



Risk Management
2407 LaPorte Avenue
Fort Collins, CO 80521
970-490-3506

Volunteer Field Trip Driver Application

Attention School Staff: Each authorized volunteer driver must complete this form. Field trip permission slips sent home with students must indicate that volunteers will transport students to/from a field trip in lieu of using PSD transportation. Volunteer drivers must be at least 18 years of age unless the volunteer driver is a student participating in the field trip.

School staff member completes

Section 1: About the Trip

School: _____ Trip to: _____
 Date of Trip: _____ Type of Activity: _____
 Departure Time: _____ Return Time: _____

Volunteer driver completes

Section 2: About You

Your Name: _____ Home Address: _____
 City: _____ State: _____ Zip: _____
 Home Phone: _____ Work Phone: _____ Cell Phone: _____
 Driver License: State & Number: _____ Expiration Date: _____

Please attach a copy of your current driver license.

Section 3: About your vehicle and insurance

License Plate Number: _____ Number of children you can transport in your vehicle: _____
 Name of Vehicle Insurance Company: _____
 Name of Insurance Agent: _____ Phone: _____

Please attach a copy of your current vehicle insurance card.

**Volunteer driver reads and signs below
Site administrator signs**

Section 4: Understanding and Acceptance

I, as a volunteer driver for this PSD trip, by signing below affirmatively represent that I understand and agree to the following conditions:

- I am the parent/legal guardian of a student or I am a student currently enrolled in the school identified in Section 1 above.
- I have completed a PSD Volunteer Application and Volunteer Agreement within the last 12 months (Does not apply to student volunteer drivers).
- Pursuant to Colorado restrictions for minor drivers, I have had my driver's license for a period of either more than six months but less than one year, and I will transport no more than one other passenger under the age of 21; **or**, I have had my driver's license for a period greater than one year or am 18 years or older and can transport more than one passenger under the age of 21.
- The vehicle I will be driving is currently under my ownership and is in good working condition.
- All passengers will have working seat belts and will use them when the vehicle is in motion.
- Students under 12 years of age cannot be seated in the front seat of a vehicle.
- I will not deviate from the direct route to and from the field trip activity.
- Students will not be transported in a private vehicle with a seating capacity of more than 10 passengers, including the driver.
- Student passengers under the age of eight shall be properly restrained in a child restraint system according to the manufacturer's instructions. Student passengers who are at least eight years old but less than sixteen years old shall be restrained in a safety belt or child restraint system according to the manufacturer's instructions. Safety belts and child restraint systems shall conform to all applicable federal motor vehicle standards (Colorado Revised Statute 42-4-236).
- The District does not carry medical, dental, or hospitalization insurance to cover students. The District cannot guarantee students riding in my vehicle will have health insurance to cover injuries sustained while riding in my vehicle.
- I carry at least the minimum liability limits as set forth in Colorado State Law.
- I have submitted a copy of my current valid driver license and current vehicle insurance coverage card to the school.
- I have a good driving record, will obey all traffic laws, and will drive with an awareness of road and weather conditions.
- I am not currently on any medication, nor do I currently have a medical condition that could hamper/impair my driving ability.
- I understand and agree to comply with all PSD policies and regulations concerning a drug/alcohol/tobacco-free environment for students.

Signature of Driver (or parent/guardian if volunteer driver is a student)

Date

Site Administrator Signature of Approval

Date

Original — Keep on file at school for 3 years.
Forward original to Risk Management if any incident occurred on this field trip involving this volunteer.