Enrollment Procedure: P8 Selection Criteria

Development Date: 9/30/09

Revision Date: 5/18/21

Process:

- The Poudre School District Early Childhood Program selects students for placement based on the established selection criteria as approved by the policy council.
- Selection criteria are based upon the community assessment which is conducted annually and reviewed for changes in the population makeup of the program area.

PSD Early Childhood Selection Criteria include:

1. Age
   a. Actual age 3 year olds - who have been enrolled in EHS for 6 months
   b. School age 3 and 4 year olds from the waitlist
   c. Actual age 3 year olds from the waitlist

2. Income
   a. Income is within 100% of the federal poverty guidelines (80 points)
   b. Income is 101-130% of the federal poverty guidelines (60 points)
   c. Income is at or below Larimer County SSS (20 pts)
   d. Income is between 186-300% of the federal poverty guidelines (20 points)
3. Family Support-Anyone in the family receives SSI benefits or the family is enrolled in TANF/Larimer County Works (900 points)
4. McKinney Status-the family is considered homeless based on the McKinney-Vento Act definitions (1000 points)

   5. McKinney Status - the family was considered homeless in the past 12 months based on the McKinney-Vento definitions (800 points)

   6. Parent Education
      a. Father did not complete high school or a GED (20 points)
      b. Mother did not complete high school or a GED (20 points)
      c. Both Parents did not complete high school or GED (40 points)

   7. Parent Employment- 1 or both parents do not have stable employment (20 points)

   8. Teen Parent-one or both parents were 18 years or younger at the time of birth of the enrolling child and unmarried (per CPP factor) (20 points)

   9. Parent Status-Family is a single parent/relative guardian (20 points)

   10. Parent Mental Health- One or both parents have mental health concerns or diagnosis (20 points)

   11. Parent Health-one or both parents have periodic or significant health concerns (20 points)

   12. Family Safety- current or past history of abuse or violence in the immediate family (20 points)

13. Preschool access- Limited access to preschool for one of the following reasons: cost, space available, or distance (20 points)
14. History of Learning Problems-either parent/or sibling has a history of learning difficulties (20 points)
15. Drug/Alcohol Abuse-one or both parents have a history of alcohol or drug abuse (20 points)
16. Parental Incarceration-one or both parents have been incarcerated within the child applicant's lifetime (20 points)
18. Language Development
    a. Child is an English Language Learner (20 points)
    b. Child has documented or reported speech language need including those found during the initial screening with an Enrollment technician (ET) (20 points)
    c. Child is an English Language Learner and has a documented or reported speech language need including those found during the initial screening with an ET (40 points)
19. Child Mental Health-parent has mental health concerns for the child or there is a current diagnosis. (20 points)
20. Reported social/emotional issues- reported social/emotional issue by a social agency, medical referral or parent self-report (20 Points)
21. Child Health-child applicant has periodic or significant health concerns (20 points)
22. Receiving services from DHS- family reports working with a social worker with the Department of Human Services (20 points)
24. Frequent Moves- family reports moving 2 or more times in the previous 12 months (20 points)
25. Foster Status-child is currently or awaiting foster placement (950 points)
26. Children who remain on the waitlist through the end of a school year and EHS transition children are given 500 points toward the next school year's asset score. These points are only good until the child is enrolled or for one school year. During re-enrollment each year, the 500 points are removed as applicable.

- Information regarding the selection criteria is collected from parents through self-report and on the program application and through the required interview.
- Each Selection Criteria has a point value. The total of all selection criteria is the asset score. The higher the asset score the higher the family need (minus the 500 waitlist points).
- Children are selected into the program from the classroom/program waitlist in order of their Asset Score based on the availability of openings in the program.
    1. Income Status is placed in the following order with first consideration at the top of the list:
        I. Homeless
        II. Foster
        III. Public Assistance
        IV. Income <100% of poverty level (in order of % of poverty)
        V. Income is 101-130% of poverty level (in order of % of poverty)
        VI. Over Income (in order of % of poverty)
    2. If two or more children have the same asset score, the files are reviewed to assess which child has the higher need based on family situation, age, and other needs.

- The Enrollment Coordinator will oversee weekly, or as needed, the determination of available openings and offerings to children who are next on the program wait list for the site where the opening is available based on above criteria.
- Monthly audits of files by the Enrollment Coordinator as per Procedure P51 will assess the correct calculation and input of income status and child asset scores in the application and database.
- For re-enrollment placement procedures, please see Procedure P15.