



# MEETING MINUTES

POUDRE SCHOOL DISTRICT BOARD OF EDUCATION  
2407 LAPORTE AVENUE • FORT COLLINS, CO 80521 • 970-490-3607

Minutes of Business Meeting  
May 10, 2016

## **DINNER SESSION – 5:30 PM**

PRESENT: President Cathy Kipp and Vice President David Trask; Directors Nate Donovan, Christophe Febvre, Susan Gutowsky, Rob Petterson, and Carolyn Reed; Superintendent Sandra Smyser; Assistant Superintendents Edie Eckles, Jinger Haberer, and Todd Lambert; Executive Directors Danielle Clark, Pete Hall, Dave Montoya, and Victoria Thompson; Interim Executive Director Dustin Reintsma; and Legal and Policy Counsel Tom Crabb.

ABSENT: None

LATE ARRIVAL: Director Rob Petterson

### **1. Executive Session**

President Kipp moved that the Board go into executive session as authorized under C.R.S. 24-6-402(4)(f) to receive information and engage in discussion regarding the Superintendent's spring 2016 personnel changes. Individuals invited to join the Board and Superintendent in executive session were Legal and Policy Counsel Crabb; Assistant Superintendents Eckles, Lambert, and Haberer; Executive Directors Begin, Montoya, Thompson, Hall, and Reintsma; and Assistant Board Secretary Freeman.

Director Febvre seconded the motion.

The voting was as follows:

Those voting Aye: Directors Donovan, Febvre, Gutowsky, Kipp, Reed, and Trask

Those voting No: None

Absent: Director Petterson

Motion passed 6-0

Executive Session began at 5:32 p.m.

Executive Session ended at 5:48 p.m.

## **2. Executive Session**

President Kipp moved that the Board go into executive session as authorized under C.R.S. 24-6-402(4)(f) to receive information and engage in discussion regarding a dispute between district employees and a community member. Individuals invited to join the Board and Superintendent in executive session were Legal and Policy Counsel Crabb; Assistant Superintendents Eckles, Lambert, and Haberer; Executive Directors Montoya, Thompson, Hall, and Reintsma; and Assistant Board Secretary Freeman.

Director Gutowsky seconded the motion.

The voting was as follows:

Those voting Aye: Directors Donovan, Febvre, Gutowsky, Kipp, Petterson, Reed, and Trask

Those voting No: None

Absent: None

Motion passed 7-0

Executive Session began at 5:50 p.m.

Executive Session ended at 5:55 p.m.

## **3. Executive Session**

President Kipp moved that the Board go into executive session as authorized under C.R.S. 24-6-402(4)(f) to receive information regarding a teacher resignation and separation agreement. Individuals invited to join the Board and Superintendent in executive session were Legal and Policy Counsel Crabb; Assistant Superintendent Eckles; Executive Director Thompson; and Assistant Board Secretary Freeman.

Director Gutowsky seconded the motion.

The voting was as follows:

Those voting Aye: Directors Donovan, Febvre, Gutowsky, Kipp, Petterson, Reed, and Trask

Those voting No: None

Absent: None

Motion passed 7-0

Executive Session began at 5:56 p.m.

Executive Session ended at 6:05 p.m.

#### **4. District Topics / Board Member Updates**

- Directors Febvre and Petterson gave an update on the Audit Committee's work (e.g., internal audits, athletics fees, accountability, and professional development).
- An elementary student exchange program with Germany and concerns from risk management were addressed.
- The Board will meet and have lunch on May 18, 2016 at 11:30 a.m.

#### **REGULAR BUSINESS MEETING – 6:30 PM**

PRESENT: President Cathy Kipp and Vice President David Trask; Directors Nate Donovan, Christophe Febvre, Susan Gutowsky, Carolyn Reed, and Rob Petterson; Superintendent Sandra Smyser; Assistant Superintendents Edie Eckles, Jinger Haberer, and Todd Lambert; Executive Directors Danielle Clark, Pete Hall, Dave Montoya, and Victoria Thompson; Interim Executive Director Dustin Reintsma; and Legal and Policy Counsel Tom Crabb.

