

## Questions & Answers - 1

**Solicitation** 22-703-001 - Custodial Services  
**Buying Organization** Poudre School District

No	Question/Answer	Question Date
Q1	<p><b>Question: Building tours?</b> Will there be an opportunity to do a site walk for any of the locations in the IFB?</p> <p><b>Answer:</b> A site walk will be scheduled soon and the notice will be posted to BidNet as an addendum. No unescorted tours will be allowed.</p>	07/23/2021
Q2	<p><b>Question: Questions IFB -22-703-001 Custodial Services</b> Is the district located within the SEIU labor union?</p> <p><b>Answer:</b> The District is not located within the SEIU labor union.</p>	07/27/2021
Q3	<p><b>Question: Questions IFB -22-703-001 Custodial Services</b> The scope of work does not include Stripping and Waxing, nor deep carpet cleaning. Will these be billable?</p> <p><b>Answer:</b> There is a possibility that the awarded service provider may be requested to perform other duties. Those duties would need to be pre-approved by the District and would be billable.</p>	07/27/2021
Q4	<p><b>Question: Questions IFB -22-703-001 Custodial Services</b> Will all of the facilities be awarded to one vendor?</p> <p><b>Answer:</b> Section 4.1 states, "Award shall be made to one or more responsive and responsible Service Provider(s) meeting the specifications and deemed to be in the best interest of the District."</p>	07/27/2021
Q5	<p><b>Question: Questions IFB -22-703-001 Custodial Services</b> Since services are rendered during evening hours, should we include the price for Day staff as well?</p> <p><b>Answer:</b> Yes, include the price for day staff.</p>	07/27/2021
Q6	<p><b>Question: Questions IFB -22-703-001 Custodial Services</b> Can you provide maps of the facilities?</p> <p><b>Answer:</b> Floorplans can be made available.</p>	07/27/2021
Q7	<p><b>Question: Questions IFB -22-703-001 Custodial Services</b> Are we able to visit the schools prior to submitting our pricing?</p> <p><b>Answer:</b> A site walk will be scheduled soon and the notice will be posted to BidNet as an addendum. No unescorted tours will be allowed.</p>	07/27/2021
Q8	<p><b>Question: Questions IFB -22-703-001 Custodial Services</b> Can we provide you pricing for window cleaning, pressure washing or any other services we provide?</p> <p><b>Answer:</b> You may provide pricing for window cleaning, pressure washing or any other services you offer.</p>	07/27/2021

No	Question/Answer	Question Date
Q9	<p><b>Question: Questions IFB -22-703-001 Custodial Services</b> Can we invoice the district when/if requested of us to provide cleaning rags of assorted colors.</p> <p><b>Answer:</b> Any additional expenses and invoicing must be pre-approved by the District.</p>	07/27/2021
Q10	<p><b>Question: Question on last year's bidding</b> I've notice this bid was placed last year as well and wanted to know if there was a certain reason no service provider got rewarded .</p> <p><b>Answer:</b> Effects of the COVID-19 pandemic prevented the District from awarding the previous custodial services bid.</p>	07/28/2021
Q11	<p><b>Question: Cleaning equipment</b> Does the contractor provide the cleaning equipment such as floor mops, buckets, auto scrubbing machines, vacuums and the like?</p> <p><b>Answer:</b> Section 3.4 states, "...the Service Provider shall furnish all labor, materials, and equipment necessary for satisfactory contract performance. When not specifically identified in this IFB, such materials and equipment shall be of a suitable type and grade for the purpose. All materials, workmanship, and equipment shall be subject to the inspection and approval of the District's Custodial and Delivery Services Manager."</p>	07/29/2021
Q12	<p><b>Question: Start date</b> What is the anticipated start date of services after the award of the IFB?</p> <p><b>Answer:</b> The anticipated start date is September 1, 2021.</p>	07/29/2021
Q13	<p><b>Question: Staffing structure</b> You listed the times that shifts may take place for the evening time. Do you have any requirements on if a facility has the need for a Day Porter during open facility times or is the IFB just for night janitorial?</p> <p><b>Answer:</b> Currently this is just for night shift work. If the need arises for day hours, it will be negotiated with the awarded service provider.</p>	07/29/2021
Q14	<p><b>Question: Site visits</b> Is there an opportunity for any site visits for any of the facilities?</p> <p><b>Answer:</b> A site walk will be scheduled soon and the notice will be posted to BidNet as an addendum. No unescorted tours will be allowed.</p>	07/29/2021
Q15	<p><b>Question: Fullana Early Childhood</b> How many classrooms are there in the Fullana Early Childhood facilities?</p> <p><b>Answer:</b> Fullana is a testing, evaluation, and training center. Students are not enrolled at the site. There are rooms but not necessarily classrooms.</p>	07/29/2021
Q16	<p><b>Question: Fullana Early Childhood</b> How many students are enrolled at the Fullana Early Childhood facility?</p> <p><b>Answer:</b> Fullana is a testing, evaluation, and training center. Students are not enrolled at the site.</p>	07/29/2021

