

DAC Meeting

Wednesday, August 16, 2017

6:30 p.m. - 8:30 p.m.

JSSC - Board Room

Attended:

DAC

Robert Beauchamp (Director of Curriculum and Instruction)

Mary Dougal (DAC Secretary)

DJ Anderson (DAB)

Rob Petterson (Board Liaison)

Randal Stahl (Integrated Services)

Claudia Menendez (Family Liaison)

Troy Krotz (Secondary Administrator)

Paul Schkade (PSD Teacher)

Aliki Weakland (Parent Representative-Middle School)

Richard Teck (Parent Representative-Elementary School)

Tommi Sue Cox (Elementary Administrator)

Additional Attendees

Todd Lambert

Lauren Hooten

Minutes

Opening

Robert welcomed the group.

Approval of May Minutes

May 2017 meeting minutes were reviewed and approved.

Charter Application Overview (Todd Lambert and Lauren Hooten)

Todd Lambert, Assistant Superintendent, and Lauren Hooten, Process & Project Manager, provided DAC members with an overview and timeline of the charter application review process including the role the DAC plays in providing input to the Board of Education.

- Charters can be chartered through the state or the local district.
- PSD received a charter application on August 15, 2017 from Compass Community Collaborative.
- Tom Crabb is doing an initial review to see if the application is complete.
- The application will then be parsed out to Subject Area Experts (i.e. Dave Montoya-Finance, Pete Hall-Facilities, Sarah Belleau-Integrated Services, Curriculum, etc.)
- An evaluation will be done and Subject Area Experts will draft and submit reflective feedback on the charter school's application. This feedback will be used to inform an insight memorandum for the PSD Board of Education.

- The parsed application will be given to Subject Area Experts and DAC Reps (Kate Muldoon, Randal Stahl, Elaine Tallman, Troy Krotz, and any other interested members) next Tuesday, August 22.
- Aug 22 - Sept 22 DAC and experts review the application against the criteria contained within the Charter Application Review Handbook.
- Aug 30 small group meeting with DAC members and subject area experts to review the review process and timeline.
- Fri, Sept 8 - Charter application meeting between all DAC and Subject Area Reps.
- Sept 12 - turn application over to the BOE and they will receive and acknowledge receipt.
- Sept 13 - meeting with all stakeholders in ITC Horsetooth conference room.
- Sept 22 - deadline for insights.
- Sept 25 - review all insights and turn them over to Compass at end of week.
- Compass has one week to respond to information provided in the insights.
- Oct 10 - Take insights and provide update to BOE.
- Nov 14 - BOE will take action.
- When reviewing applications, big issues tend to be location and finance. A viable and sustainable budget can also be a challenge and will be reviewed closely.
- District staff will also review curriculum and alignment to state standards (Curriculum Department).
- 2 Reps each from Liberty and Ridgeview.
- 90 calendar day deadline for entire process.
- All criteria are outlined in Charter Application Handbook on PSD website.
- Subject Area Experts are responsible for work in their area of expertise but doesn't preclude them from commenting on another area.
- Compass is asking for authorization to open in Fall of 2018.
- Compass will have grades 6-12.

On Thursday, August 17, Robert Beauchamp further clarified the DAC participation expectations via email communication with the committee. Prior to officially leaving the DAC, two veteran DAC members agreed to participate on the review sub-committee (Elaine Tallman, Gifted, and Kate Muldoon, Charter).

The DAC charter application review subcommittee is a working sub-committee; if members wish to participate on the subcommittee they are committing to the following:

- ▶ Members will fully participate in the process by reading the entire charter application and being prepared to contribute to the written insight memorandum.
- ▶ Members will attend the meetings listed below:

- Aug 30 Meeting - Overview of Charter Application Review Process, 10:30-11:00am in ITC Conference Room B
- Sept 8 Meeting - Charter Application Review and Discussion, 8:30-10:30am in ITC Horsetooth Conference Room
- Sept 13 Meeting - Charter Applicant Presentation and Q&A, 2:00-4:00pm in ITC Horsetooth Conference Room
- DAC Insight review - We will determine if this review can be done digitally or in person
- Sept 22 - Insight Deadline to Assistant Superintendent (developed collaboratively by the sub-committee and submitted by R. Beauchamp via email)
- Oct 24 - Board of Education Meeting, 6:30pm in the JSSC Boardroom
- ▶ Any additional DAC members who wish to participate in the sub-committee must notify Robert Beauchamp via email no later than Wednesday, August 23rd.

