



POUDRE SCHOOL DISTRICT R-1
INVITATION FOR BID
SCHOOL BUSES
IFB 22-720-003

BID SCHEDULE

IFB Posted to Bidnet	March 2, 2022
Supplier Questions Due	March 9, 2022 – 2 p.m. MT
IFB Closing Date	March 16, 2022 – 2 p.m. MT

TABLE OF CONTENTS

PURPOSE OF IFB

- 1.0 BACKGROUND**
- 2.0 GENERAL TERMS AND CONDITIONS**
- 3.0 MINIMUM SPECIFICATIONS**
- 4.0 EVALUATIONS AND AWARD**
- 5.0 INSURANCE**
- 6.0 BID PRICING FORM**
- 7.0 BID CERTIFICATION FORM**

**INVITATION FOR BID
SCHOOL BUSES
IFB 22-720-003**

Poudre School District (the “District”) is requesting bids from qualified suppliers to provide the school buses as specified in this Invitation for Bid (“IFB”).

A copy of the bid and any associated addenda may be obtained from the Rocky Mountain E-Purchasing (BidNet) website: <http://www.RockyMountainBidSystem.com>.

Questions regarding this IFB must be in writing and directed to the District through the BidNet platform any time after the issuance of this IFB through and including 2:00 p.m. MST on March 9, 2022. Questions received after the deadline date and time and/or not submitted electronically through the BidNet platform may not be addressed. Each question submitted, as well as the District’s response thereto, shall be provided in an addendum through BidNet.

Note: Every question must be submitted individually. Multiple questions per entry will not be answered.

The District will accept and consider only electronically submitted bids. Bids must be submitted and received in BidNet’s electronic solicitation portal by 2:00 p.m. MST on March 16, 2022. At that time, the submission portal will close, and no further submissions will be allowed, nor considered.

During the solicitation process and until an award has been announced, communication regarding this IFB will only be permitted with the Procurement Agent named below. Communication with a District employee other than the Procurement Agent named below may disqualify your bid from consideration.

District staff will review the bids received in response to this IFB during the bid consideration period commencing on March 16, 2022. During the bid consideration period, the District may ask questions of and/or request additional information from suppliers who have submitted bids.

Sales Prohibited/Conflict of Interest: No officer, employee, or member of the District Board of Education shall have a financial interest in the sale to the District of any real or personal property, equipment, material, supplies or services where such officer or employee exercises directly or indirectly any decision-making authority concerning such sale or any supervisory authority over the services to be rendered. This rule also applies to subcontracts with the District. Soliciting or accepting any gift, gratuity favor, entertainment, kickback, or any items of monetary value from any person who has or is seeking to do business with the District is prohibited.

Collusive or sham bids: Any bid deemed to be collusive, or a sham bid will be rejected and reported to authorities as such. Your authorized signature on the bid assures that such bid is genuine and is not a collusive or sham bid.

The District reserves the right to reject any or all bids or any parts thereof, and to waive any irregularities or informalities.

Sincerely,
Jon Babcock, Senior Procurement Agent

1.0 BACKGROUND

The District is a high-performing District, covering more than 1,800 square miles in northern Colorado with diverse school settings. The District's instructional program is centered around District Ends, under the Policy Governance model, developed to support a comprehensive curriculum.

While more than 70% of the District's families choose to send their children to their neighborhood school, the District does support school choice and offers a wide spectrum of educational programs to fit any child's needs. Program options include International Baccalaureate, Core Knowledge, Bilingual/Dual Language Immersion, Hybrid/Online, Expeditionary Learning, Science, Technology, Engineering and Math (STEM) along with extra-curriculars and athletics. The District has two LEED certified school buildings and over 30 Energy Star awards and supports operational sustainability in all areas of work.

Our Schools:

- 32 elementary schools
- 10 middle schools
- 4 comprehensive high schools
- 2 additional combined middle/high schools opening Fall 2022
- 6 option (100% choice) schools
- 3 alternative high schools
- 5 charter schools
- 1 online school

The District is fully accredited by the Colorado Department of Education Accreditation and Accountability Unit and is subject to periodic monitoring to ensure continued compliance with accreditation standards.

