



Guidelines for Student Teacher Placement

Thank you for your interest in student teaching in the Poudre School District. To be considered for a student teaching placement in one of our schools you must:

- be entering your final semester of a teacher preparation program
- complete the PSD Student Teacher Application
- pass a criminal background check, including submitting a complete set of fingerprints with PSD (detailed instructions will be emailed to the student teacher once their application is completed and a successful student teaching placement has been confirmed)
- be enrolled in a college/university that has a signed student teaching agreement with PSD

Placements will be done based on the following criteria:

- availability of qualified staff/teacher(s) in requested areas
- willingness of schools to take a student teacher
- outcome of student teacher interview between principal, cooperating teacher, and prospective student teacher

Every effort will be made to place student teachers at their requested location or with the requested cooperating teacher who will provide proper mentoring and supervision. However, if the request cannot be met, Human Resources will forward the request to all remaining schools that are accepting student teachers in the subject/level, unless requested otherwise.

College/university program coordinators and supervisors are encouraged to make contact with individual principals and teachers once student teacher placements have been confirmed to answer any specific program questions or to schedule cooperating teacher training sessions.

Student teachers or representatives of the requesting programs should NOT contact teachers or principals directly.

Poudre School District does not place student teachers in paid internships.

Contact Information: Please direct student teaching inquiries to:

**Laura Stamper
Human Resources Department**