



POUDRE SCHOOL DISTRICT R-1

INVITATION FOR BID DIESEL SCHOOL BUSES

IFB #20-720-001

BID SCHEDULE

IFB Posted to BidNet:	February 28, 2020
Questions Due:	March 6, 2020 @ 2 p.m. MST
Q&A/Addenda Issued:	March 10, 2020
IFB Closing Date:	March 16, 2020@ 2 p.m. MST

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**INVITATION FOR BID
DIESEL SCHOOL BUSES
IFB #20-720-001**

Poudre School District (the District) is requesting bids from qualified Suppliers for the purchase of one (1) new 33-passenger wheelchair compliant diesel school bus, and three (3) new 77-passenger diesel school buses.

The District shall provide copies of this Invitation For Bid (IFB) to Firms through the electronic solicitation platform www.bidnetdirect.com where registered Firms are required to submit their electronic IFB response along with the first and last name, telephone number and e-mail address of the employee within their organization who will be designated as the District's primary contact with respect to this IFB and the Contractor's response thereto. The District may provide copies of this IFB to other Contractors upon request, who are also requested to provide the first and last name, telephone number and e-mail address of the employee within their organization who will be designated as the District's primary contact with respect to this IFB and their response thereto.

Questions regarding this IFB must be in writing and may ONLY be directed to the District via the BidNet platform any time after the issuance of this IFB through and including 2:00 p.m. MST on March 6, 2020. Questions received after the date/time and/or not submitted electronically through the BidNet platform may not be addressed.

At no time during the solicitation process will communication regarding this IFB be permitted with any district employee other than the Procurement Agent named below until an award has been announced. Communication with a district employee other than the Procurement Agent named below may disqualify your bid from consideration.

Each question submitted, as well as the District's response thereto, shall be provided in a questions and answers document/addendum via www.bidnetdirect.com

Note: Each question must be submitted individually. Multiple questions per entry will not be answered.

The District will only accept and consider electronically submitted bids from Suppliers, which must be submitted and received in the www.bidnetdirect.com electronic solicitation portal on or before 2:00 p.m. MST on March 16, 2020, at which time the submission portal will close and no further submissions be allowed or considered.

It is the sole responsibility of the Supplier to see that the bids are submitted through the BidNet portal by the submission deadline.

Sales Prohibited/Conflict of Interest: No officer, employee, or member of the School Board, shall have a financial interest in the sale to the school district of any real or personal property, equipment, material, supplies or services where such officer or employee exercises directly or indirectly any decision-making authority concerning such sale or any supervisory authority over the services to be rendered. This rule also applies to subcontracts with the school district. Soliciting or accepting any gift, gratuity favor, entertainment, kickback or any items of monetary value from any person who has or is seeking to do business with Poudre School District R-1 is prohibited.

Collusive or sham Bids: Any Bid deemed to be collusive or a sham Bid will be rejected and reported to authorities as such. Your authorized signature on this Bid assures that such Bid is genuine and is not a collusive or sham Bid.

The District reserves the right to reject any and all proposals and to waive any irregularities or informalities.

Sincerely,
Jon Babcock
Senior Procurement Agent
jbabcock@psdschools.org

**INVITATION FOR BID
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1.0 BACKGROUND

Poudre School District is a high-performing district, covering more than 1,800 square miles in northern Colorado with diverse school settings. The District's instructional program is centered around District Ends, under the Policy Governance model, developed to support a comprehensive curriculum.

While more than 70% of the District's families choose to send their children to their neighborhood school, the district does support school choice and offers a wide spectrum of educational programs to fit any child's needs. Program options include International Baccalaureate, Core Knowledge, Bilingual/Dual Language Immersion, Hybrid/Online, Expeditionary Learning, Science, Technology, Engineering and Math (STEM) along with extra-curriculars and athletics. The District has two (2) LEED certified school buildings and over 30 Energy Star awards and supports operational sustainability in all areas of work.

Our Schools:

- 31 elementary schools
- 10 middle schools
- 4 comprehensive high schools
- 6 option (100% choice) schools
- 3 alternative high schools
- 5 charter schools
- 1 online school

The District is fully accredited by the Colorado Department of Education Accreditation and Accountability Unit and is subject to periodic monitoring to ensure continued compliance with accreditation standards.