2.0 GENERAL TERMS AND CONDITIONS

- 2.1 This is a solicitation for an offer and is not an offer to contract for goods or services.
- 2.2 These General Terms and Conditions apply to all offers made to the District by a prospective supplier (Supplier) on behalf of District solicitations including, but not limited to, Invitations for Bid, Requests for Quotes (RFQ), Requests for Qualifications (RFQu) and Requests for Proposals (RFP).
- 2.3 A submission of a bid in response to this IFB is an offer to contract with the District based upon the terms, conditions, scope of work and specifications contained in this IFB.
- 2.4 Supplier must provide all requested information. Failure to do so may result in rejection of the bid at the option of the District.
- 2.5 Supplier guarantees that it will provide only authentic OEM equipment. Third-party parts or components will not be accepted. The District will not accept shipments of any equipment that is shipped with invalid warranties, invalid software licenses, no support entitlement and/or incorrect product configurations that are found to be sourced from outside authorized channels.
- 2.6 Bids must meet or exceed specifications contained in the solicitation document.
- 2.7 Supplier may submit equivalent equipment by another manufacturer for consideration. The equivalent equipment, that is of matching quality and meets the requirements of the District, will be evaluated and is subject to the approval of the District in accordance with the following.
 - 2.7.1 The burden of proof as to the comparative quality and suitability of the equivalent equipment offered shall be on the Supplier. Include supportive documentation.
 - 2.7.2 The District shall be the sole judge as to the comparative quality and suitability of the equivalent equipment offered. The District's decision shall be final.
- 2.8 The District is exempt from City, County, State and Federal Sales/Excise Taxes. Tax Exempt Certificates will be issued upon request. The District's Tax-Exempt Number is: 98-03335.
- 2.9 There is no expressed or implied obligation for the District to reimburse Suppliers for any expenses incurred in preparing bids in response to this solicitation.
- 2.10 All chemicals, equipment and materials proposed and/or used by Supplier in satisfaction of the terms of this solicitation shall conform to the standards required by the U.S. Department of Labor Occupational Safety and Health Administration (OSHA). Safety Data Sheets (SDS) shall accompany each shipment, when applicable.

- 2.11 The Supplier and its employees, representatives, and subcontractors agrees to abide by all applicable Federal, State and Local codes, laws, rules, and regulations. The awarded Supplier shall also furnish all supplies, which conform to all applicable safety codes and regulations.
- 2.12 The Supplier, by affixing his signature to the bid, certifies that his bid is made without previous understanding, agreement, or connection either with any persons, firms or corporations offering a bid for the same items or with the District. The Supplier also certifies that his bid is in all respects fair, without outside control, collusion, fraud, or otherwise illegal action.
- 2.13 Notwithstanding any other term or provision of this IFB, the District's obligations hereunder are expressly subject to its budgeting and appropriation of sufficient funds for each fiscal year (July 1 - June 30) an agreement is in effect. In no event, shall the District's obligations in an agreement constitute a multiple-fiscal year direct or indirect debt or other financial obligation under Article X, Section 20(4)(b) of the Colorado Constitution.
- 2.14 In the event the District has reasonable grounds to believe that any individual assigned to perform work under this agreement has a criminal record, is a registered sex offender, is under the influence of alcohol or other substance, has exhibited violence or based upon other information the District deems reliable; the District may exclude such individual from any school building or grounds or impose reasonable conditions upon such individual's presence upon any school premises. In the judgment of the District, if the agreement cannot be performed as a result of such action, the agreement may be terminated.
- 2.15 Supplier shall provide any and all services covered by a District issued purchase order or agreement, as an independent contractor of the District, and the persons performing such services shall not be considered employees of the District. Supplier shall be exclusively responsible for: (a) all compensation, employment tax withholdings and payments, and all fringe benefits for its employees in full compliance with all applicable federal, state and local laws; (b) all insurance coverage's and benefits for its employees in full compliance with all applicable federal, state and local laws, including but not limited to pension or retirement benefits, works' compensation, unemployment compensation, and Social Security benefits; and (c) all payments to its Suppliers and subcontractors for goods and/or services directly or indirectly related to the solicitation.
- 2.16 Contractor certifies, represents, warrants and agrees that it will not knowingly employ or contract with a worker without authorization to provide services under this Agreement, and will not enter into a contract with a subcontractor that fails to certify to Contractor that the subcontractor will not knowingly employ or contract with a worker without authorization to provide services under this Agreement. Contractor also certifies, represents, warrants and agrees that it will confirm the employment eligibility of all its employees who are newly hired for employment to provide services under this Agreement through Contractor's participation in either: (a) the E-

Verify Program created under federal law and jointly administered by the Department of Homeland Security and the Social Security Administration; or (b) the Colorado Department of Labor and Employment Program (“Department Program”) established pursuant to C.R.S. § 8-17.5-102(5)(c).

