



EEAEC-R - STUDENT CONDUCT ON SCHOOL BUSES

This regulation governs students who ride Poudre School District buses. Students are responsible for knowing and following these rules.

At the Bus Stop

1. Students must be at the bus stop no later than five (5) minutes before the bus is scheduled to arrive.
2. Students must be out of the roadway on the sidewalk, the shoulder of the road, or other safe location out of the roadway as the bus approaches the stop.
3. If a student causes damage to personal or public property at a bus stop, the student and the student's parents/guardians/caregivers will be responsible for the damage.

On the Bus

1. Students must cooperate with the bus operator and follow directions the first time they are given.
2. Students must stay seated and face forward with their feet in front of them. They must display courtesy and respect for other passengers.
3. Students must keep their noise level down. Screaming or other loud distractions will not be permitted. Students must be silent at railroad crossings.

Consequences for Student Conduct in Violation of District Policy and Student Code of Conduct

Discipline for student conduct in violation of District policy and the Student Code of Conduct on school buses is cumulative and progressive. A warning may be given for one type of prohibited conduct, and a suspension may be given for another type of prohibited conduct. The Transportation Department and school administrators may suspend riding privileges at any time, even after a first report, depending on the nature and severity of the infraction.

Generally, the following procedures will be followed:

1. The bus operator will give a verbal warning to the student or students who are misbehaving. All verbal counseling will be documented by the bus operator

2. If the student's conduct continues, the Transportation Department will issue a written warning sent to the student's parent/guardian/caregiver and will take appropriate steps to contact the student's parents/guardians/caregiver. The Transportation Department will also provide notice of the written warning to the school administrator.
3. At the discretion of the Transportation Department and school administrator, the student may be issued a suspension from riding privileges for one (1) to five (5) days if the student continues to exhibit the prohibited conduct. The Transportation Department and school administrators will take appropriate steps to contact the student's parent/guardian/caregiver before the suspension.
4. Students who fail to respond to the above-described discipline may be suspended from bus riding privileges for a period of time to be determined by the Transportation Department and school administrator.

Note: Student behavior at the bus stop and on the bus is subject to the District Code of Conduct, and violations may subject students to discipline besides loss of bus privileges, including suspension and/or expulsion.

Bus Transportation After School Dismissal

1. After school is dismissed for the day, buses will pick up students according to the transportation routing schedule set annually by the director of transportation. Buses will leave the school no earlier than five (5) minutes after the final dismissal bell.
2. Students are required to provide appropriate identification through the current approved District system(s) when entering and exiting the bus.
3. Buses will not return to school to pick up students arriving late at the loading zone.

Student Assignment to Bus Stops

1. All eligible students that have applied and were approved will be assigned to a bus stop by the Transportation Department. Students must be picked up and dropped off at their assigned stops.
2. Students who want to bring a guest on the bus or to get off at a stop other than the one to which they are assigned must bring a note to the school office from a parent/guardian/caregiver requesting this service. Requests will be honored provided students comply with this policy and the Student Code of Conduct and the bus is not over capacity. The principal or designee will issue a bus pass to be given to the bus operator by students requesting this service. Bus operators will

accept only official bus passes issued by the school office or the Transportation Department; they will not accept notes from parents/guardians/caregivers.

Unsafe Items

1. In accordance with Colorado Department of Education (CDE) regulations, items brought on the bus by students will be subject to review by the bus operator who will determine if such items would endanger the lives, health, or safety of the passengers or bus operators. Bus operators are authorized to refuse transportation of items they determine to be unsafe.
2. Items not allowed on buses include firearms, explosives, flammables, knives or other sharp instruments, weapons, scooters, skateboards, longboards, animals (except as required by law and Policy ADG), glass containers or other items that can break or shatter, tobacco products, vape pens, alcohol, unauthorized drugs (as defined in Policy JICH), coolers over eight quarts in size, laser pointers, and any other items, including large instruments and/or projects, that cannot be held on the student's lap or stored in a sports bag or backpack.

Severe Weather

Students should expect and dress for delays in bus service during severe weather.

Current practice codified 1994

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