2.0 GENERAL TERMS AND CONDITIONS

- 2.1 This is a solicitation for an offer and is not an offer to contract for goods or services.
- 2.2 These General Terms and Conditions apply to all offers made to Poudre School District (hereafter referred to as the "District") by all prospective Suppliers (herein after referred to as "Supplier") on behalf of the District's Solicitations including, but not limited to, Invitations for Bid, Requests for Quotes, Requests for Qualifications, and Requests for Proposals.
- 2.3 Submission of a bid response is deemed as acceptance of all terms, conditions and specifications contained in the solicitation package initially provided to the Supplier. Any proposed modification must be accepted in writing by the District and prior to award of the solicitation.
- 2.4 Supplier must provide all requested information. Failure to do so may result in rejection of the response at the option of the District.
- 2.5 The District is a public-school district exempt from the payment of sales and use taxes under Colorado Tax Exempt No. 98-03335. A copy of the District's Certificate of Exemption issue by the Colorado Department of Revenue is available upon request. The School District is exempt from City, County, State and Federal Sales/Excise Taxes.
- 2.6 It shall be the sole responsibility of the Supplier to ensure their Bid is submitted through the BidNet portal by the opening date/time. Late responses will not be accepted.
- 2.7 There is no expressed or implied obligation for the District to reimburse suppliers for any expenses incurred in preparing response(s) to this solicitation.
- 2.8 Bid responses must meet or exceed specifications contained in the solicitation document.
- 2.9** All chemicals, equipment and materials proposed and/or used by Supplier in satisfaction of the terms of this solicitation shall conform to the standards required by the U.S. Department of Labor Occupational Safety and Health Administration (OSHA). Safety data sheets (SDS) shall accompany each shipment, when applicable.
- 2.10 Each Supplier (and its employees, representatives and subcontractors) agrees to abide by all applicable Federal, State and Local codes, laws, rules and regulations. The awarded Supplier(s) shall also furnish all supplies, which conform to all applicable safety codes and regulations.
- 2.11 The Supplier, by affixing his signature to this bid response, certifies that their bid response is made without previous understanding, agreement, or connection either with any persons, firms or corporations offering a response for the same items or with the District. The Supplier also certifies that their bid response is in all respects fair, without outside control, collusion, fraud, or otherwise illegal action.

- 2.12 All obligations of the District under this contract are solely from currently budgeted funds and this contract does not constitute a multiple fiscal year obligation of the District. Notwithstanding any other provision of the contract, all District obligations accruing beyond the current budget year are expressly subject to funds being budgeted and appropriated therefore in accordance with Colorado law.
- 2.13 In the event the District has reasonable grounds to believe that any individual assigned to perform work under this contract has a criminal record, is a registered sex offender, is under the influence of alcohol or other substance, has exhibited violence or based upon other information the District deems reliable; the District may exclude such individual from any school building or grounds or impose reasonable conditions upon such individual's presence upon any school premises. In the judgment of the District, if the contract cannot be performed as a result of such action, the contract may be terminated.
- 2.14 Supplier shall provide any and all services covered by a Purchase Order or Agreement, as an independent contractor of the District, and the persons performing such services shall not be considered employees of the District. Supplier shall be exclusively responsible for:
- (a) all compensation, employment tax withholdings and payments, and all fringe benefits for its employees in full compliance with all applicable federal, state and local laws;
 - (b) all insurance coverage's and benefits for its employees in full compliance with all applicable federal, state and local laws, including but not limited to pension or retirement benefits, works' compensation, unemployment compensation, and Social Security benefits; and
 - (c) all payments to its contractors and subcontractors for goods and/or services directly or indirectly related to the solicitation.
- 2.15 Supplier certifies, represents, warrants and agrees that it will not knowingly employ or contract with an illegal alien to provide services under this agreement, and will not enter into a contract with a subcontractor that fails to certify to Supplier that the subcontractor will not knowingly employ or contract with an illegal alien to provide services under this agreement. Supplier also certifies, represents, warrants and agrees that it will confirm the employment eligibility of all its employees who are newly hired for employment to provide services under this agreement through Supplier's participation in either: (a) the E-Verify Program created under federal law and jointly administered by the Department of Homeland Security and the Social Security Administration; or (b) the Colorado Department of Labor and Employment Program ("Department Program") established pursuant to C.R.S. § 8-17.5-102(5)(c).
- 2.16 Supplier shall not use either the E-Verify Program or the Department Program procedures to undertake pre-employment screening of job applicants while this Agreement is being performed. If Supplier obtains actual knowledge that a subcontractor providing services under this agreement knowingly employs or contracts with an illegal alien, Supplier shall notify the subcontractor and the District

within three (3) days that Supplier has such actual knowledge and terminate the subcontract within three (3) days of providing the notice if the subcontractor has not stopped employing or contracting with the illegal alien. Supplier shall comply with any reasonable request made by the Department of Labor and Employment in the course of an investigation undertaken pursuant to the authority of C.R.S. § 8-17.5-102(5).

If Supplier participates in the Department Program, it shall: (a) notify the District and the Department of Labor and Employment of such participation as required by law; and (b) within twenty (20) days after hiring an employee to provide services under this Agreement, provide to the District with a written notarized copy of an affirmation that it has examined the legal work status of such employee, retained file copies of the documents required by 8 U.S.C. § 1324a, and not altered or falsified the identification documents for such employee.

