



IHCFA - ELEMENTARY SCHOOL-BASED CHILD CARE

Poudre School District may at its discretion offer child care services at some or all of its elementary schools, either by utilizing its own personnel or by contracting with an outside provider that is properly licensed to provide child care services in Colorado (“child care provider”).

In those cases where the District chooses to contract with a child care provider, it shall adhere to the following procedures with respect to each elementary school at which child care services are to be offered:

1. The District’s Departments of Student Services and Facilities, with input from the principal of the elementary school at which the child care services are to be offered, shall prepare and advertise a request for proposals (“RFP”) for the provision of child care services at the school.
2. Proposals shall be evaluated jointly by the director of student services, director of facilities and principal of the elementary school at which the services are to be offered, with assistance from the District’s Department of Purchasing and Materials Management. Based on consideration of the proposals and input from District officials involved in the evaluation process, the principal shall select the provider to whom a contract will be awarded for the provision of child care services at the elementary school.
3. The child care provider selected shall be required to sign a written contract with the District before providing any child care services at the elementary school, which must include a schedule of the provider’s fees for providing the child care services.
4. Unless the District chooses to discontinue offering child care services at the elementary school or chooses to offer child care services at the elementary school by utilizing its own personnel, it shall prepare and advertise an RFP for such services no less frequently than once every five (5) years.

Adopted by Board: March 1991

Revised by Board: April 1993

Revised by Board: February 1994

Revised by Board to conform with practice: May 22, 1995

Revised by Board: January 8, 1996

Revised by Superintendent: August 11, 2008

LEGAL REF:

C.R.S. 26-6-101 et seq.