



## Poudre School District Board of Education

2407 Laporte Avenue, Fort Collins, CO 80521 • 970-490-3607

# Meeting Minutes

Minutes from Board of Education Special Meeting  
November 28, 2023

### **DINNER SESSION - 5:00 PM Superintendent Conference Room**

- The Board did not convene a dinner session and therefore was not recorded.
- Consumption of food occurred.

### **SPECIAL MEETING (BOARDROOM) – 5:30 PM**

PRESENT: President Rob Petterson; Vice President Kristen Draper; Directors DJ Anderson, Jim Brokish, Nate Donovan, Carolyn Reed, and Jessica Zamora; Superintendent Brian Kingsley; Assistant Superintendents Julie Chaplain, Traci Gile and Insoon Olson; Chief Officers Jeff Connell, Lauren Hooten, Bud Hunt, Dave Montoya, Madeline Noblett, Dwayne Schmitz, and Erich WonSavage; General Counsel Autumn Aspen

ABSENT: None

LATE: None

#### **1.0 CALL TO ORDER**

President Petterson called the regular business meeting to order at 5:33 p.m.

#### **2.0 APPROVAL OF AGENDA**

There were no changes to the agenda.

#### **3.0 CONSENT AGENDA**

##### **3.1 Personnel Action**

##### **3.2 Adoption of the 2024-2025 School Year Calendar**

Director Donovan moved that the Board approve and adopt the recommended actions for the items on the Consent Agenda.

Director Brokish seconded the motion.

The voting was as follows:

Those voting AYE: Directors DJ Anderson, Jim Brokish, Nate Donovan, Kristen Draper, Rob Petterson, Carolyn Reed, and Jessica Zamora

Those voting NO: None

Motion passed: 7-0

#### **4.0 ACTION ITEMS**

##### **4.1 Resolution for Acceptance of Votes Cast**

Director Donovan moved that the Board approve the resolution for acceptance of canvass board's certified abstract of votes cast.

Director Zamora seconded the motion.

Board discussion included:

- Director Donovan read the resolution aloud.

The voting was as follows:

Those voting AYE: Directors DJ Anderson, Jim Brokish, Nate Donovan, Kristen Draper, Rob Petterson, Carolyn Reed, and Jessica Zamora

Those voting NO: None

Motion passed: 7-0

## **5.0 OATH OF OFFICE**

### **5.1 Oath of Office**

Judge Cure of the 8<sup>th</sup> Judicial District delivered the Oath of Office for the following elected members:

- Scott Schoenbauer
- Kevin Havelda
- Jessica Zamora
- Conor Duffy

Upon completion of the Oath of Office, new board members were seated at the dais and former members left the dais.

## **6.0 ACTION ITEMS**

President Petterson called for Board members to vote "aye" if in favor of voting by secret ballot for the office of Board President and Vice President.

The voting was as follows:

Those voting AYE: None

Those voting NO: Directors Jim Brokish, Kristen Draper, Conor Duffy, Kevin Havelda, Carolyn Reed, Scott Schoenbauer, and Jessica Zamora

Motion failed: 0-7

### **6.1 Election of Board President**

President Petterson called for nominations for Board President.

Director Havelda nominated Director Draper for Board President. Director Draper accepted the nomination.

There were no other nominations for the office of Board President. Director Kristen Draper was declared President of the Board of Education by acclamation.

Former President Petterson left the dais.

## **6.2 Election of Board Vice President**

President Draper called for nominations for Board Vice President.

Director Reed nominated Director Zamora for Vice President of the Board of Education. Director Zamora accepted the nomination.

There were no other nominations for the office of Board Vice President. Director Jessica Zamora was declared Vice President of the Board of Education by acclamation.

## **6.3 Resolution for Appointment of Board Treasurer**

Vice President Zamora moved that the Board adopt a resolution re-appointing Dave Montoya to the position of Treasurer to the Board of Education.

Director Reed seconded the motion.

Board discussion included:

- Director Schoenbauer read the resolution aloud.

The voting was as follows:

Those voting AYE: Directors Jim Brokish, Kristen Draper, Conor Duffy, Kevin Havelde, Carolyn Reed, Scott Schoenbauer, and Jessica Zamora

Those voting NO: None

Motion passed: 7-0

## **6.4 Resolution for Appointment of Board Secretary**

Director Brokish moved that the Board re-appoint Jill Brunner as the Secretary to the Board of Education.

Vice President Zamora seconded the motion.

Board discussion included:

- Director Brokish read the resolution aloud.

The voting was as follows:

Those voting AYE: Directors Jim Brokish, Kristen Draper, Conor Duffy, Kevin Havelde, Carolyn Reed, Scott Schoenbauer, and Jessica Zamora

Those voting NO: None

Motion passed: 7-0

## **6.5 Resolution for Appointment of Assistant Board Secretary**

Vice President Zamora moved that the Board adopt a resolution appointing Jacqueline Chaparra-Sierra to the position of Assistant Secretary to the Board of Education.

Director Reed seconded the motion.

Board discussion included:

- Vice President Zamora read the resolution aloud.

The voting was as follows:

Those voting AYE: Directors Jim Brokish, Kristen Draper, Conor Duffy, Kevin Havelda, Carolyn Reed, Scott Schoenbauer, and Jessica Zamora

Those voting NO: None

Motion passed: 7-0

## **10.0 ADJOURNMENT**

The meeting adjourned at 5:51 p.m.

Respectfully submitted,

Jill Brunner  
Secretary to the Board of Education