ABSENT: None

#### **1. CALL TO ORDER**

President Kipp called the regular business meeting to order at 6:30 p.m.

#### **2. PLEDGE OF ALLEGIANCE**

President Kipp led the Board of Education and audience members in the Pledge of Allegiance.

#### **3. APPROVAL OF AGENDA**

Director Petterson moved to amend the Agenda in order to add Discussion Item 7.3 (Charter School Bond Funding).

Director Trask seconded the motion.

The voting was as follows:

Those voting AYE: Directors Donovan, Febvre, Gutowsky, Kipp, Petterson, Reed, and Trask

Those voting NO: None

Absent: None

Motion passed 7-0

#### **4. RECOGNITIONS AND REPORTS**

##### **4.1 ACE Employee of the Year Awards**

Katy Montoya, President of the Association of Classified Employees (ACE), recognized PSD employees who work throughout the district, including the areas of transportation, custodial, secretarial, integrated services, and media technology as well as instructional para professionals and health technicians.

Director Reed presented these employees with certificates on behalf of the Board and PSD.

##### **4.2 2016 State Science Olympiad Winner**

This agenda topic will be postponed as these students could not attend tonight.

##### **4.3 2016 Knowledge Bowl Winners**

Principal Will Allen and Team Coach Martha Cranor recognized students from Fossil Ridge High School who participated in the 2016 Knowledge Bowl.

Director Febvre presented the students with certificates on behalf of the Board and PSD.

##### **4.4 Superintendent's Report**

Dr. Smyser gave the Board a brief presentation on the work she has been involved in.

##### **4.5 Board Reports**

Vice President Trask gave a brief presentation on the recent work and activities the Board has been involved in.

#### **5. COMMUNITY COMMENT**

Cheryl Beckett: Amazed when she learned that the department of equity and diversity is being eliminated. Believes this to be shortsighted of the district to let go of this position. Concerned about the future and the community without this position.

Vic Smith: Involved with the Fort Collins Human Relations Commission. Concerned about the family, community, and equity position that may be eliminated. The community is now more aware of the

importance of promoting inclusion and equity. Spoke to Maria Gabriel's commitment, skills, and knowledge in this area.

Mike Pruznick: Thanked staff for contacting him about the voice recorder he left at the boardroom podium. Expressed concerns about his recent communications with Director Petterson as well as other Board members and district personnel.

Bill Werst: Parent from Liberty Common Charter School. Referred to his e-mail to the Board from May 4, 2016, on fair and equitable funding for charter schools.

Eric Sutherland: Addressed the number of out-of-district students who attend PSD schools and how they do not bring bond and mill levy funds with them.

## **6. CONSENT AGENDA**

- 6.1 Personnel Action**
- 6.2 Non-renewal of Employment Contract**
- 6.3 Meeting Minutes for April 12, 2016, April 19, 2016 (Special Meeting) and April 26, 2016**
- 6.4 Early Childhood Office of Head Start Screening Certifications**
- 6.5 Addendum to Liberty Common First Amended Charter School Contract**
- 6.6 Ridgeview Classical Schools Third Charter School Renewal Contract**
- 6.7 Addendum to Fullana Learning Center Facility Use Agreement**
- 6.8 CDE Education for Homeless Children and Youth Program (McKinney-Vento Homeless Assistance) Grant Approval**
- 6.9 Approval to Submit Updated Head Start/Early Childhood Grant**
- 6.10 Poudre School District Migrant Education Application**

Director Donovan moved to approve and adopt the recommended actions for the items on the Consent Agenda.

Director Reed seconded the motion.

The voting was as follows:

Those voting AYE: Directors Donovan, Febvre, Gutowsky, Kipp, Petterson, Reed, and Trask

Those voting NO: None

Absent: None

Motion passed 7-0

## **7. INFORMATIONAL REPORTS**

### **7.1 Safe2Tell Program**

Director of Student Services, Darcie Votipka, gave an overview of the Safe2Tell Program. Detailed information was made available to Board members in their Agenda packet. Additional information was given to Board members at the meeting.