- 2.16.1 Contractor shall not use either the E-Verify Program or the Department Program procedures to undertake preemployment screening of job applicants while this Agreement is being performed. If Contractor obtains actual knowledge that a subcontractor providing services under this Agreement knowingly employs or contracts with a worker without authorization, Contractor shall notify the subcontractor and the District within three (3) days that Contractor has such actual knowledge, and terminate the subcontract within three (3) days of providing the notice if the subcontractor has not stopped employing or contracting with the worker without authorization. Contractor shall comply with any reasonable request made by the Department of Labor and Employment in the course of an investigation undertaken pursuant to the authority of C.R.S. § 8-17.5-102(5). If Contractor participates in the Department Program, it shall: (a) notify the District and the Department of Labor and Employment of such participation as required by law; and (b) within twenty (20) days after hiring an employee to provide services under this Agreement, provide to the District a written notarized copy of an affirmation that it has examined the legal work status of such employee, retained file copies of the documents required by 8 U.S.C. § 1324a, and not altered or falsified the identification documents for such employee.
- 2.17 Supplier agrees to provide the items covered in this solicitation in strict accordance with the District’s specifications and at the price noted for each item.
- 2.18 Unless otherwise agreed in writing by the District, delivery of products shall be FOB destination with all transportation and handling charges paid by the awarded Supplier. The District’s acceptance of any offer is made in reliance on Supplier’s promised delivery date and/or installation of service performance time, as material and basic to the acceptance. If Supplier fails to deliver as and when promised, the District may, without liability and in addition to its other rights and remedies at law or in equity, cancel the order by notice effective when received by Supplier as to goods not yet delivered and services not yet rendered, and purchase substitute goods or service elsewhere and charge Supplier with any loss incurred.
- 2.19 Supplier shall indemnify and hold harmless the District, its elected officials, employees, and agents against any and all claims, damages, loss, liability, and court awards (including costs, expenses, and attorney fees) incurred as a result of any act or omission by Supplier, its employees, agents, subcontractors, or assignees arising out of or in connection with the IFB. In the event any goods sold or delivered as a result of this IFB are covered by any patent, copyright or trademark, or application therefor, Supplier shall indemnify and hold harmless the District, its elected officials, employees and agents from any and all claims, damages, loss, liability and court awards (including costs, expenses and attorney fees) incurred as a result of any claims, legal actions or judgments based on the actual or alleged manufacture, sales

or use of such goods in violation, infringement or the like or rights under such patent, copyright or trademark, or applications therefor.

- 2.20 Supplier shall not assign an agreement, as a result of this solicitation, or any of its rights, interests, or obligations without the prior written consent of the District. The consent may be withheld for any reason or no reason as determined by the District in its sole discretion.
- 2.21 It is agreed that no otherwise qualified Intern shall be excluded from participating in, be denied the benefits of, or be subject to discrimination, including harassment, under any provision of this Agreement on the basis of race; creed; color; national origin; age; sex; pregnancy; physical recovery from childbirth or a related condition; sexual orientation; marital status; veteran status; religion; genetic information; gender expression; gender identity; ancestry; or disability.
- 2.22 Venue for any and all legal action regarding or arising out of transactions covered herein shall be solely in the District Court in and for Larimer County, State of Colorado. The transactions covered herein shall be governed by the laws of the State of Colorado.
- 2.23 Bids shall contain a signature of an authorized representative in the space provided on the Bid Certification Form. Failure to properly sign bid may result in bid being considered non-responsive.
- 2.24 Where there appears to be variances or conflicts between the General Terms and Conditions and the Special Conditions outlined in this Solicitation, the Special Conditions shall prevail.
- 2.25 The District shall issue written addenda if substantial changes, which impact the technical submission of bids, are required. Copies of such addenda will be distributed via the BidNet system. In the event of conflict with the original agreement documents, addenda shall govern all other agreement documents to the extent specified. Subsequent addenda shall govern over prior addenda only to the extent specified.
- 2.26 All information and supplemental documentation required in conjunction with this bid shall be furnished by the Supplier with its bid. If the Supplier fails to supply any required information or documents, its bid may be considered non-responsive and ineligible for award.
- 2.27 The accuracy of the bid is the sole responsibility of the Supplier. No changes in the bid shall be allowed after the submission deadline, except when the Supplier can show clear and convincing evidence that an unintentional factual mistake was made, including the nature of the mistake and the price actually intended.
- 2.28 The apparent silence or omissions within this solicitation regarding a detailed description of the materials and services to be provided shall be interpreted to mean

that only the best commercial practices are to prevail and that only materials and workmanship of first quality are to be used.