Review Applications for DAC Membership

Several District Accountability Committee seats were available to be filled at the beginning of the 2017-2018 school year. These committee openings were publicized in both the late spring and summer releases of the PSD newsletter *Great Happens Here*.

Aliki Weakland, previously the MS rep, shifted to HS Rep for 1 more year, as her child matriculated from MS to HS. Robert will advertise the open Middle School Rep position among other open positions which will be considered in September.

Candidate applications were redacted of names to provide some amount of anonymity for the applicants. During the discussion, applicants were referred to by the application number. Here is a high level summary of discussion that occurred during the application review and voting process.

- Parent of an elementary student (EI)
 - EI 1
 - Moved here recently. New, fresh prospective.
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 - EI 2 (Voted Elementary Rep)
 - Volunteered a lot
 - Has young children
 - EI 3
 - More centrally located
 - Has young children
 - Have different perspective coming from a school that doesn't have a newer building, high needs, etc.
 - Not on SAC
 - EL 5
 - Zach parent
 - EL 7
 - Diverse involvement
- Parent of a student attending a PSD charter school (Ch)

- Ch 8
 - Lots of committee participation
- Ch 9 (Voted Charter Rep)
 - Like state level experience
 - Like their passion
 - More connection at different levels
 - Many points of added value
- Parent of a student participating in the gifted and talented program in the district (G)
 - G 4 (Voted Gifted and Talented Rep)
 - Felt need to get them on the committee in some seat
 - Involved in Music, sports, etc.
 - G 5
 - Not a lot of District involvement
 - G 7
- The PSD Early Childhood Education program advertised and selected a parent of a child participating in the early childhood education program.
 - Staci Nouri to start in September

To summarize, the following applicants were voted onto the committee:

Elementary Parent Representative - Applicant #2

Gifted Parent Representative - Applicant #4

Charter Parent Representative - Applicant #9

Robert will send out email notifications to all candidates regarding the results of the DAC membership vote.

The following seats are still open:

- Person who can represent the business community within the District's boundary
- Parent of an English language learner student in the District
- Classified Instructional Paraprofessional
- Parent of Middle School student in the District

Committee members voiced the importance that, when recruiting and selecting members for the DAC, balance among the four feeder areas within the district be considered to maintain equitable voice from our district community.

Upcoming DAC Topics

- Review Function of DAC
- Overview of District Assessment Data (CMAS, SAT, Etc.)
- Review UIP Timeline

Closing

Next meeting: September 20

Adjourned

Future DAC Dates:

2017-2018 Dates

- August 16, 2017
- September 20, 2017
- October 18, 2017
- November 15, 2017
- December 20, 2017
- January 17, 2018
- February 21, 2018
- March 20, 2018 (BOE)
- April 18, 2018
- May 16, 2018

DAC Members (beginning September 2017)

- D.J. Anderson (DAB Liaison)
- Randal Stahl (Integrated Services)
- Tommi Sue Cox (Elementary Administrator)
- Staci Nouri (Parent, Early Childhood)
- Whei Howerton (Parent, Ethnic Diversity)
- Troy Krotz (Secondary Administrator)
- Cheri Kiesecker (Parent, Charter School)
- Paul Schkade (PSD Teacher)
- TBD (Parent, English Language Learners)
- Alike Weakland (Parent, High School)
- Jodi Hansen (Parent, Gifted & Talented)
- Christa Keivan (Parent, Elementary School)

Ex Officio Members:

- Robert Beauchamp (District Administrator)
- Rob Petterson (Board Liaison)
- Claudia Menendez (Parent Engagement Liaison)