- 2.17 Supplier warrants that all goods and/or services furnished as a result of this solicitation shall conform to the District's specifications and to industry standards and shall be free from defects in material and workmanship. Supplier warrants that all goods and/or services furnished as a result of this solicitation shall be merchantable and shall be safe and appropriate for the purpose for which goods and/or services of like kind are normally used. If Supplier knows or has reason to know the particular purpose for which the District intends to use the goods and/or services, the Supplier warrants that such goods and/or services shall be fit for that particular purpose. Supplier warrants that all goods furnished as a result of this solicitation shall be new unless otherwise specified by the District, and that the title conveyed regarding such goods shall be good and its transfer rightful. The Supplier agrees to promptly replace or correct defects in any goods or services not conforming to the foregoing opportunity to do so. In the event of Supplier's failure to promptly replace or correct defects in nonconforming goods and services or make such corrections and charge Supplier its costs incurred therefor.
- 2.18 Supplier agrees to furnish the products and/or services covered as a result of this solicitation in strict accordance with the District's specifications and at the price noted for each item.
- 2.19 Unless otherwise agreed in writing by the District, delivery of products shall be F.O.B. destination with all transportation and handling charges paid by the awarded Supplier(s). The Supplier's acceptance of any offer is made in reliance on Supplier's promised delivery date and/or installation of service performance time, as material and basic to the acceptance. If Supplier fails to deliver as and when promised the District may, without liability and in addition to its other rights and remedies at law or in equity, cancel the order by notice effective when received by Supplier as to goods not yet delivered and services not yet rendered, and purchase substitute goods or service elsewhere and charge Supplier with any loss incurred.
- 2.20 The Supplier shall not assign an agreement, as a result of this solicitation, or any of its rights, interests or obligations without the prior written consent of the District. The consent may be withheld for any reason or no reason as determined by the District in its sole discretion.

- 2.21 The awarded Supplier(s) will agree to not refuse to hire, discharge, promote, demote, or to otherwise discriminate in matters of compensation against any person otherwise qualified solely because of race, creed, sex, national origin, ancestry or physical handicap.
- 2.22 Venue for any and all legal action regarding or arising out of transactions covered herein shall be solely in the District's Court in and for Larimer County, State of Colorado. The transactions covered herein shall be governed by the laws of the State of Colorado.
- 2.23 Bid responses shall contain a signature of an authorized representative in the space provided on the Bid Certification Form. Failure to properly sign bid may result in the bid being considered non-responsive.
- 2.24 Where there appears to be variances or conflicts between the General Terms and Conditions and the Special Conditions outlined in this Solicitation, the Special Conditions shall prevail.
- 2.25 The District shall issue a written Addendum if substantial changes, which impact the technical submission of Bids, are required. A copy of such addenda will be distributed via BidNet. In the event of conflict with the original contract documents, addenda shall govern all other contract documents to the extent specified. Subsequent addenda shall govern over prior addenda only to the extent specified.
- 2.26 All information and supplemental documentation required in conjunction with this solicitation shall be furnished by the Supplier with their bid responses. If the Supplier fails to supply any required information or documents, their bid response may be considered non-responsive and ineligible for award.
- 2.27 The accuracy of the bid responses is the sole responsibility of the Supplier. No changes in the bid response shall be allowed after the submission deadline, except when the Supplier can show clear and convincing evidence that an unintentional factual mistake was made, including the nature of the mistake and the price actually intended.
- 2.28 The apparent silence or omissions within this solicitation regarding a detailed description of the materials and services to be provided shall be interpreted to mean that only the best commercial practices are to prevail and that only materials and workmanship of first quality are to be used.
- 2.29 The District shall be the sole judge in determining "equals" in regard to quality, price and performance.
- 2.30 Upon delivery of the requested goods and/or services, the awarded supplier(s) shall submit an invoice to the District's Accounts Payable Department. The invoice shall reference the appropriate purchase order number, the delivery address and the corresponding delivery ticket or packing slip that was signed by the authorized representative of the District when the items were delivered and accepted. Under no circumstances shall the invoice be submitted to the District in advance of delivery and acceptance of the item(s).

Suppliers may offer a cash discount for prompt payment; however, such discounts shall not be considered in determining the lowest net cost for the Bid evaluation purposes.