- 2.29 Suppliers may offer a cash discount for prompt payment; however, such discounts shall not be considered in determining the lowest net cost for bid evaluation purposes.
- 2.30 A purchase order resulting from this solicitation shall be governed by and construed in accordance with the laws of the State of Colorado.
- 2.31 Payment for the goods and/or services furnished by the Supplier shall not constitute acceptance thereof. The District shall have the right to inspect such goods and the products of such services, and to reject any or all of which are in the District's judgment defective or nonconforming. In addition to the District's other rights, goods rejected, and goods supplied in excess of quantities specified in a purchase order, may be returned to the Supplier at the Supplier's expense. The District may charge Supplier all expenses of unpacking, examining, repacking, and reshipping such goods. In the event the District receives goods whose defects or nonconformity is not apparent upon examination, the District may require replacement and/or payment of damages upon discovery of the defects or nonconformity. Nothing contained herein shall relieve, in any way, Supplier from the obligation of testing, inspection, and quality control.
- 2.32 The District may, at its sole and absolute discretion:
 - 2.32.1 Reject any and all or parts of any or all bids submitted by prospective Suppliers;
 - 2.32.2 Re-advertise this solicitation;
 - 2.32.3 Postpone or cancel the bid process for this solicitation;
 - 2.32.4 Waive any irregularities or technicalities that are not qualified as a requirement for responsiveness in this bid or in bids received in conjunction with this bid; and/or
 - 2.32.5 Determine the criteria and process whereby bids are evaluated and awarded.
- 2.33 The District may terminate an agreement at any time in its sole discretion for any reason, with or without cause, upon written notice served on the Supplier no less than thirty (30) days prior to the date of termination. In the event of such early termination by the District, the Supplier shall be paid up to the date of termination for services performed under and in accordance with this agreement.
- 2.34 Information and materials submitted in response to this IFB may be considered public records subject to disclosure under the Colorado Open Records Act (CORA), C.R.S. §§ 24-72-200.1 to -205.5. Information and materials that Supplier believes are confidential and not subject to disclosure under CORA must be submitted separately with a citation to the section of CORA and any other relevant law under which

Supplier believes they are confidential. The District, not Supplier, shall determine whether information and materials so identified will be withheld as confidential, but will inform Supplier in advance of disclosure to give it an opportunity to take legal action to protect its interests vis-à-vis the party making the CORA request.

- 2.35 For the purposes of solicitation evaluation, Supplier must indicate any variances to the specifications and terms and conditions, no matter how slight. If variations are not stated in the Supplier's response, it shall be construed that the quote fully complies with the specifications and terms and conditions. Notwithstanding the above, it is hereby agreed and understood that the District reserves the right to reject these variations if they individually, or as a whole, do not meet the standards established in the specifications.
- 2.36 Appeal of Award. Supplier may appeal the award by submitting, in writing, a request for re-consideration to the District's Strategic Sourcing department within seventy-two (72) hours after the receipt of the notice of award.
- 2.37 Cooperative Purchasing Efforts

Poudre School District is a member of, or affiliated with, several regional professional procurement organizations within Colorado and Wyoming. These organizations are comprised of governmental purchasing agents, or agency representatives responsible for the purchasing function. These organizations include:

- 2.37.1 Colorado Educational Purchasing Council (CEPC) - A cooperative purchasing organization comprised of purchasing agents/buyers representing all Colorado public school districts.
- 2.37.2 Multiple Assembly of Procurement Officials (MAPO) - A cooperative purchasing organization comprised of procurement representatives from state, county, municipal, governments, special districts, or school districts along the front range of the Rocky Mountains in Colorado.
- 2.37.3 Rocky Mountain Governmental Purchasing Association (RMGPA) - A chapter member of the National Institute of Governmental Purchasing (NIGP), consisting of public procurement professionals and their representative agencies which include approximately 100 state, county, and municipal governments; school districts and higher education; and other special districts.
- 2.37.4 Members of these organizations, at their discretion, may request use of the agreements or awards that result from this solicitation. Each governmental entity which uses an agreement(s) resulting from this solicitation would establish its own agreement, issue its own orders, schedule deliveries, be invoiced individually, make its own payments, and issue its own exemption certificates as required by the Supplier. It is understood and agreed that the District is not a legally binding party to any contractual agreement made

between another governmental entity and the Supplier as a result of this solicitation. The District shall not be liable for any costs or damages incurred by any other entity. Usage by any other entity shall have no negative impact on the District in the current term or in any future terms.

3.0 MINIMUM SPECIFICATIONS

The District is requesting sealed bid responses from qualified Suppliers for the purchase of two (2) new 78-passenger, Type D, rear engine diesel school buses and two (2) new 14 passenger plus driver, Type A school buses. In addition to these four buses, the District is also requesting bid for four (4) 77-passenger and one (1) 33-passenger wheelchair buses that would be potentially funded by DERA grants. The District has already applied for the DERA grants, and purchase may be directly related to the award of those grants.

If unable to comply with the stated specifications below, please indicate the closest alternative available under the “comments” column. The District will be the sole evaluator in determining if the alternative is acceptable and meets the specifications and needs of the District.

- 3.1 Supplier shall provide current unit pricing for the equipment listed.
 - 3.1.1 Unit cost shall include delivery.
 - 3.1.2 Quantities listed are the District’s best estimate and do not obligate the District to order or accept more than its actual requirements as determined by actual needs and availability of appropriated funds. The District reserves the right to adjust the quantities ordered in conjunction with this IFB.

- 3.2 Supplier shall include product specifications and warranty information with submission.

