper seconded the motion.

PSD Secondary Counselor Coordinator Theresa Fightmaster spoke about the resolution and thanked the Board members for continued support of school counselors.

Counselors in attendance were:

- Jen Smela, High School Lead Counselor
- Deb Morrison, Middle School Co-Lead Counselor
- Steph Pitner, Middle School Co-Lead Counselor
- Alex Anderson, Elementary Lead Counselor
- Becky Kirby, Preston Middle School Counselor
- Angie Dowdy, Lincoln Middle School Counselor

Board discussion included:

- Gratitude was expressed for all school counselors.
- Social/emotional consideration is essential to student success.
- Counselors are invaluable to parents as well as students.

- Work being done is of huge value to the Board.

The voting was as follows:

Those voting AYE: Directors Anderson, Donovan, Draper, Febvre, Johnson, Petterson and Reed

Those voting NO: None

ABSENT: None

Motion passed 7-0

## **6.0 WORK SESSION TOPICS**

### **6.1 Instructional Teams Overview**

Assistant Superintendents Todd Lambert and Scott Nielsen provided an overview.

Board discussion included:

- Teams meet regularly, some more than once a week.
- Continuous evaluation and adjustments are important.
- Question was raised about high school team configuration and structure.
- Teams across class, course and subject area are possible.
- Gratitude was expressed for the explanation of the program, leadership and progress made.
- Behavioral issues appear to be improving due to complimentary learning and behavior systems.

### **6.2 Budget Update**

Budget Director Brett Parsons provided the first formal budget update for FY2020-2021.

Board discussion included:

- Student population is anticipated to increase in Larimer County, but decrease across most of the state.
- PERA rate increase of \$900,000 is allowed through Senate Bill 200.
- Inflation rate is determined by the Federal government.

## **7.0 COMMITTEE REPORTS**

There were no committee reports.

## **8.0 EXECUTIVE SESSION**

### **8.1 School District Negotiations Related to the 2020-2021 Collective Bargaining Agreement or Employee Contracts**

Director Johnson moved that the Board enter executive session for the purpose of developing the strategy of the school district for negotiations related to the 2020-2021 collective bargaining agreement or employment contracts, as authorized by C.R.S. 24-6-402(4)(e)(III). Those invited to join the Board and Superintendent in executive session are Assistant Superintendents Todd Lambert and Scott Nielsen; Executive Directors Vicki Thompson and Dave Montoya; Legal and

Policy Counsel Autumn Aspen; Budget Director Brett Parsons; and Board Assistant Secretary Jill Brunner.

Director Petterson seconded the motion.

The voting was as follows:

Those voting AYE: Directors Anderson, Donovan, Draper, Febvre, Johnson, Petterson and Reed

Those voting NO: None

ABSENT: None

Motion passed 7-0

Executive session began at 8:23 p.m.

Executive session ended at 8:59 p.m.

## **8.2 Superintendent Evaluation**

Director Johnson moved that the Board enter executive session to discuss personnel matters related to the Superintendent's performance appraisal, goals, annual evaluation and possible contract revisions, as authorized under C.R.S. 24-6-402(4)(f). Individuals invited to join the Board in executive session are Superintendent Sandra Smyser, Legal and Policy Counsel Autumn Aspen, and Assistant Secretary Jill Brunner.

Director Draper seconded the motion.

The voting was as follows:

Those voting AYE: Directors Anderson, Donovan, Draper, Febvre, Johnson, Petterson and Reed

Those voting NO: None

ABSENT: None

Motion passed 7-0

Executive session began at 9:04 p.m.

Executive session ended at 10:24 p.m.

## **9.0 ADJOURNMENT**

Board meeting adjourned at 10:24 p.m.

Respectfully submitted,

Jill Brunner  
Assistant Secretary to the Board of Education