



MEETING MINUTES

POUDRE SCHOOL DISTRICT BOARD OF EDUCATION
2407 LAPORTE AVENUE • FORT COLLINS, CO 80521 • 970-490-3607

Minutes of Special Business Meeting
April 19, 2016

SPECIAL BUSINESS MEETING – 4:00PM

PRESENT: President Cathy Kipp and Vice President David Trask; Directors Nate Donovan, Christophe Febvre, Susan Gutowsky, Rob Petterson, and Carolyn Reed; Superintendent Sandra Smyser; and Legal and Policy Counsel Tom Crabb.

ABSENT: None

1.0 CALL TO ORDER

President Kipp called the regular business meeting to order at 4:06 p.m.

2.0 ACTIVITY

The Board participated in an activity around communicating and explaining their thoughts and positions on topics they will be voting on.

3.0 WORK TOPICS

3.1 Parliamentary Procedure

Legal and Policy Counsel Crabb gave an overview of parliamentary procedure based on Robert's Rules of Order. A motions guide was given to Board members.

3.2 Governance Style

- Possible amendment to GP 3.12 regarding grievance process:
 - GP 3.12.6 initially came from EL 2.1 (Section 12) and EL 2.2, which cover most grievance scenarios.
 - Does the Board want to keep the language in EL 2.1.12?
 - GP 3.12.6 is a list of procedural directives.

- The Board's responsiveness to the public and its level of involvement in grievances was addressed.
 - Perhaps limit the scope of the policy language in GP 3.12.6 or delete Section 6 entirely.
 - Create flexibility in the policy and possibly use a word other than "grievance" (e.g., appeal, address concerns, etc.) in EL 2.1 and EL 2.2.
 - Legal and Policy Counsel Crabb will work on draft language.
- Board communication via e-mail:
 - Board members may respond to e-mails individually. When a situation is creating a high volume of e-mails, a Board response could be created that can be sent by the Board president.
- Charity organizations and sending invitations to fundraisers, etc.:
 - Send these through Board Secretary Oppenheimer. Include the name of a Board contact.
- Board members' attendance at events or contests.
 - If a Board member is put in the position of judging something, they are encouraged not to participate.
- Board members visiting classrooms or activities:
 - Consider the learning environment in classrooms when visiting.
- What constitutes a public meeting?
 - Three or more members of the Board meeting to discuss business.
- Attendance at district meetings and events:
 - Consider how a Board member's presence will be perceived or how the dynamic of the event may change.
- Community comment ad hoc rules:
 - Doesn't have to be a total of 30 minutes.
 - Large groups that are broken down can decide among themselves who speaks.
 - Cathartic for people who want to participate in community comment.
 - The creation of ad hoc rules will be situational.
- Length of discussions or setting time constraints during meetings:
 - Effective and efficient use of time.
 - Monitor meetings, but don't stifle members.
 - Gauge the Board toward the end of the meeting if running behind in the agenda.
- Individual level of interest, experience, and expertise, and how the Board operates:
 - Information given to Board members should be equal.
 - Additional information can be requested.
 - Be cognizant of staff time when making information requests. Prioritize requests.
 - Indicate to staff which questions will be raised at the meeting.
 - Indicate when extensive staff time will be needed to research or answer a question.
- Thomas Albury handouts were given to Board members.
 - Consider hiring an outside person to give Board training and get an objective opinion on how the Board is doing.
 - Budget constraints were addressed.

3.3 Board Self-monitoring

This agenda item was not discussed due to time constraints.

3.4 Agenda Prioritization

- The BOE Topic Prioritization document was given to Board members.
- Work on timeline for these items.

3.5 Legislative Update

President Kipp gave a legislative update. Information on SB16-188 (Access to Resources for Charter Schools) and SB 16-187 (Measures Affecting Charter Schools) was given to Board members.

4.0 ADJOURNMENT

Special business meeting adjourned at 8:53 p.m.

Respectfully submitted,

Myra Freeman
Assistant Secretary to the Board of Education