- 3.3 Delivery shall be made to:
 - Poudre School District
 - 2445 Laporte Avenue
 - Fort Collins, CO 80521

- 3.4 The following are the minimum specifications for each Type D bus:

Line #	Type D Rear Engine Diesel Bus	Meets Requirements:		Comments
		Yes	No	
1	Standards			
1.1	Buses must meet FMVSS and Colorado Department of Education (CDE) minimum Standards			
2	Delivery Requirements			
2.1	Body and chassis manufacturer website access at no charge for life of bus(es)			
3	Batteries			

Line #	Type D Rear Engine Diesel Bus	Meets Requirements:		Comments
		Yes	No	
3.1	Three 12V Group 31 top stud batteries with a minimum of 925 CCA calcium/calcium type			
3.2	To be located in the lower left front side of the bus in appropriate compartment, mounted to frame.			
3.3	A master disconnect switch to be mounted inside the battery compartment			
3.4	Compartment door to have a non-locking latch			
4	Block Heater/Cold Start			
4.1	Factory installed 220V block heater			
4.2	Receptacle to have spring loaded cover to protect outlet when not in use			
4.3	Electric grid air intake warmer			
5	Brakes			
5.1	Complete air disc brake system. Bendix preferred.			
5.2	State brake system brand bid: _____			
5.3	Full ABS air brake system			
5.4	State ABS brand bid: _____			
5.5	Cummins 18.7 CFM compressor			
5.6	Moisture ejection valve DV-2 heated on wet tank. Manual petcock on all others.			
5.7	Bendix heated air dryer AD-9			
5.8	Type-d air hose connection with shut off valve on main air supply tank, so tank can be filled externally			
5.9	Petcock drain valves on all air tanks - manifold type.			
6	Color			
6.1	Roof of bus to be painted WHITE.			
6.2	Upgraded body paint. Imron, P-urethane or equivalent.			
7	Construction			
7.1	Rear Steel fenderettes			

Line #	Type D Rear Engine Diesel Bus	Meets Requirements:		Comments
		Yes	No	
7.2	All materials and hardware used in chassis construction shall be of the highest quality available (All grade 8 or better).			
7.3	All fasteners are to be made in the USA and be SAE graded.			
8	Cooling System			
8.1	Electric on/off fan required			
8.2	Engine block heater & Oil pan heater, 110-volt, chromed metal covered outlet and flush mounted on rear of bus			
8.3	Brass Coolant Booster Pump			
9	Door			
9.1	Door cylinder to be located above door in a covered compartment or in the middle of door in an open accessible location.			
9.2	Vandalock entrance door with locking cylinder and key.			
9.3	Emergency release for door to be in Driver's reach without leaving the Driver's Seat and meet all Federal and State standards.			
9.4	Clear laminate door glass.			
9.5	Grab handle on outside of entrance door to aid in closing.			
10	Emergency Door			
10.1	Single piece door with a three-point latch, vandalock and barrel bolt (Interlock).			
10.2	Tinted laminate safety glass installed in lower panels			
10.3	Wire mesh screen guard on the inside of the bottom glass on back door.			
11	Emergency Exits			
11.1	Two emergency tinted laminate windows per side (four total)			
12	Emergency Equipment			
12.1	All emergency equipment to be mounted in overhead storage in front bulkhead without glass and clearly marked, except Fire Extinguisher.			

Line #	Type D Rear Engine Diesel Bus	Meets Requirements:		Comments
		Yes	No	
13	Engine / Transmission			
13.1	Cummins L9 – 300 HP.			
13.2	Cummins integral “Turbo Brake” with variable turbo with switch.			
13.3	Constant torque stainless steel clamps on 1” diameter or greater.			
13.4	Standard engine oil.			
13.5	Delco 12V 29MT starter.			
13.6	Unit to perform 0 mph regeneration			
13.7	Ignition switch-controlled engine stop.			
13.8	Allison 3000 PTS Automatic Transmission			
13.9	Transmission to be programmed for six speeds with mode switch			
13.1	Synthetic 50 weight transmission lube. Must be TES-295 compliant.			
13.11	Water to oil transmission cooler – frame mounted.			
14	Floor Coverings			
14.1	Floor covering color shall be gray.			
14.2	5/8" marine grade plywood on floor between metal floor structure and rubber floor covering.			
14.3	All seams of floor covering to have aluminum or Galvalume strips covering the seams.			
15	Fuel System			
15.1	Factory installed heated fuel filter / water separator with thermostatically controlled heater. State brand: _____			
15.2	Minimum of 65 gallons, mounted between frame rails.			
15.3	DEF tank to be minimum of 11.5 gallons.			
15.4	DEF filler to be labeled “DEF ONLY”. DEF door to be locking.			
16	Glass			
16.1	ALL GLASS to be tinted laminate type except service door (clear laminate).			