Board discussion included the significant growth in reporting through this program, the accountability measures around this program (more information will come to the Board in fall, 2016), and the ease in uploading the computer application.

### **7.2 Early Childhood Annual Report**

Assistant Superintendent Lambert introduced Director of Early Childhood, Carolyn Martin, who gave an overview of the Early Childhood Annual Report. Detailed information was made available to Board members in their Agenda packet.

Board discussion included issues around integrating the two information technology systems. There are currently problems around adding information to Synergy and then later extracting that information for state reporting requirements. Concerns around how attendance is encouraged at this level (i.e., Does it lead to students attending school while ill, etc.?). Staff attempts to address absentee patterns within family units. Immunization education for families was addressed. Early Childhood has a pediatric nurse and a visiting nurse on staff. The statistical tracking of children as they progress through third grade was discussed. Again, there are information technology issues that make this tracking a complicated task.

### **7.3 Charter School Bond Funding**

Executive Director Montoya gave the Board an update on the financial issues surrounding charter school funding from bond monies. More information will be included in the Board's Agenda packet for the May 24, 2016, meeting.

Board discussion included the allocation of additional bond funds, creative ways to work well with charter schools moving forward, how we are working with the charter schools now, and how to improve these relationships in the future. Receiving input from the Community Facilities Advisory Committee (CFAC) was encouraged.

## **8. ACTION ITEMS**

### **8.1 Elementary Instructional Materials Adoption for Mathematics**

Robert Beauchamp, Director of Curriculum, Instruction, and Assessment, introduced Math Facilitators Megan Korponik and Kelly Shank, who gave an overview of the educational materials before the Board for adoption. Detailed information was made available to Board members in their Agenda packet.

Board discussion included the planning and budgeting for the materials; agreement with the emphasis on differentiation in math; preferences within committee sub-groups of stakeholders were not noted by staff; safeguards in place to protect student data while they are using math applications; and the articulation in pre-calculus and calculus programs.

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Director Febvre moved to adopt the elementary instructional materials for mathematics.

Director Petterson seconded the motion.

The voting was as follows:

Those voting AYE: Directors Donovan, Febvre, Gutowsky, Kipp, Petterson, Reed, and Trask

Those voting NO: None

Absent: None

Motion passed 7-0

Board recessed at 8:46 p.m.

Board reconvened at 8:56 p.m.

## **9. DISCUSSION ITEMS**

### **9.1 Revisions to Board Policies EL 2.1, EL 2.2, and GP 3.12**

Legal and Policy Counsel gave an overview of suggested revisions to these policies. Redline drafts were made available to Board members in their Agenda packet.

No changes were made to these policies. They will come back on the Consent Agenda for the May 24, 2016 work session.

## **9.2 Board of Education's Budget**

Executive Director Montoya gave an overview of the Board's budget. Detailed information was made available to Board members in their Agenda packet.

There were no changes requested.

## **9.3 Legislative Discussion**

President Kipp gave an overview of recent developments from the Colorado legislative session, which ends tomorrow.

# **10. EXECUTIVE SESSION**

## **10.1 Superintendent Performance Feedback**

Director Febvre moved that the Board go into executive session in the Superintendent's office/conference room as authorized under C.R.S. 24-6-402(4)(f) to discuss personnel matters related to feedback on the Superintendent's job performance. Individuals invited to join the Board in executive session were Superintendent Smyser; were Legal and Policy Counsel Crabb; and Assistant Board Secretary Freeman.

Director Petterson seconded the motion.

The voting was as follows:

Those voting Aye: Directors Donovan, Febvre, Gutowsky, Kipp, Reed, and Trask

Those voting No: None

Absent: None

Recused: Director Petterson

Motion passed 7-0

Executive Session began at 9:28 p.m.

Executive Session ended at 11:18 p.m.



**11. ADJOURNMENT**

Regular business meeting adjourned at 11:19 p.m.

Respectfully submitted,

Myra Freeman  
Assistant Secretary to the Board of Education