
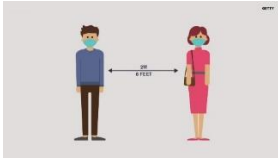




Office Hours	Monday-Thursday 8:00 am-4:00 pm.
<p>Single Entry Door – East Side Only</p> 	<ul style="list-style-type: none"> • Please enter from the doors on the side with the parking lot. This entry is accessed from Loomis Street. • The doors on the west side will remain locked; we will not buzz you in from the west side.
<p>Required Safety and Social Distancing</p> 	<ul style="list-style-type: none"> • Anyone entering the building who is over the age of 3 must wear a face mask. • Please maintain a separation of 6 feet from staff or other clients. • Our staff will wear masks and gloves and will disinfect surfaces throughout the day. • People who are sick must stay at home. • Once you enter the office, please use the hand sanitizer we are providing or wear gloves.
<p>Secure Entry</p> 	<ul style="list-style-type: none"> • Ring the doorbell and tell our staff the reason for your visit. Wait six feet away if another client is using the doorbell. Please wear your face covering as you speak into the speaker. • You will pick up applications and other paperwork on a table outside the building. Please fill out your paperwork in your personal vehicle while you wait. • Surfaces and writing instruments will be disinfected throughout the day. • Only one family will be allowed inside at a time per staff member. Thank you for your patience. We will take your name, and text or come out to greet you when it is your turn. This is to ensure no people are waiting near one another.
<p>Inside Fullana</p> 	<ul style="list-style-type: none"> • Lobbies, playgrounds and play areas inside and outside Fullana are closed. Families are only permitted in the front office area or the single restroom in the gym. • Whenever possible, leave little ones at home, or with other adults in the car. • If small children enter the building with you, they must also follow guidelines of distancing and facial covering for those 3 and older. They must sit on your lap or hold your hand throughout the visit. • Anyone not following guidelines or who appears sick may be asked to leave.