Line #	Type D Rear Engine Diesel Bus	Meets Requirements:		Comments
		Yes	No	
16.2	Windshield to have deep shading on a minimum of the upper 4”.			
16.3	All passenger and rear windows to be tinted to minimum 28% opacity.			
16.4	Passenger windows to be split sash with a minimum of 12" clear opening when window is open.			
17	Heating System			
17.1	2 - 84,000 BTU heaters to be placed accordingly			
17.2	Performance heaters are acceptable. State type: _____			
17.3	Shut off valves to be minimum 1/2" ball valves with 1/4 turns operation.			
17.4	Pipes with flexible connections inside body to be covered with steel molding.			
17.5	All heater and defroster motors to be two speed.			
17.6	Noise suppression switch to be located on driver's control panel. To silence all electrical devices.			
18	Identification			
18.1	"POUDRE SCHOOL DISTRICT" in 5-inch black lettering on each side of bus below windows. Center front back			
18.2	“Diesel” fuel in 2" black lettering within 4" of the fuel tank filler doors.			
18.3	On the battery door the word "BATTERY" should be placed in 2" black letters.			
19	Insulation			
19.1	Minimum of two inches of insulation between the inner and outer body panels and between roof bows and rails			
19.2	State insulation Type: _____			

Line #	Type D Rear Engine Diesel Bus	Meets Requirements:		Comments
		Yes	No	
19.3	Maximum sound insulation on the ceiling over the driver's compartment (FULL LENGTH of bus to be perforated), insulation throughout bus including the engine compartment, firewall, body bows and in the stepwell.			
20	Instruments			
20.1	Speedometer and odometer.			
20.2	Gauges for oil, coolant temperature, transmission temperature, Tachometer, voltmeter, and air pressure.			
20.3	Audio/visual warning for high temperature, low oil and a separate warning buzzer and light for low air.			
21	Interior			
21.1	Minimum of 77 inches of headroom between finished floor and finished interior ceiling			
21.2	AM/FM radio with page, internal PA, external PA, and swivel base antennae			
21.3	Six speakers mounted in ceiling over passenger compartment			
21.4	All interior lights to be L.E.D. including dome light over driver's compartment.			
21.5	Passenger area lights to be operated by a separate switch from driver's dome light.			
21.6	Two (2) adjustable 6 inch auxiliary fans. Mounted in driver's area with unobstructed view throughout windows.			
21.7	Storage compartment above the full length of the driver's left window with door and latch.			
22	Lamps & Signals			
22.1	All lights to be L.E.D.			
22.2	Marker lights to operate with headlight switch			
22.3	Exterior step light			
22.4	Clearance lights to have heavy-duty lens with armor shields or flush mounted.			

Line #	Type D Rear Engine Diesel Bus	Meets Requirements:		Comments
		Yes	No	
22.5	One amber turn signal light mounted on the side forward of the rear axle and one red L.E.D. turn light mounted on the side behind the rear axle.			
22.6	Lower rear stop lamp to be 4" in diameter and solid red.			
22.7	Electronic strobing 8 lamp warning system ECU controlled.			
22.8	A momentary switch to activate red warning lamps without opening service door.			
22.9	All 8 lamp lights be L.E.D. with replaceable diodes. Headlights are to be Quartz halogen and have daytime running lights, @ 85%. Weldon Preferred.			
22.1	State light manufacturer: _____			
22.11	Headlights to flash when red 8-way lights in operation			
23	Mirrors			
23.1	One HEATED Rosco Hawk-Eye convex mirror per side. This mirror to give both a front and side view of the bus. Must meet FMVSS 111.			
23.2	One inside rearview mirror. Minimum dimension 6" x 30".			
23.3	Mirror extension bracket, passenger side.			
23.4	Heated, electrically controlled remote side view mirrors: Rosco Eurostyle series with Spring-Break breakaway mounting arms			
24	Options			
24.1	Electronic high idle throttle control type/cruise control.			
24.2	Removable inspection plate on the floor above the fuel tank sending unit large enough to remove and replace sending unit is required.			
24.3	Mud flaps, anti-sail type, behind front and rear wheels.			
24.4	All exterior locks to be keyed alike.			

Line #	Type D Rear Engine Diesel Bus	Meets Requirements:		Comments
		Yes	No	
24.5	112 DBA Backup alarm			
24.6	Maximum storage available. Underbody pass-through storage area with interior lighting and lockable doors. State dimensions and number for compartment: _____			
25	Overall Size			
25.1	Body to be maximum length available on wheelbase that is being bid			
25.2	State body length: _____			
25.3	Bumper to Bumper length: _____			
25.4	Attach a Diagram and specifications for the Turning Radius			
26	Rub Rails			
26.1	To be painted black			
26.2	Four full length body rub rails on each side including snow protection rail along bottom of body side panels.			
27	Seats/barriers			
27.1	Driver's seat: Air ride seat			
27.2	Mar resistant aluminized (Galvalume) wall panels between seat cushions on body interior walls.			
27.3	Seats shall be high-back seats to accommodate capacity and be gray in color.			
27.4	Seat frames made to accept seat belts.			
27.5	Passenger seats and barrier material to be a minimum of 42-oz Preform.			
27.6	Modesty panels required on all barriers.			
27.7	Front entrance panels should extend to the floor on passenger side and the panel behind driver's seat.			
27.8	Passenger seating: first four rows of seats to be integrated			
28	Steps			
28.1	Four (4) step stepwell			

