



Poudre School District Board of Education

2407 Laporte Avenue, Fort Collins, CO 80521 • 970-490-3607

Meeting Minutes

Minutes from Board of Education Special Meeting
April 28, 2020

ELECTRONIC BUSINESS MEETING (VIA ADOBE CONNECT) – 3:00 PM

PRESENT: President Christophe Febvre, Vice President Rob Petterson; Directors DJ Anderson, Kristen Draper, Naomi Johnson and Carolyn Reed; Superintendent Sandra Smyser; Assistant Superintendents Todd Lambert and Scott Nielsen; Executive Directors Matt Bryant, Dave Montoya, Madeline Noblett, Dustin Reintsma and Victoria Thompson; Legal and Policy Counsel Autumn Adams

ABSENT: None

LATE: Director Donovan arrived at 3:05 p.m.

1.0 CALL TO ORDER

President Febvre called the special meeting to order at 3:01 p.m.

Assistant Board Secretary Brunner called roll for Board members and Cabinet members.

2.0 APPROVAL OF AGENDA

There were no changes to the agenda.

3.0 BOARD TOPICS DISCUSSION

- Director Johnson provided an update on Early Childhood.
- Importance of securing potential Federal relief funds was conveyed.
- Request was made for an update on Professional Development at a future meeting.
- PSD will learn from schools opening in Europe.

4.0 CONSENT AGENDA

4.1 Personnel Action

4.2 Non-Renewal of Employee Contracts

4.3 Evaluation Assurances

4.4 2021-2022 School Year Calendar

4.5 Property Acquisition to Supplement the Prospect School Site

4.6 Contractor Selection for the Metal Roof Replacement Projects at Johnson ES, Linton ES and Olander ES

4.7 Contractor Selection for the Roof Recoating Project at Cache La Poudre MS, Linton ES and Olander ES

4.8 Secondary Instrumental Music Instructional Materials Adoption

4.9 Recommendation for External Audit Services Engagement for the 2020 Fiscal Year

4.10 Head Start/Early Head Start Cost of Living Adjustment (COLA) and Quality Improvement Dollars

Vice President Petterson requested removal of Consent Agenda Item 4.5.

Director Johnson requested removal of Consent Agenda Item 4.8.

Director Donovan moved that the Board approve and adopt the recommended actions for the items remaining on the Consent Agenda.

Director Draper seconded the motion.

The voting was as follows:

Those voting AYE: Directors Anderson, Donovan, Draper, Febvre, Johnson, Petterson and Reed

Those voting NO: None

ABSENT: None

Motion passed 7-0

5.0 ACTION ITEMS

5.1 2019-2020 District Unified Improvement Plan

Director Donovan moved adoption of the Unified Improvement Plan for the Poudre School District as presented in the agenda packet.

Director Draper seconded the motion.

Director of Curriculum and Instruction Robert Beauchamp provided an update on the District Unified Improvement Plan.

Board discussion included:

- Access to data from previous years was requested.
- Future conversation regarding strategy success in correlation with results in the Monitoring report would be beneficial.
- Increased detail in the implementation progress with measurable benchmarks is needed.
- Gratitude was expressed for those involved with the UIP report, with acknowledgement given for the extra work and challenges due to the COVID-19 virus changes.
- Potential exists for a larger than anticipated summer slide due to remote learning.
- Fall Connections Survey could include questions about remote learning.
- Request was made for an update on social/emotional implementation at each school.
- Report indicates growth challenges in Middle School English Language Arts.
- Last curriculum adoption for Middle School English Language Arts was 1998.
- New programs will assist with strategies for struggling readers and respond appropriately for individual students.
- Up-to-date resources are key in supporting teachers.
- Remote learning exposed vulnerable students; an expectation of increased need in diversity exists.

The voting was as follows:

Those voting AYE: Directors Anderson, Donovan, Draper, Febvre, Johnson, Petterson and Reed

Those voting NO: None

ABSENT: None

Motion passed 7-0

5.2 Resolution to Grant Temporary Emergency Powers to the Superintendent in Regard to District Policy IKF-2011 and IKF-2017 for the 2019-2020 School Year

Director Johnson moved that the Board of Education approve the Resolution to Grant Temporary Emergency Powers to the Superintendent in Regard to District Policy IKF-2011 and IKF-2017 for the 2019-2020 School Year.

Director Donovan seconded the motion.

Board discussion included:

- 100% of students have been impacted by the pandemic.
- Flexibility with graduation was requested.
- Students on track for graduation through spring break will not be negatively impacted due to school building closures and remote learning.
- Board requested information on students who will not graduate.
- Superintendent will report to the Board when emergency powers are used.

The voting was as follows:

Those voting AYE: Directors Anderson, Donovan, Draper, Febvre, Johnson, Petterson and Reed

Those voting NO: None

ABSENT: None

Motion passed 7-0

5.3 Cancellation of Regular Board Meeting on May 12, 2020

Director Draper moved that the Board of Education cancel its regular Board Meeting on May 12, 2020.

Director Donovan seconded the motion.