- 2.31 A purchase order resulting from this solicitation shall be governed by and construed in accordance with the laws of the State of Colorado.
- 2.32 Payment for the goods and/or services furnished by the Supplier shall not constitute acceptance thereof. The District shall have the right to inspect such goods and the products of such services, and to reject any or all of which are in the District's judgment defective or nonconforming. In addition to the District's other rights, goods rejected, and goods supplied in excess of quantities specified in a purchase order may be returned to the Supplier at the Supplier's expense. The District may charge Supplier all expenses of unpacking, examining, repacking and reshipping such goods. In the event the District receives goods whose defects or nonconformity is not apparent upon examination, the District may require replacement and/or payment of damages upon discovery of the defects or nonconformity. Nothing contained herein shall relieve, in any way, Supplier from the obligation of testing, inspection, and quality control.
- 2.33 The District may, at its sole and absolute discretion:
- 2.33.1 Reject any and all or parts of any or all bid responses submitted by prospective Suppliers;
 - 2.33.2 Re-advertise this solicitation;
 - 2.33.3 Postpone or cancel the solicitation process for this solicitation;
 - 2.33.4 Waive any irregularities or technicalities that are not qualified as a requirement for responsiveness in this solicitation or in bid responses received in conjunction with this solicitation; and/or
 - 2.33.5 Determine the criteria and process whereby bid responses are evaluated and awarded.
- 2.34 Information and materials submitted in response to this solicitation may be considered public records subject to disclosure under the Colorado Open Records Act ("CORA"), C.R.S. §§ 24-72-200.1 to -205.5. Information and materials that Supplier believes are confidential and not subject to disclosure under CORA must be submitted separately with a citation to the section of CORA and any other relevant law under which Supplier believes they are confidential.
- The District, not Supplier, shall determine whether information and materials so identified will be withheld as confidential, but will inform Supplier in advance of disclosure to give it an opportunity to take legal action to protect its interests vis-à-vis the party making the CORA request.
- 2.35 While the quantities stipulated in this solicitation will be used by the District for the purposes of determining the successful Supplier(s) meeting specifications, it is

hereby agreed and understood that the District has the right to adjust/increase/decrease the quantities ordered in conjunction with this bid based on available budget.

- 2.36 Although this solicitation specified the exact number of items to be purchased by the District, it is understood and agreed that the District may, within (120) days after the terms and conditions of this contract have been fulfilled through the delivery and acceptance of the items, the District may purchase additional quantities of the same model or brand of item from the awarded Supplier(s). Pricing will remain fixed and firm for this (120) day period. This option, if exercised, is the prerogative of the District and shall be honored by the Supplier(s) as a condition of award.
- 2.37 The Supplier(s) shall make deliveries within the timeframe(s) identified in Section 6, Cost Proposal. All deliveries shall be made in accordance with good commercial practice and shall be adhered to by the successful Supplier, except in such cases, where the delivery will be delayed to due to acts of God, strikes, or other causes beyond the control of the Supplier. In these cases, the Supplier shall notify the District of the delays in advance of the delivery date so that a revised delivery schedule can be negotiated.
- 2.38 The Supplier's proposal must be accompanied by one (1) complete set of factory information sheets (specifications, brochures, etc.) for each item proposed by the Supplier. The District shall be the sole judge of the quality of the product based on the submission of the information sheets and its decision shall be final in its best interest.
- 2.39 The awarded Supplier(s) must provide warranty information on all warranties for engine, transmissions, drive train, emissions, etc. Warranty period will begin at the time the product is placed in complete and full-time operation, and upon written acceptance by the District. The Supplier(s) agrees to repair the product or to replace any necessary parts at no charge to the District during this period.

Supplier must guarantee a ten (10) calendar day response time for all warranty work required on chassis or drive train. If District employees perform warranty work successfully, the Supplier will be billed at the District's hourly rates.

Parts required for warranty work must be available within (10) calendar days. If warranty parts are not available from awarded Supplier(s), the District has the option to purchase the parts from another qualified Supplier. The awarded Supplier(s), shall expressly warrant all delivered equipment, as properly functioning. The warranty period will begin at the time the equipment has been formally accepted in writing by the District. During the warranty period, the Supplier(s) shall be responsible and bear all costs to correct any problems, defects and/or deficiencies reported by the District.

2.40 Cooperative Purchasing Efforts

The District is a member of, or affiliated with, several regional professional procurement organizations within Colorado and Wyoming. These organizations are

comprised of governmental purchasing agents, or agency representatives responsible for the purchasing function.

These organizations include:

- Colorado Educational Purchasing Council (CEPC) - A cooperative purchasing organization comprised of purchasing agents/buyers representing all Colorado public school districts.
- Multiple Assembly of Procurement Officials (MAPO) - A cooperative purchasing organization comprised of procurement representatives from state, county, municipal, governments, special districts or school districts along the front range of the Rocky Mountains in Colorado.
- Rocky Mountain Governmental Purchasing Association (RMGPA) - A chapter member of the National Institute of Governmental Purchasing (NIGP), consisting of public procurement professionals and their representative agencies which include approximately 100 state, county, and municipal governments; school districts and higher education; and other special districts.

Members of these organizations, at their discretion, may request use of the contracts or awards that result from this solicitation. Each governmental entity which uses a contract(s) resulting from this solicitation would establish its own contract, issue its own orders, schedule deliveries, be invoiced individually, make its own payments, and issue its own exemption certificates as required by the Supplier. It is understood and agreed that the Poudre School District is not a legally binding party to any contractual agreement made between another governmental entity and the Supplier as a result of this solicitation. The District shall not be liable for any costs or damages incurred by any other entity. Usage by any other entity shall not have a negative impact on the District in the current term or in any future terms.