Line #	Type D Rear Engine Diesel Bus	Meets Requirements:		Comments
		Yes	No	
28.2	Stainless Steel handrails installed on both sides of the stepwell entrance, to be of sufficient length to insure adequate use at all step levels.			
29	Stop signal Arm			
29.1	Stop sign to be LED strobe light type and air actuated stop arm.			
30	Suspension			
30.1	Front suspension to be 10,000 lb. taper leaf.			
30.2	Rear suspension to be 23,000 lb. Air Ride suspension with dual leveling air valves.			
30.3	Oil filled hubs on front axle with visual fill indicator			
31	Tires& Rims			
31.1	Front wheels – 10 lug hub pilot – 22.5 X 8.25 to be painted black.			
31.2	Rear wheels - 10 lug hub pilot – 22.5 X 8.25 to be painted black.			
31.3	Front and rear tires are to be balanced.			
31.4	Front Tires: Michelin XZE2, 11R22.5, 16 Ply			
31.5	Rear Tires: Michelin XDN2, 11R22.5, 16 Ply			
32	Ventilation			
32.1	Exhaust vent with electric fan roof hatch.			
32.2	Switch for fan to be mounted on driver's control panel.			
33	Wipers and Washers			
33.1	Electrically operated washer pump			
33.2	washer nozzles to be mounted in the wipe blade assembly			
33.3	Winter Wiper blades installed			
33.4	Reservoir to be clearly labeled			
33.5	Wiper motors to be intermittent.			

Line #	Type D Rear Engine Diesel Bus	Meets Requirements:		Comments
		Yes	No	
34	Wiring			
34.1	All body and chassis wiring to be color-coded and numbered. Furnish wiring schematic on bus.			
34.2	Fuse Block for Accessories - four switched and for battery powered			
34.3	Factory installed coaxial for 2-way radio antenna. With supplied ignition power and ground			

3.5 The following are the minimum specifications for each Type A bus:

Line #	Type A Bus	Meets Requirements:		Comments
		Yes	No	
1	Standards:			
1.1	School bus must meet Colorado Department of Education (CDE) minimum standards.			
1.2	Body can be of any manufacturer meeting FMVSS "School Bus" specifications.			
1.3	Must be non-CDL required vehicle			
2	Engine/Chassis			
2.1	Ford, GM, or Chevrolet engine/chassis are acceptable			
2.2	Block heaters (on diesel engine only)			
3	Body/Exterior			
3.1	Bus will be national standard school bus yellow			
3.2	Wheels will be black in color			
3.3	Tow hooks (front and rear)			
3.4	Electric entry door			
3.5	Rear door vandal lock with alarm, integrated into ignition system.			
3.6	All lights to be LED			
3.7	Required eight light warning system			
3.8	No spare tire			
3.9	Standard battery or batteries			

Line #	Type A Bus	Meets Requirements:		Comments
		Yes	No	
3.1	Undercoating required (Do not undercoat, driveline, brake lines, wiring, or exhaust system)			
4	Interior			
4.1	Minimum 75in interior height at isle			
4.2	Driver only A/C			
4.3	Tilt Steering			
4.4	Standard driver's seat			
4.5	Black rubber flooring, black rubber entry flooring ribbed with white nosing, 5/8in plywood subfloor			
4.6	Drivers heater and rear passenger heater (min. 60,000 BTU)			
4.7	AM/FM/Bluetooth/AUX/Clock Radio			
4.8	All seats to be equipped with lap/shoulder seatbelts			

3.6 The following are the minimum specifications for each Type C buses:

Line #	Minimum Specifications for all Four Type C Buses	Meets Requirements:		Comments
		Yes	No	
1.0	Standards			
1.1	Buses must meet FMVSS and Colorado Department of Education (CDE) minimum Standards			
2.0	Delivery Requirements			
2.1	Body and chassis manufacturer website access at no charge for life of bus(es)			
3.0	Batteries			
3.1	Three 12V Group 31 top stud batteries with a minimum of 925 CCA calcium/calcium type			
3.2	To be located in the lower left front side of the bus in appropriate compartment, mounted to frame.			