The voting was as follows:

Those voting AYE: Directors Anderson, Donovan, Draper, Febvre, Johnson, Petterson and Reed

Those voting NO: None

ABSENT: None

Motion passed 7-0

5.4 Property Acquisition to Supplement the Prospect School Site

Vice President Petterson moved the Board approve the property acquisition to supplement the Prospect School Site as covered in our Board packet.

Director Draper seconded the motion.

Board discussion included:

- Funds for the property acquisition come from Payment in Lieu of Land.
- Money is restricted to buying land and cannot be used for any other purpose.

The voting was as follows:

Those voting AYE: Directors Anderson, Donovan, Draper, Febvre, Johnson, Petterson and Reed

Those voting NO: None

ABSENT: None

Motion passed 7-0

5.5 Secondary Instrumental Music Instructional Materials Adoption

Director Johnson moved that the Board approve the adoption of the Alfred Music Sound Innovation Series for use in the Secondary instrumental music courses.

Director Donovan seconded the motion.

Board discussion included:

- Appreciation was expressed to the adoption committee for work involved in reviewing curriculum.
- Question was raised whether curriculum purchases should be made during the current financial uncertainty.
- Funds for curriculum exist in the current school year budget.
- Typical curriculum adoption cycle is 10 years; last music adoption was 20 years ago.
- Suggestion was made to postpone the vote until June to better understand State funding totals.
- CASB indicated the State budget may be revised quarterly for a couple of years due to current financial environment.

The voting was as follows:

Those voting AYE: Directors Anderson, Donovan, Draper, Febvre and Petterson

Those voting NO: Directors Johnson and Reed

ABSENT: None

Motion passed 5-2

Board recessed at 5:28 p.m.

Board reconvened at 5:38 p.m.

6.0 INFORMATION

6.1 Budget Update

Executive Director of Finance Dave Montoya and Budget Director Brett Parsons provided a budget update.

Board discussion included:

- PSD is a floor funded district.
- Tabor reserves must be paid back at the end of the fiscal year.
- Use of one-time funds allocated for intercoms would likely be a permanent removal of funds.
- Budget must be adopted by June 30.
- Delayed opening of the Prospect site as well as Futures Lab expenditures could be cost saving options; staff will model potential savings.
- Staff are reviewing areas of revenue drains and revenue increases in the District.
- Important to remain a competitive District.
- Flat funded pupil count is a fair assumption.
- At-risk student population may be 50% statewide next year due to the virus.
- Lower property taxes and a potential lack of collections is concerning.
- 2021 is a property tax reassessment year.
- Schools submitted a 5% reduction plan.
- Central office reduction will be the next area of focus and will involve a combination of staffing and operating budgets in varying combinations.
- Value statements from Board members are important.
- Superintendent letter to the community was appreciated.
- Budget cutting will be a process over the next months and year.

Board recessed at 7:24 p.m.

Board reconvened at 7:32 p.m.

7.0 EXECUTIVE SESSION

7.1 Purchase of Water Credits for Prospect Site

Director Draper moved that the Board enter executive session to discuss matters concerning the acquisition of water credits for the Prospect Site, to determine positions relative to matters that may be subject to negotiations concerning the property acquisition, and to instruct the negotiators, all as authorized under C.R.S. 24-6-402(a) & (e). Individuals invited to join the Board and Superintendent are Executive Directors Matt Bryant and Dave Montoya, Director of Facilities Jerry Garretson, Planning Manager Brendan Willits, Legal and Policy Counsel Autumn Aspen, and Assistant Board Secretary Jill Brunner.

Vice President Petterson seconded the motion.

The voting was as follows:

Those voting AYE: Directors Anderson, Donovan, Draper, Febvre, Johnson, Petterson and Reed
Those voting NO: None
ABSENT: None
Motion passed 7-0

Executive session began at 7:39 p.m.
Executive session ended at 8:12 p.m.

7.2 School District Negotiations Related to the 2020-2021 Collective Bargaining Agreement or Employment Contracts

Director Draper moved that the Board enter executive session for the purpose of developing the strategy of the school district for negotiations related to the 2020-2021 collective bargaining agreement or employment contracts, as authorized by C.R.S. 24-6—402(4)(e)(III). Those invited to join the Board and Superintendent in executive session are Assistant Superintendents Todd Lambert and Scott Nielsen; Executive Directors Vicki Thompson and Dave Montoya; Budget Director? Brett Parsons; Legal and Policy Counsel Autumn Aspen; and Board Assistant Secretary Jill Brunner.

Director Donovan seconded the motion.

The voting was as follows:
Those voting AYE: Directors Anderson, Donovan, Draper, Febvre, Johnson, Petterson and Reed
Those voting NO: None
ABSENT: None
Motion passed 7-0

Board recessed at 8:14 p.m.
Board reconvened at 8:30 p.m.

Executive session began at 8:36 p.m.
Executive session ended at 9:40 p.m.

8.0 ADJOURNMENT

The meeting adjourned at 9:41 p.m.

Respectfully submitted,

Jill Brunner
Assistant Secretary to the Board of Education