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3.0 MINIMUM SPECIFICATIONS

The District is requesting sealed bid responses from qualified Suppliers for the purchase of one (1) new 33-passenger wheelchair compliant diesel school bus and three (3) new 77-passenger diesel school buses.

If unable to comply with the stated specifications below, please indicate the closest alternative available under the “comments” column. The District will be the sole evaluator in determining if the alternative is acceptable and meets the specifications and needs of the District.

The following tables must be completed and submitted as part of the bid response.

3.1 Minimum Specifications Common to All Four Buses

Line #	Minimum Specifications for all Four Buses	Meets Requirements:		Comments
		Yes	No	
1.0	Standards			
1.1	Buses must meet FMVSS and Colorado Department of Education (CDE) minimum Standards			
2.0	Delivery Requirements			
2.1	Body and chassis manufacturer website access at no charge for life of bus(es)			
3.0	Batteries			
3.1	Three 12V Group 31 top stud batteries with a minimum of 925 CCA calcium/calcium type			
3.2	To be located in the lower left front side of the bus in appropriate compartment, mounted to frame.			
3.3	A master disconnect switch to be mounted inside the compartment			
3.4	Compartment door to have a non-locking latch			
4.0	Block Heater/Cold Start			
4.1	Factory installed 220V block heater			
4.2	Receptacle to have spring loaded cover to protect outlet when not in use			

Line #	Minimum Specifications for all Four Buses	Meets Requirements:		Comments
		Yes	No	
4.3	Electric grid air intake warmer			
5.0	Brakes			
5.1	Complete air disc brake system. Bendix preferred.			
5.2	State brake system brand bid: _____			
5.3	Full ABS air brake system			
5.4	State ABS brand bid: _____			
5.5	Cummins 18.7 CFM compressor			
5.6	Moisture ejection valve DV-2 heated on wet tank. Manual petcock on all others.			
5.7	Bendix heated air dryer AD-9			
5.8	Schrader valve on main air tank so tank can be filled manually.			
5.9	Petcock drain valves on all air tanks - manifold type.			
6.0	Color			
6.1	Roof of bus to be painted WHITE.			
6.2	Upgraded body paint. Imron, P-urethane or equivalent.			
7.0	Construction			
7.1	Rear Steel fenderettes			
7.2	All materials and hardware used in chassis construction shall be of the highest quality available (All grade 8 or better).			
7.3	All fasteners are to be made in the USA and be SAE graded.			
8.0	Cooling System			
8.1	Electric on/off fan required			

Line #	Minimum Specifications for all Four Buses	Meets Requirements:		Comments
		Yes	No	
9.0	Door			
9.1	Door cylinder to be located above door in a covered compartment or in the middle of door in an open accessible location.			
9.2	Vandalock entrance door with locking cylinder and key.			
9.3	Emergency release for door to be in Driver's reach without leaving the Driver's Seat and meet all Federal and State standards.			
9.4	Clear laminate door glass.			
9.5	Grab handle on outside of entrance door to aid in closing.			
10.0	Emergency Door			
10.1	Single piece door with a three-point latch, vandalock and barrel bolt (Interlock).			
10.2	Tinted laminate safety glass installed in lower panels			
10.3	Wire mesh screen guard on the inside of the bottom glass on back door.			
11.0	Emergency Exits			
11.1	Two emergency tinted laminate windows per side (four total)			
12.0	Emergency Equipment			
12.1	All emergency equipment to be mounted in the driver's overhead storage compartment without glass and clearly marked. Except Fire Extinguisher			
13.0	Engine / Transmission			
13.1	Cummins ISB 6.7 – 250 HP.			

Line #	Minimum Specifications for all Four Buses	Meets Requirements:		Comments
		Yes	No	
13.2	Cummins integral "Turbo Brake" with variable turbo with switch.			
13.3	Constant torque stainless steel clamps on 1" diameter or greater.			
13.4	Standard engine oil.			
13.5	Delco 12V 29MT starter.			
13.6	Unit to perform 0 mph regeneration			
13.7	Ignition switch controlled engine stop.			
13.8	Allison 2500 PTS Automatic Transmission			
13.9	Transmission to be programmed for six speeds with mode switch			
13.10	Synthetic 50 weight transmission lube. Must be TES-295 compliant.			
13.11	Water to oil transmission cooler – frame mounted.			
14.0	Floor Coverings			
14.1	Floor covering color shall be gray.			
14.2	5/8" marine grade plywood on floor between metal floor structure and rubber floor covering.			
14.3	All seams of floor covering to have aluminum or Galvalume strips covering the seams.			
15.0	Fuel System			
15.1	Factory installed heated fuel filter / water separator. State brand: _____			
15.2	Minimum of 65 gallons, mounted between frame rails.			