No	Question/Answer	Question Date
Q17	<p><b>Question: annual flooring work</b></p> <p>Is there a need to bid for annual, semi annual, or quarterly floor work of carpet extraction, tile/grout scrubbing, or resilient floor resurfacing/scrub/wax?</p> <p><b>Answer:</b> There is a possibility that the awarded service provider may be requested to perform other duties.</p>	07/29/2021
Q18	<p><b>Question: CUSTODIAL SERVICES IFB 22-703-001</b></p> <p>Are any of the buildings considered union buildings?</p> <p><b>Answer:</b> None of the buildings are considered union buildings.</p>	07/29/2021
Q19	<p><b>Question: CUSTODIAL SERVICES IFB 22-703-001</b></p> <p>Will any bonds be required as part of this proposal or contract?</p> <p><b>Answer:</b> Please provide a Performance bonding line item as it relates to the bid.</p>	07/29/2021
Q20	<p><b>Question: CUSTODIAL SERVICES IFB 22-703-001</b></p> <p>Who is the current janitorial/custodial provider for other Poudre School District buildings?</p> <p><b>Answer:</b> Currently, all District custodial work is performed in-house.</p>	07/29/2021
Q21	<p><b>Question: CUSTODIAL SERVICES IFB 22-703-001</b></p> <p>Are you able to disclose the amount budgeted for each building in the RFP? How can we obtain a copy of the budgeted costs each respective building?</p> <p><b>Answer:</b> Budgeting costs are not available.</p>	07/29/2021
Q22	<p><b>Question: CUSTODIAL SERVICES IFB 22-703-001</b></p> <p>Can you provide a list of all vendors that are participating in this RFP?</p> <p><b>Answer:</b> The District will not have a list of vendors planning to submit bids until the IFB closes.</p>	07/29/2021
Q23	<p><b>Question: CUSTODIAL SERVICES IFB 22-703-001</b></p> <p>Will we have access to a landline for our employees to clock-in and clock-out using our cloud based timekeeping technology?</p> <p><b>Answer:</b> Wi-Fi is available at each District site.</p>	07/29/2021
Q24	<p><b>Question: CUSTODIAL SERVICES IFB 22-703-001</b></p> <p>Q: 3.8.2 Assign an onsite contact for each school. Contact must be fluent in speaking English with the ability to communicate between District staff and Service Provider's employees. If performing nighttime janitorial, will an Account Manager suffice for this role since they will be the main contact for the school district?</p> <p><b>Answer:</b> An Account Manager will suffice as long as that person is available during the hours assigned to the service provider.</p>	07/29/2021
Q25	<p><b>Question: CUSTODIAL SERVICES IFB 22-703-001</b></p> <p>Q: This is a year-round school – will the contractor need to perform any deep clean for any breaks?</p> <p><b>Answer:</b> There is a possibility that the awarded service provider may be requested to perform other duties.</p>	07/29/2021

No	Question/Answer	Question Date
Q26	<p><b>Question: CUSTODIAL SERVICES IFB 22-703-001</b></p> <p>Q: Will the contractor be responsible for any floorwork such as strip &amp; wax, carpet cleaning?</p> <p><b>Answer:</b> There is a possibility that the awarded service provider may be requested to perform other duties.</p>	07/29/2021
Q27	<p><b>Question: CUSTODIAL SERVICES IFB 22-703-001</b></p> <p>Q: 3.4 States contractor will provide all labor, materials, and equipment necessary to perform – would this include cleaning chemicals? Because section 3.8.1.3 states that Service Provider shall use only District supplied disinfectants and sanitizers.</p> <p><b>Answer:</b> Yes. The service provider is responsible for providing the cleaning chemicals.</p>	07/29/2021
Q28	<p><b>Question: CUSTODIAL SERVICES IFB 22-703-001</b></p> <p>What is the address(s) for the Boys and Girls Club?</p> <p><b>Answer:</b> 1608 Lancer Drive, Fort Collins 80521</p>	07/29/2021
Q29	<p><b>Question: Questions for RFP 22-703-001</b></p> <p>What is the current budget for in-house janitorial staff and supplies used to clean these buildings?</p> <p>On page 13, the RFP states that the Service Provider shall successfully perform all tasks identified in Exhibit A, year-round. Does this refer to an actual year or are these services only expected during the academic year?</p> <p><b>Answer:</b> Not applicable; "Year-round" refers to an actual year.</p>	07/29/2021
Q30	<p><b>Question: Questions for RFP 22-703-001</b></p> <p>On page 13, the RFP states that the Service Provider shall successfully perform all tasks identified in Exhibit A, year-round. Does this refer to an actual year or are these services only expected during the academic year?</p> <p><b>Answer:</b> "Year-round" refers to an actual year.</p>	07/29/2021