



Home School Office
2540 LaPorte Avenue
Fort Collins, CO 80521
970-490-3178
970-490-3402 Fax

Information and Procedures for Notification of Intent to Home School

Colorado Law requires parents to submit notification to the school district in which they reside of their intent to home school their child(ren). They are required to submit their child's name, DOB, and address. Further, they must also submit the number of clock hours they plan to engage in academic activities. In the state of Colorado, the minimum number of hours is 4 hours a day for no less than 172 days per school year.

Schools may distribute the *Notification of Intent to Home School Form* to parents who report they are home schooling or who inquire about the process.

Forms are to be mailed to the Poudre School District, Attn: Student Outreach Office, 2540 LaPorte Ave. Fort Collins, Co 80521 or fax to: 490-3402.

Credit: If students plan to return to PSD from home schooling, parents are to notify the Student Outreach Office: titles of courses taught, number of clock hours for each course and whether the student passed or failed. For high school students, grades 9-12, the Student Outreach Office will figure credits based on clock hours, award Pass or Fail as reported and enter in the student's PSD transcripts.

Academic Assessment: Home schooled students are required by law to assess no less than every other year beginning in 3rd grade and testing 5th, 7th, 9th and 11th. Parents may elect to have their student tested by the Colorado Standards Assessment Program (CSAP) at their home school but must notify the school principal no later than December in the school year they wished to be tested. CSAP testing occurs in March. Parents can also use a standardized assessment on-line, or have their child tested by a certified examiner that they hire. PSD has offered ITBS (Iowa Test of Basic Skills) for home-schooled students with a charge to cover the cost for the materials and the test proctor's time. This testing is offered in June but parents must notify the Student Outreach office of their desire for this assessment in March.

For questions, please call the PSD Student Outreach Administrator at 490-3239.