Line #	Minimum Specifications for all Four Buses	Meets Requirements:		Comments
		Yes	No	
15.3	DEF tank to be minimum of 11.5 gallons.			
15.4	DEF filler to be labeled "DEF ONLY". DEF door to be locking.			
16.0	Glass			
16.1	ALL GLASS to be tinted laminate type except service door (clear laminate).			
16.2	Windshield to have deep shading on a minimum of the upper 4".			
16.3	All passenger and rear windows to be tinted to minimum 28% opacity.			
16.4	Passenger windows to be split sash with a minimum of 12" clear opening when window is open.			
17.0	Heating System			
17.1	2 - 84,000 BTU heaters to be placed accordingly			
17.2	Performance heaters are acceptable. State type: _____			
17.3	Shut off valves to be minimum 1/2" ball valves with 1/4 turns operation.			
17.4	Pipes with flexible connections inside body to be covered with steel molding.			
17.5	All heater and defroster motors to be two speed.			
17.6	Noise suppression switch to be located on driver's control panel. To silence all electrical devices.			
18.0	Identification			
18.1	POUDRE SCHOOL DISTRICT will install district lettering			

Line #	Minimum Specifications for all Four Buses	Meets Requirements:		Comments
		Yes	No	
18.2	"Diesel" fuel in 2" black lettering within 4" of the fuel tank filler doors.			
18.3	On the battery door the word "BATTERY" should be placed in 2" black letters.			
19.0	Insulation			
19.1	Minimum of two inches of insulation between the inner and outer body panels and between roof bows and rails			
19.2	State insulation Type: _____			
19.3	Maximum sound insulation on the ceiling over the driver's compartment (FULL LENGTH of bus to be perforated), insulation throughout bus including the engine compartment, firewall, body bows and in the stepwell.			
20.0	Instruments			
20.1	Speedometer and odometer.			
20.2	Gauges for oil, coolant temperature, transmission temperature, Tachometer, voltmeter, and air pressure.			
20.3	Audio/visual warning for high temperature, low oil and a separate warning buzzer and light for low air.			
21.0	Interior			
21.1	Minimum of 77inches of headroom between finished floor and finished interior ceiling			

Line #	Minimum Specifications for all Four Buses	Meets Requirements:		Comments
		Yes	No	
21.2	AM/FM radio with page, internal PA, external PA, and swivel base antennae			
21.3	Six speakers mounted in ceiling over passenger compartment			
21.4	All interior lights to be L.E.D. including dome light over driver's compartment.			
21.5	Passenger area lights to be operated by a separate switch from driver's dome light.			
22.0	Lamps & Signals			
22.1	All lights to be L.E.D.			
22.2	Marker lights to operate with headlight switch			
22.3	Exterior step light			
22.4	Clearance lights to have heavy-duty lens with armor shields or flush mounted.			
22.5	One amber turn signal light mounted on the side forward of the rear axle and one red L.E.D. turn light mounted on the side behind the rear axle.			
22.6	Lower rear stop lamp to be 4" in diameter and solid red.			
22.7	Electronic strobing 8 lamp warning system ECU controlled.			
22.8	A momentary switch to activate red warning lamps without opening service door.			
22.9	All 8 lamp lights be L.E.D. with replaceable diodes. Headlights are to be Quartz halogen and have daytime running lights, @ 85%. Weldon Preferred.			
22.10	State light manufacturer: _____			

Line #	Minimum Specifications for all Four Buses	Meets Requirements:		Comments
		Yes	No	
22.11	Headlights to flash when red 8-way lights in operation			
23.0	Mirrors			
23.1	One HEATED Rosco Hawk-Eye convex mirror per side. This mirror to give both a front and side view of the bus. Must meet FMVSS 111.			
23.2	One inside rearview mirror. Minimum dimension 6" x 30".			
23.3	Mirror extension bracket, passenger side.			
24.0	Options			
24.1	Electronic high idle throttle control type/cruise control.			
24.2	Removable inspection plate on the floor above the fuel tank sending unit large enough to remove and replace sending unit is required.			
24.3	Mud flaps, anti-sail type, behind front and rear wheels.			
24.4	All exterior locks to be keyed alike.			
24.5	112 DBA BACKUP ALARM			
25.0	Overall Size			
25.1	Body to be maximum length available on wheelbase that is being bid			
25.2	State body length: _____			
25.3	Bumper to Bumper length: _____			
25.4	Attach a Diagram and specifications for the Turning Radius			
26.0	Rub Rails			
26.1	To be painted black			

Line #	Minimum Specifications for all Four Buses	Meets Requirements:		Comments
		Yes	No	
26.2	Four full length body rub rails on each side including snow protection rail along bottom of body side panels.			
27.0	Seats/barriers			
27.1	Driver's seat: Air ride seat			
27.2	Mar resistant aluminized (Galvalume) wall panels between seat cushions on body interior walls.			
27.3	Seats shall be high-back seats to accommodate capacity and be gray in color.			
27.4	Seat frames made to accept seat belts.			
27.5	Passenger seats and barrier material to be a minimum of 42-oz Proform.			
27.6	Modesty panels required on all barriers.			
27.7	Front entrance panels should extend to the floor on passenger side and the panel behind driver's seat.			
28.0	Steps			
28.1	Four (4) step stepwell			
28.2	Stainless Steel handrails installed on both sides of the stepwell entrance, to be of sufficient length to insure adequate use at all step levels.			
29.0	Stop signal Arm			
29.1	Stop sign to be strobe light type and air actuated stop arm.			
30.0	Suspension			
30.1	Front suspension to be 10,000 lb. taper leaf.			

