



Poudre School District Board of Education

2407 Laporte Avenue, Fort Collins, CO 80521 • 970-490-3607

Meeting Minutes

Minutes from Board of Education Special Meeting
December 22, 2020

ELECTRONIC BUSINESS MEETING (VIA ZOOM) – 5:30 PM

PRESENT: President Christophe Febvre; Vice President Rob Petterson; Directors DJ Anderson, Nate Donovan, Kristen Draper, Naomi Johnson, and Carolyn Reed; Interim Superintendent Todd Lambert; Executive Directors Dave Montoya, Madeline Noblett and Vicki Thompson; Legal and Policy Counsel Autumn Aspen

ABSENT: None

LATE: None

1.0 CALL TO ORDER

President Febvre called the special meeting to order at 5:31 p.m.

2.0 INFORMATIONAL REPORTS/DISCUSSION ITEMS

2.1 Planning Discussion for Superintendent Search

Hazard, Young, Attea & Associate (HYA) representatives Max McGee, Dallas Strawn and Nola Wellman provided a draft agenda.

Board discussion included:

- Lauren Hooten, Madeline Noblett and Tessa Oppenheimer will serve as PSD contact personnel for HYA.
- Leadership Profile Report may be provided at the February 9 BOE meeting.
- Board members will have access to all candidate information throughout the process.
- Public may be invited to attend Superintendent interviews.
- Clarification was requested on translation services provided by PSD versus HYA.
- Board members and staff will compose a job description for the position.
- Discussion regarding input sessions occurred.
- Directors Anderson and Draper will compile a list of potential input groups.
- Open forum and survey opportunities are recommended and should be scheduled soon to ensure maximum participation.
- Potential interview questions and prompts were discussed.
- Director Johnson will compose interview prompts with input from members.
- Advertising packages were discussed.
- Confidentiality Agreement will be distributed to appropriate staff by the Board Secretary.

3.0 ADJOURNMENT

The meeting adjourned at 7:42 p.m.

Respectfully submitted,

Jill Brunner
Assistant Secretary to the Board of Education