



POUDRE SCHOOL DISTRICT R-1

RFP #21-670-003 INTERNAL AUDIT SERVICES

Addendum 1.0

ADDENDUM POSTING DATE: APRIL 9, 2021

RFP CLOSING DATE: APRIL 20, 2021 2:00pm MT

This Addendum serves to modify one section of the solicitation. Section 7.3.3 shall be added to section 7.3 of the solicitation. The entire section 7.3 shall now read as follows:

7.3 **Letter of Transmittal** – Limit to three (3) pages.

7.3.1 Briefly state the Service Provider's understanding of the work to be done and describe in detail the Service Provider's ability to fulfil the scope of services requested by the District.

7.3.2 State the names of the persons who will be authorized to make representations for the Service Provider, their titles, addresses, phone numbers, and email addresses.

7.3.3 Briefly state how the Service Provider meets the minimum qualifications as provided in section 2.1.