Line #	Minimum Specifications for all Four Buses	Meets Requirements:		Comments
		Yes	No	
30.2	Rear suspension to be 23,000 lb. Air Ride suspension with dual leveling air valves.			
31.0	Tires& Rims			
31.1	Front wheels – 10 lug hub pilot – 22.5 X 8.25 to be painted black.			
31.2	Rear wheels - 10 lug hub pilot – 22.5 X 8.25 to be painted black.			
31.3	Front and rear tires are to be balanced.			
32.0	Ventilation			
32.1	Exhaust vent with electric fan roof hatch.			
32.2	Switch for fan to be mounted on driver's control panel.			
33.0	Wipers and Washers			
33.1	Electrically operated washer pump			
33.2	washer nozzles to be mounted in the wipe blade assembly			
33.3	Winter Wiper blades installed			
33.4	Reservoir to be clearly labeled			
33.5	Wiper motors to be intermittent.			
34.0	Wiring			
34.1	All body and chassis wiring to be color-coded and numbered. Furnish wiring schematic on bus.			
34.2	Fuse Block for Accessories - four switched and for battery powered			
34.3	Factory installed coaxial for 2-way radio antenna. With supplied ignition power and ground			

3.2 Added Minimum Specifications for the 33 Passenger Bus

Line #	Added Minimum Specifications for 33 Passenger Bus	Meets Requirements:		Comments
		Yes	No	
3.2.1	33-Passenger - Track seating, flat floor configuration, ability to have front and rear wheelchair positions - up to 4.			
3.2.2	All rows of passenger seating to be integrated seats			
3.2.3	Braun wheelchair lift			
3.2.4	No underbody Storage			
3.2.5	Front Tires: Michelin XZE, 255/70R/22.5, 14 Ply			
3.2.6	Rear Tires: Michelin X Multi D, 255/70R/22.5, 14 Ply			

3.3 Added Minimum Specifications for the 77 Passenger Buses

Line #	Added Minimum Specifications for 77 Passenger Buses	Meets Requirements:		Comments
		Yes	No	
3.3.1	Passenger seating: First 4 rows of seats are to be integrated			
3.3.2	External 100-inch underbody storage box on both sides			
3.3.3	Front Tires: Michelin XZE2. 11R22.65, 14 Ply			
3.3.4	Rear Tires: Michelin XDN2, 11R22.5, 14 Ply			

3.4 Special Equipment/Options Table

Option	Capable of Completing		Price per Bus*
	Yes	No	
Installation of GPS, 247 Security camera system and two-way radio.			\$
247 Zuess 3 cameras, Wi-Fi, HD with SSD drive for 33 Passenger Bus.			\$

Option	Capable of Completing		Price per Bus*
	Yes	No	
247 Zuess 4 cameras, Wi-Fi, HD with SSD drive for 77 Passenger bus			\$
Wi-Fi enabled bus with Verizon service			\$
Webasto 17K BTU coolant Heater with TH827 timer with 3 yr. warranty. Timer to be mounted in a location hidden from the driver.			\$
Automatic Drop-Down Chains: State manufacturer: _____			\$

*For optional features, please list those above and if there will be an additional cost for this feature. If there is an additional cost, cost must be specified on the table

4.0 EVALUATION AND AWARD

- 4.1 The District intends to award this school bus contract to one or more Suppliers meeting the specifications and deemed to be in the best interests of the District.
- 4.2 Award of this bid shall be considered on a line by line basis and will be made to the lowest responsive, responsible Supplier(s) meeting the specifications and deemed to be in the best interest of the District. Final evaluation may be based on, but not limited to the following: price, delivery time, adherence to specifications, previous experience with orders, and warranty. Those that are clearly non-responsive to the stated requirements may be eliminated prior to the evaluation.
- 4.3 Amendments or clarifications to the submitted Bids not requested by the District will not be accepted, nor considered following the opening of the Bid.

