



**Poudre School District
Board of Education Policies**

Policy Type: **Governance Process**
Policy No.: **GP 3.6**
Policy Title: **Board Committee or Liaison Principles**
Policy Date: Adopted September 11, 2006
Revised February 25, 2014

Board committees or liaisons, when used, will be assigned so as to reinforce the wholeness of the Board's job and so as never to interfere with delegation from Board to Superintendent.

1. Board committees or liaisons are to help the Board do its job, not to help, advise or exercise authority over the superintendent or other District employees. Committees ordinarily will assist the Board by preparing policy alternatives and implications for Board deliberation or by performing specific audit functions. In keeping with the Board's broader focus, Board committees will normally not have direct dealings with current staff operations.
2. Board committees or liaisons may not speak or act for the Board except when formally given such authority for specific and time-limited purposes. Expectations and authority will be carefully stated in order not to conflict with authority delegated to the Superintendent.
3. Board committees and liaisons may not exercise authority over staff.
4. Board committees, liaisons and members are to avoid over-identification with organizational parts rather than the District as a whole. Therefore, a Board committee or liaison that has helped the Board create policy on some topic will not be used to monitor organizational performance on that same subject.
5. Board member committee and liaison assignments shall be stated in the attached table entitled "Board of Education Committee Representation and Liaisons to Non-Board Committees."
6. Because the Superintendent works for the full Board, he or she will not be required to obtain approval of a Board committee or liaison before an executive action.
7. Committees and liaisons will be used sparingly on an as-needed basis.

GP 3.6 Board Committee or Liaison Principles (Continued)

8. This policy applies to any group or role that is formed by Board action, regardless whether it is called a committee or liaison, and regardless whether the group or role includes one or more Board members. This policy does not apply to committees or liaisons formed under the authority of the Superintendent.



COMMITTEE REPRESENTATION AND LIAISONS TO COMMITTEES

REVISED JANUARY 2022

Board of Education Representatives to Board Committees:

- **Audit Committee**

Current Representative(s): **JIM BROKISH, CAROLYN REED**

See district policy DIEA for a description of this committee.

- **District Advisory Board (DAB)**

Current Representative(s): **JIM BROKISH**
(JESSICA ZAMORA, ALTERNATE)

See district policy AB for a description of this committee.

- **District Accountability Committee Liaison (DAC)**

Current Representative(s): **JESSICA ZAMORA**
(DJ ANDERSON, ALTERNATE)

See district policy AE for a description of this committee.

Board of Education Liaisons to Non-Board Committees:

- **Colorado Association of School Boards (CASB) – Official Delegate**

Current Representative(s): **DJ ANDERSON, OFFICIAL DELEGATE**
(NATE DONOVAN, ALTERNATE)

The board delegate represents the board and votes on behalf of the board at the CASB Fall Conference and Delegate Assembly and at the Annual CASB Convention.

- **City/County/PSD Liaison Meeting**

Current Representative(s): **DJ ANDERSON & KRISTEN DRAPER**

The committee meets quarterly. Its purpose is to communicate and resolve joint issues among all three governmental agencies. Key issues include: joint capital improvements, use of district facilities, land use and planning, development, law enforcement, and county agencies.



- **Early Childhood Policy Council (Your Voice: Families and Communities Together)**

Current Representative(s): **DJ ANDERSON
(JIM BROKISH, ALTERNATE)**

Early Childhood programs in PSD include Head Start, Early Head Start, the Colorado Preschool Program, Early Childhood Special Education/Integrated Services, Tuition-based preschool plus a variety of services covering from prenatal mothers until children are old enough to enter Kindergarten. This group is required by Head Start and the Colorado Preschool Program and represents parents and community in all early childhood programs.

- **PSD Foundation Board of Directors**

Current Representative(s): **DJ ANDERSON
(JESSICA ZAMORA, ALTERNATE)**

The Poudre School District Foundation unites community resources for excellence in public education. The Board of Directors, which is comprised of community volunteers, meets monthly August through June.

- **Fort Collins URA Board**

Current Representative(s): **KRISTEN DRAPER**

The Fort Collins URA board meets as needed and is coordinated by the Fort Collins City Office of Redevelopment.

- **Student Advisory Council**

Current Representative(s): **DJ ANDERSON, KRISTEN DRAPER**

The Student Advisory Council members will meet with selected PSD students throughout the school year. The students will bring topics of discussion for the group to explore and, if action is needed, to the board as a whole.

Board of Education Subcommittee Representatives:

- **Board Legislative Subcommittee**

Current Representative(s): **DJ ANDERSON, NATE DONOVAN,
KRISTEN DRAPER, ROB PETTERSON, JESSICA
ZAMORA**

The Board Legislative Subcommittee will research and plan the board's legislative agenda and advocacy strategy throughout the year. As a subcommittee, it will bring information back to the board as a whole and make recommendations upon which the board can act.

- **Community Outreach Subcommittee**



Current Representative(s):

**NATE DONOVAN, KRISTEN DRAPER,
ROB PETTERSON**

- **Quarterly Meeting with Business Partners**

Current Representative(s):

ROB PETTERSON, CAROLYN REED

This group of business and community partners meets quarterly with PSD staff and representatives from the Board of Education to explore and develop opportunities for partnership between the district and the broader PSD community. The group focuses on developing opportunities that are in alignment with the district's priorities.

- **Policy Review**

Representatives of the Board meet as needed with PSD's Legal & Policy Council to review board policies and make recommendations on these policies as appropriate.

Current Representative(s):

NATE DONOVAN, JESSICA ZAMORA