Questions & Answers - 1

Solicitation   20-680-005 - Electronics Recycling / Disposal
Buying Organization   Poudre School District

No	Question/Answer	Question Date
Q1	**Question: Incumbent question** Who was the incumbent vendor for the previous contract? **Answer:** Goodwill was the last vendor under contract.	03/23/2020
Q2	**Question: Value Question** Can you please confirm what the average annual value of this contract is? Or has historically been over the past 3 years? **Answer:** There was no charge for most electronics other than some TVs under the last contract.	03/23/2020
Q3	**Question: Pricing Question** Through the freedom of Information act, can you please provide pricing the previous contract was agreed upon? **Answer:** Please see the answer to Q2.	03/23/2020
Q4	**Question: Packaging question** Do you currently pre-palletize materials prior to pick-up? Would the vendor be responsible for on-site packaging? **Answer:** We have been using provided gaylords on pallets where possible.	03/25/2020
Q5	**Question: Packaging Question** If a significant cost savings can be proven, would you be open to considering pre-palletizing equipment prior to vendor pick-up? **Answer:** Yes, that could be considered.	03/25/2020
Q6	**Question: Materials Question** How many assets will be removed from each location for Asset Disposition? (Quantity or Weight) **Answer:** This is extremely hard to know. In a year we end of life 4000-8000 laptops, 500 desktops, 300 LCD Monitors, 300 Tube TVs. 400+ Interactive White Boards, 400+ Projectors, 50+ printers. We also have at least 12 full sized boxes of just cables and support materials for those devices as they come down from end of life.	03/25/2020
Q7	**Question: Volumes question** Do you have an overall annual quantity of non laptop/desktop IT assets to be disposed? If so, can this be provided by asset type (i.e. copiers, printers, monitors, servers, networking equipment, misc. perf. equip)? **Answer:** Please see answer to Q6.	03/25/2020

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Q8	**Question: Pickup question** What is the historical frequency of pick-ups from each location for Asset Disposition? **Answer:** For IT related materials, 1 to 2 times a year. For the boxes of miscellaneous materials, once a month. As much as possible, these pickups can be coordinated for less total effort.	03/25/2020
Q9	**Question: Materials Configuration** What are the common make/model laptops, desktops, servers and mobile devices currently operating within your IT infrastructure? **Answer:** The District operates as a primarily Dell customer. In the next 2 years the fleets leaving service will be comprised of mainly Latitude 3340, 3350, 3180, and 3380 laptops. The highest population desktop is still the Optiplex 390.	03/25/2020
Q10	**Question: Materials Configuration** If common make/model of laptops, desktops, servers and mobile devices are available, could you provide common configurations (Memory Size (GB), Process Speed (Ghz), Hard Drive Size (GB))? **Answer:** Our most common unit coming off life this year will be the Latitude 3350 Intel i3-7000 Series 4GB RAM 128 SSD	03/25/2020
Q11	**Question: Other Materials** Would you be willing to consider pricing for batteries, lamps, x-ray film, appliances and scrap metal? **Answer:** Yes, along with the requested pricing.	03/25/2020
Q12	**Question: Pickup/Logistics Question** Do pick up location(s) have docks? Semi Access? **Answer:** There is one full dock in the district, at our main warehouse. The bulk of this material will not be picked up at that location. The IT warehouse does not have a dock but can load into a trailer using an on-site forklift.	03/25/2020
Q13	**Question: List of Importance** Could you list in order of importance, your main goals for your ITAD program (i.e. global provider, revenue return, data security, reporting, etc.) **Answer:** Maximizing return value for equipment and minimizing total program costs. Data security is a next priority.	03/25/2020
Q14	**Question: Pain Points** Do you have a current vendor(s) providing these services? Can you disclose current pain points within your current process? **Answer:** The District does not currently have a vendor under contract. We are temporarily using a local vendor as needed until we can get someone under contract. Our current stress point for offboarding IT related items is having to field another team on premises to box off and re-inventory materials before they leave the site.	03/25/2020

No	Question/Answer	Question Date
Q15	**Question: Company tags** Do your units maintain company markings (asset tags, engraving, etc) If so, please specify. **Answer:** Yes. District specific barcodes. No engravings.	03/25/2020
Q16	**Question: SSD vs HDD** Will units contain hard drives or SSD? **Answer:** At this point, mostly SSDs. We do have units with HDDs still in the system and some of them will be recycled. The bulk of the laptop fleet is 128SSDs currently.	03/25/2020