5.0 INSURANCE

Supplier shall procure and maintain the required insurance specified below for the duration of this Agreement, which insurance shall be written for not less than the amounts specified or greater if required by law. Specified coverages and amounts may be provided by a combination of a primary policy plus an umbrella or following form excess policy. If not otherwise required by law, lower amounts may be acceptable upon review and written approval by the District's Director of Records and Risk Management. All insurance shall be with a carrier licensed in the state of Colorado and shall have a minimum A.M. Best rating of A- VII. Supplier shall furnish the District's Director of Records and Risk Management with certificates of the required insurance prior to the District's approval and signing of this Agreement, and with renewal certificates prior to the expiration of any required insurance that expires during the term of this Agreement. Certificates of Insurance and all communication regarding insurance shall be sent to:

Poudre School District

Attention: Risk Management
Email: risk@psdschools.org (preferred method of communication)
2407 Laporte Ave
Ft. Collins, CO 80521

Any insurance and/or self-insurance carried by the District is excess of the coverage extended to the District by Supplier. Supplier shall provide at least thirty (30) days' advance written notice to the District prior to cancellation, change of coverage, or non-renewal. The insurance requirements specified in this section X.XX shall not reduce the indemnification liability that Supplier has assumed in section X.XX.

Commercial General Liability

Minimum Limits

- | | |
|--|--------------|
| a. Each Occurrence Bodily Injury & Property Damage | \$ 2,000,000 |
| b. General Aggregate | \$ 5,000,000 |
| c. Products/Completed Operations Each Occurrence | \$10,000,000 |
| c. Products/Completed Operations Aggregate | \$20,000,000 |
| d. Personal/Advertising Injury | \$ 5,000,000 |
| e. Coverage must be written on an "occurrence" basis. | |
| f. Poudre School District R-1 and its elected officials, employees, agents, and volunteers shall be named as an additional insured and shall be insured to the full limits of liability purchased by the Supplier even if those limits of liability are in excess of those required by this Agreement. | |

- 5.1 **Indemnification.** Supplier shall indemnify and hold harmless the District and the District's Board members, employees, representatives and agents from and against any and all liability arising from any suit, action, grievance, charge or proceeding brought in connection with or related to Supplier's operations, provision of Services and/or conduct of any of its employees, volunteers, agents or representatives. The indemnification and hold harmless obligation hereunder shall include all attorney fees, costs and expenses incurred by the District and/or the District's Board members, employees, representatives and/or agents in defense of said suits, actions, grievances, charges and/or proceedings. Nothing in this section 5.1 or otherwise in this Agreement shall be construed in any way or applied in any manner as a compromise or waiver of the District's rights and protections under the Colorado Constitution or the Colorado Governmental Immunity Act

6.0 COST PROPOSAL – Must be completed as part of the bid response.

In compliance with this Solicitation, the Supplier hereby proposes and agrees to provide the following school buses in accordance with the specifications provided herein:

6.1 Total one 33-passenger school bus and three 77-passenger school buses:

Date PO required from District to **Guarantee** delivery by 8/3/2020: _____

Is your firm an authorized dealer of the bus manufacturer on the buses in your bid?

Yes: _____ No: _____

6.2 Cost Proposal Matrix (Not to include pricing from table 3.4 if any)

Line #	Fuel Type	Bus as Specified	Year	Make	Model	Engine Warranty	Transmission Warranty	Unit Cost (Each)
1	Diesel	33 – pass Wheelchair Compliant						\$
2	Diesel	77 - pass						\$

Supplier Name: _____

Printed Name of Agent: _____

Signature of Agent: _____

Date: _____

Email: _____

7.0 BID CERTIFICATION

**INVITATION FOR BID
14 Passenger School Buses
IFB #20-720-001**

The District will only accept and consider electronically submitted proposals from Contractors, which must be submitted and received in the www.bidnetdirect.com electronic solicitation portal on or before March 16, 2020 2:00 p.m. MST.

The undersigned hereby affirms that:

- Supplier is a duly authorized agent of the company issuing this bid response and that all information provided in the response is true and accurate.
- Supplier has read the conditions and technical specifications, which were made available to the Supplier in conjunction with this solicitation, and fully understands and accepts these terms unless specific variations have been expressly listed in the solicitation.
- The Supplier will adhere to all terms and conditions and provide, at a minimum, all products/services as expressed in the solicitation and/or the Supplier's bid responding to the solicitation.
- The Supplier meets or exceeds all of the required criteria as specified by this solicitation, or if not, has submitted a Justification for Consideration addressing any failure to meet the criteria.
- The Supplier's bid response is being offered independently of any other Supplier and in full compliance with the terms specified in the solicitation.
- The Supplier will accept any awards made to it, contingent on contract negotiation, as a result of this solicitation for a minimum of ninety (90) calendar days following the date and time of the IFB opening.

Supplier Name: _____

Signature of Agent: _____

Printed Name: _____

Title: _____

E-mail address: _____

Phone number: _____

Fax Number: _____

Contact Person: _____

(If different from Agent – include e-mail address and phone number)

NOTE: Responses submitted without the signature of an authorized agent of the Supplier may be considered non-responsive and ineligible for the award.