

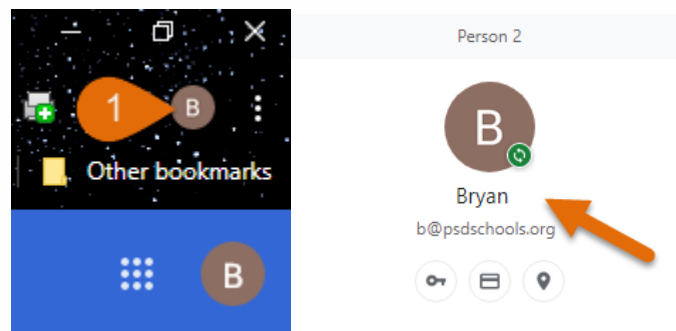


Managing Multiple Accounts

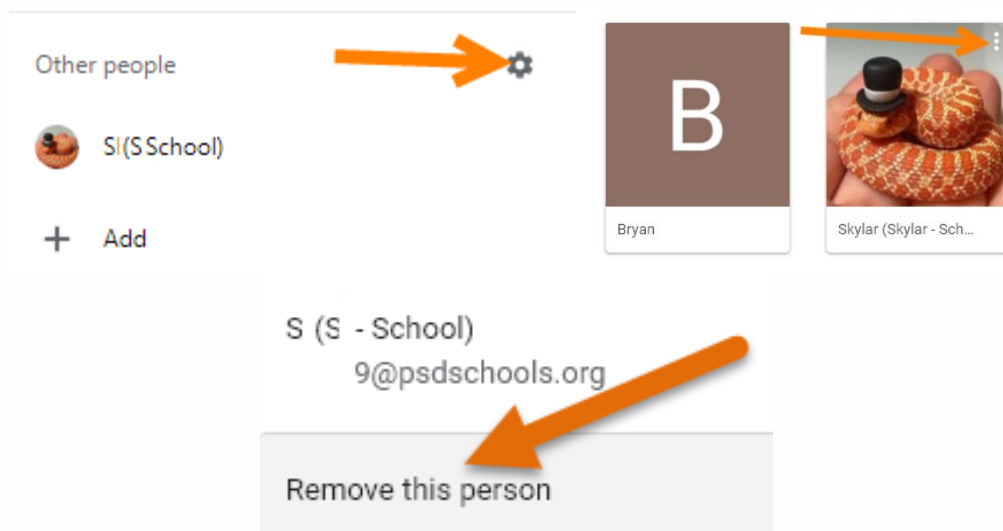
Chrome

This guide is intended for those with **multiple PSD Google Accounts**. Examples could be a parent and child in the same household using the same device, or a teacher with children in the district who use the same device. **There will be two things to log into during these steps: Chrome**, this is the Internet Browser itself, and **www.google.com**, a website you navigate to using the address bar.

1. **Make sure you are already logged into Chrome with the Primary account you wish to use.**



2. If not, **log out all other accounts** and sign in with the **Primary account** you wish to use.



If you have any questions regarding these directions, please reach out to the PSD IT Support Center at covidtechhelp@psdschools.org



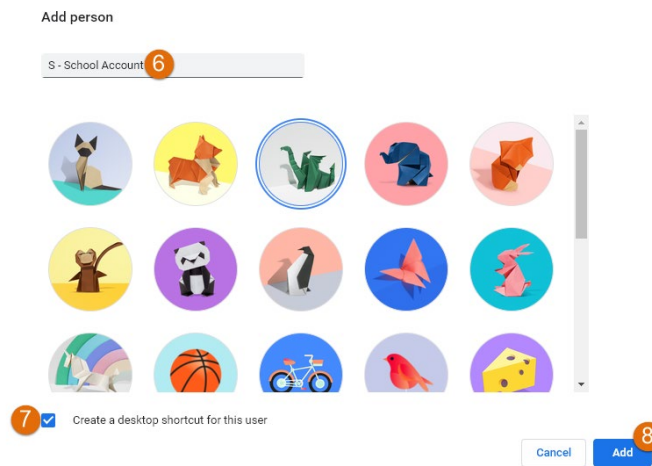
3. When ready, navigate to **www.google.com** and sign in with your **Primary account**.
4. To add your other accounts, click on the **Account Icon** in the upper-right.



5. Click on "+ **Add**".



6. **Choose a descriptive name for the account**, such as **who it is for** and **where the account is from**.
7. Select the **checkbox** if you want a shortcut on your Desktop.
8. Click the blue **"Add"** button.



9. Click on **“Already a Chrome User? Sign in”**.

Set up your browser in a few simple steps

Make Chrome your own

Get Started

Already a Chrome user? Sign in



10. Enter your **full PSD email address**.

11. Click the **“Next”** button.



Sign in to Chrome

Sign in with your Google Account to get your bookmarks, history, passwords, and other settings on all your devices

Email or phone

[Forgot email?](#)

Not your computer? Use Guest mode to sign in privately.
[Learn more](#)

[Create account](#)

11 Next

12. Enter your **full PSD email address** once more.



Sign in

[Can't access your account?](#)

[Sign-in options](#)

Back

Next

13. Click "**Continue**".



Verify it's you

 9@psdschools.org

We would like to confirm the referenced account is yours.
If you recognize this account, please press continue.


[I don't recognize this account](#)

Continue


14. Select "**Link Data**".




Link your Chrome data to this account? ✕

 This account is managed by psdschools.org


You are signing in with a managed account and giving its administrator control over your Google Chrome profile. Your Chrome data, such as your apps, bookmarks, history, passwords, and other settings will become permanently tied to 74939@psdschools.org. You will be able to delete this data via the Google Accounts Dashboard, but you will not be able to associate this data with another account. [Learn more](#)



 **TIP:** You can choose to Save the password for this site at this step.

Save password?

Username

Password 

15. Click **“Yes, I’m in”** to pull in your PSD information, such as bookmarks.



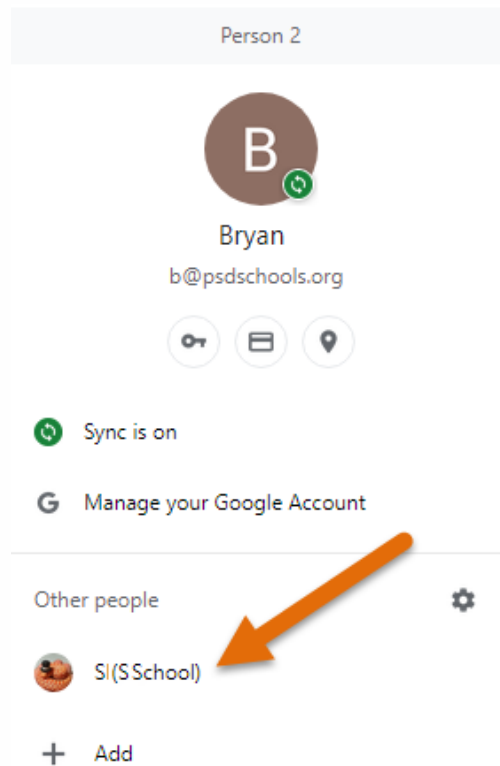
Turn on sync?

Sync your bookmarks, passwords, history, and more on all your devices
Google may use your history to personalize Search, ads, and other Google services

You can always choose what to sync in settings.



16. **You're all set!** You can now click on the **Chrome Account Icon** in the upper-right and click on any new account you created to open up a new window **just for that user**. In this way all of the user's cookies, bookmarks and permissions are kept separate.



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