

RFQu 22-630-006 High Dosage Tutoring Services – Q&A Addendum 4

- Q1. Please clarify if the District is utilizing a rubric to qualify vendors. If so, can you share it and what is the minimum threshold? I.e. if the District is using a 100-point system, what is the minimum threshold that vendors need to achieve to be considered an approved vendor?
- A1. To evaluate qualifications of responders, the District only considers the minimum qualification requirements set forth in section 3 of the solicitation. The additional information provided with the responses to the solicitation may then be evaluated on how the response or Service Provider meets the program requirements and potential costs.
- Q2. Within the Scope of Work, section 4.0, Technical Requirements, it states “Have the ability to provide any extracted associated Student data through a secure method of data transfer or use a District defined method such as a secure file transfer protocol.” Can the District kindly explain what it plans to do with the information that comes from a data extract? Is it needed to run your own reports or information you need to send to the state? Please clarify.
- A2. The District will utilize extracted data to analyze data, potentially aggregate data, or create reports for purposes of state reporting, grant reporting, or identifying outcomes associated with student participation in HDT initiatives. Data from vendor platform could also be used to communicate updates, progress, outcomes to school or District staff. The District and vendor may otherwise transfer student data through secure methods for purposes of SSO logins or submitting student rosters to vendor by use of Clever or sftp, potentially other secure methods of data transfer.
- Q3. Will the District accept proof of an acceptable background check completed by a reputable third party paid for by the Service Provider?
- A3. Tutors providing services for Need B or Need C will be required to register with the District’s background check system. See Section 3.2 of Exhibit B for requirements for those submitting for Need A.
- Q4. We have reviewed addenda #2 and acknowledge the response to Question 45 (copied below).
- Question 45. Q. Is fingerprinting clearance required for virtual tutors who will not have in-person contact with students? If required, will national services like LiveScan fingerprinting be allowed?
- Tutors providing services for Need B or Need C will be required to register with the District’s background check system.

For further clarification, if providing Need B: Online Tutoring, will tutors need to be fingerprinted by the district in person, or does the district use a digital system that we would be able to comply with? (Our tutors are located across the United States, and our current policy utilizes the FBI/CDOJ for fingerprinting and background checks.)

- A4. The District utilizes a background check system that does not require in-person registration or fingerprinting for those submitting for Need B or Need C.