Questions & Answers - 1

Solicitation   22-670-001 - Supplier Verification and Management and Contract Management Solutions

Buying Organization   Poudre School District

No	Question/Answer	Question Date
Q1	**Question: Additional data needed for cost** Hi there in order to provide a full quote we need: 1. the total dollar amount of accounts payable spend for a typical fiscal year (non-payroll and include reimbursements if you need to use a solution for it). Thank you! **Answer:** Average yearly non-payroll spend is $300 million.	08/19/2021
Q2	**Question: Pricing proposal** Hi there- in order to provide a quote we need one more data point, the total accounts payable spend (non payroll) and include reimbursements/refunds if you look to use the service for those payments. Thank you! **Answer:** Average yearly non-payroll spend is $300 million	08/24/2021
Q3	**Question: User Count** How many users do you anticipate needing creating/editing access to the platform? How many users would be view/approval only users? **Answer:** Final user needs will be determined once a platform is in place however, for the supplier verification and management portion estimated create/edit access 3-5; view/approval access 3-5.	09/01/2021
Q4	**Question: Integrations** What systems would you require to be integrated with the solution? **Answer:** For the supplier verification management portion necessary integration is described in the RFP.	09/01/2021
Q5	**Question: Implementation** About how many contract types do you use today? How many templates do you have for each contract type? **Answer:** Currently we are reorganizing our types and this may change. We have 13 types, and an average of 3 templates.	09/01/2021
Q6	**Question: Implementation** About how many clauses do you manage today? **Answer:** Approximately 35 non-static clauses.	09/01/2021
Q7	**Question: Implementation** Do you require implementation to be handled my all US Citizens only? **Answer:** Yes we would.	09/01/2021

No	Question/Answer	Question Date
Q8	**Question: Contract Migration** Are there any requirements for legacy contract migration? If so, how many contracts would need to be migrated to the new platform? Is there structured metadata available with these legacy contracts or would there be a need for extraction? **Answer:** The District does not currently have a legacy system as described in the RFP.	09/01/2021
Q9	**Question: Supplier Verification** Out of the Supplier Verification requirements (phone number, bank accounts, addresses, etc), are all required? If not, what components are essential? **Answer:** At a minimum the following fields are required: Contact name(s), phone number(s), address(es), email address(es), bank account and routing number(s)	09/01/2021
Q10	**Question: Supplier Verification** Will solutions that do not verify bank account information, but can confirm the other aspects of a supplier, still be considered? **Answer:** Yes, these will be considered.	09/01/2021
Q11	**Question: Purchasing Agreements** Is the school district interested in purchasing a solution through a cooperative agreement such as NASPO? If so, what agreement(s)? **Answer:** Cooperative agreements could be considered. Information should be included with submittal if that is what you are proposing.	09/01/2021