



Transportation Services
 2445 LaPorte Avenue
 Fort Collins, CO 80521
 970-490-3232
 970-490-3522 Fax

Boys & Girls Club Transportation Application

For students attending Boys & Girls Club of Larimer County

If your student attends the Boys & Girls Club after school, you may submit this application to request transportation from your student's school to the Boys & Girls Club. (There may be other reasons to request alternative transportation such as daycare, split families, etc. In these cases parents may apply for alternative transportation by completing the *Alternative Transportation Request Form*.) **Be sure to read the information below, carefully.**

Please note: Transportation to the Boys & Girls Club is only available from certain schools.

Transportation is not provided from the Boys & Girls Club to the student's home or other location.

Application Process and Timeline

- All requests are processed **first-come, first-served and are based on the space available on existing routes.** (Note: Transportation Services cannot change bus stops or routes in order to accommodate requests.)
- Transportation Services will accept applications beginning **June 1, 2019**, for the 2019–2020 school year.
- **Submit a separate application for each student.** Remember to sign and date the application as unsigned applications cannot be accepted. Return completed application to:

Transportation Services
 Poudre School District
 2445 LaPorte Avenue, Building L
 Fort Collins, CO 80521

-or-

email: busrequest@psdschools.org
- State law does not allow students to ride a bus until their application is approved and the student is assigned to a specific bus route. Parents are required to provide transportation until notified by Transportation Services that their application has been approved.
- Transportation Services cannot assign students to a bus that would exceed bus capacity. Poudre School District bases bus capacity on age group and size of bus. If the student load exceeds bus capacity, students with The Boys & Girls Club transportation will be removed from the bus in order to make space available for students who require transportation to their home address. If it does become necessary to remove the student based on bus capacity, you will be notified three days before your student is removed from the bus.
- The *Boys & Girls Club Transportation Application* is good for one school year. Parents must submit a new application each year.

Days of Week Transportation Requested

Indicate location and check box for days requesting.

1608 Lancer Drive - Fort Collins

- Days: Monday–Friday
 Monday
 Tuesday
 Wednesday
 Thursday
 Friday

8445 N 3rd Street - Wellington

- Days: Monday–Friday
 Monday
 Tuesday
 Wednesday
 Thursday
 Friday

Student Information

Complete the information below. Be sure to read carefully before signing. * indicates required field

Student name:* _____ Student ID#:* _____ School:* _____ Grade:* _____

Home address:* _____ City:* _____ State:* _____ Zip:* _____

I, _____ * understand that it is my responsibility to transport _____ * to and
Parent/guardian Student
 from school until Transportation Services notifies me that my student has been approved for transportation. I also understand that I am required to submit an application for each school year that I am requesting alternative transportation for my student. In addition, I understand that if the student load exceeds the determined bus capacity, students receiving alternative transportation services will be removed from the bus route to make space for students who are eligible for transportation to their home address. If it does become necessary to remove the student based on bus capacity, Poudre School District will notify you, the parent/guardian, at least three days before the student is removed from the bus route. The best phone number to reach me is

Phone

Please type Parent/Guardian first and last name Date

* By checking this box, I understand that the above text constitutes my signature.

Video/audio cameras on buses are used to help ensure student safety!