

What are my responsibilities as a DAB Representative?

1. Prepare for, attend and participate in monthly DAB meetings.
 - Meeting agendas will be emailed to all members and school principals with relevant background information.
 - Members are asked to read and review the pre-meeting material and be ready to give input pertaining to agenda topics at each meeting.
 - Meetings are held at the Johannsen Support Services Building, unless otherwise noted.

2. Communicate DAB learnings to and solicit input from school site on DAB agenda topics. Examples are listed below:
 - Meet regularly with your school's principal.
 - Attend school site team and/or School Accountability Committee meetings to inform parents and hear site concerns.
 - Distribute information via school newsletters and/or websites.
 - Schedule a presenter from a DAB meeting to speak at your school.

3. Share site concerns/successes and input with DAB.
 - Request an item be placed on the agenda.
 - Participate in DAB discussions and requests for feedback.

4. Serve on a subcommittee.
 - Every DAB representative is asked to serve on at least one subcommittee.
 - Standing subcommittees include: Academic, Funding/Legislative, and Membership/Training.
 - Other subcommittees will be formed as needs are identified.

5. Ensure your school has continued representation on DAB.
 - Keep contact information current.
 - Recruit an alternate DAB representative for your school in case you are unable to attend a DAB meeting or continue as your school's DAB representative.