Line #	Minimum Specifications for all Four Type C Buses	Meets Requirements:		Comments
		Yes	No	
3.3	A master disconnect switch to be mounted inside the compartment			
3.4	Compartment door to have a non-locking latch			
4.0	Block Heater/Cold Start			
4.1	Factory installed 220V block heater			
4.2	Receptacle to have spring loaded cover to protect outlet when not in use			
4.3	Electric grid air intake warmer			
5.0	Brakes			
5.1	Complete air disc brake system. Bendix preferred.			
5.2	State brake system brand bid: _____			
5.3	Full ABS air brake system			
5.4	State ABS brand bid: _____			
5.5	Cummins 18.7 CFM compressor			
5.6	Moisture ejection valve DV-2 heated on wet tank. Manual petcock on all others.			
5.7	Bendix heated air dryer AD-9			
5.8	Type-d air hose connection with shut off valve on main air supply tank, so tank can be filled externally			
5.9	Petcock drain valves on all air tanks - manifold type.			
6.0	Color			
6.1	Roof of bus to be painted WHITE.			
6.2	Upgraded body paint. Imron, P-urethane or equivalent.			
7.0	Construction			
7.1	Rear Steel fenderettes			

Line #	Minimum Specifications for all Four Type C Buses	Meets Requirements:		Comments
		Yes	No	
7.2	All materials and hardware used in chassis construction shall be of the highest quality available (All grade 8 or better).			
7.3	All fasteners are to be made in the USA and be SAE graded.			
8.0	Cooling System			
8.1	Electric on/off fan required			
8.2	Engine block heater & Oil pan heater, 110-volt, chromed metal covered outlet and flush mounted on rear of bus			
8.3	Brass Coolant Booster Pump			
9.0	Door			
9.1	Door cylinder to be located above door in a covered compartment or in the middle of door in an open accessible location.			
9.2	Vandalock entrance door with locking cylinder and key.			
9.3	Emergency release for door to be in Driver's reach without leaving the Driver's Seat and meet all Federal and State standards.			
9.4	Clear laminate door glass.			
9.5	Grab handle on outside of entrance door to aid in closing.			
10.0	Emergency Door			
10.1	Single piece door with a three-point latch, vandalock and barrel bolt (Interlock).			
10.2	Tinted laminate safety glass installed in lower panels			
10.3	Wire mesh screen guard on the inside of the bottom glass on back door.			
11.0	Emergency Exits			

Line #	Minimum Specifications for all Four Type C Buses	Meets Requirements:		Comments
		Yes	No	
11.1	Two emergency tinted laminate windows per side (four total)			
12.0	Emergency Equipment			
12.1	All emergency equipment to be mounted in the driver's overhead storage compartment without glass and clearly marked. Except Fire Extinguisher			
13.0	Engine / Transmission			
13.1	Cummins ISB 6.7 – 250 HP.			
13.2	Cummins integral “Turbo Brake” with variable turbo with switch.			
13.3	Constant torque stainless steel clamps on 1” diameter or greater.			
13.4	Standard engine oil.			
13.5	Delco 12V 29MT starter.			
13.6	Unit to perform 0 mph regeneration			
13.7	Ignition switch controlled engine stop.			
13.8	Allison 2500 PTS Automatic Transmission			
13.9	Transmission to be programmed for six speeds with mode switch			
13.10	Synthetic 50 weight transmission lube. Must be TES-295 compliant.			
13.11	Water to oil transmission cooler – frame mounted.			
14.0	Floor Coverings			
14.1	Floor covering color shall be gray.			

Line #	Minimum Specifications for all Four Type C Buses	Meets Requirements:		Comments
		Yes	No	
14.2	5/8" marine grade plywood on floor between metal floor structure and rubber floor covering.			
14.3	All seams of floor covering to have aluminum or Galvalume strips covering the seams.			
15.0	Fuel System			
15.1	Factory installed heated fuel filter / water separator with thermostatically controlled heater. State brand: _____			
15.2	Minimum of 65 gallons, mounted between frame rails.			
15.3	DEF tank to be minimum of 11.5 gallons.			
15.4	DEF filler to be labeled "DEF ONLY". DEF door to be locking.			
16.0	Glass			
16.1	ALL GLASS to be tinted laminate type except service door (clear laminate).			
16.2	Windshield to have deep shading on a minimum of the upper 4".			
16.3	All passenger and rear windows to be tinted to minimum 28% opacity.			
16.4	Passenger windows to be split sash with a minimum of 12" clear opening when window is open.			
17.0	Heating System			
17.1	2 - 84,000 BTU heaters to be placed accordingly			
17.2	Performance heaters are acceptable. State type: _____			
17.3	Shut off valves to be minimum 1/2" ball valves with 1/4 turns operation.			

Line #	Minimum Specifications for all Four Type C Buses	Meets Requirements:		Comments
		Yes	No	
17.4	Pipes with flexible connections inside body to be covered with steel molding.			
17.5	All heater and defroster motors to be two speed.			
17.6	Noise suppression switch to be located on driver's control panel. To silence all electrical devices.			
18.0	Identification			
18.1	"POUDRE SCHOOL DISTRICT" in 5-inch black lettering on each side of bus below windows. Center front back			
18.2	"Diesel" fuel in 2" black lettering within 4" of the fuel tank filler doors.			
18.3	On the battery door the word "BATTERY" should be placed in 2" black letters.			
19.0	Insulation			
19.1	Minimum of two inches of insulation between the inner and outer body panels and between roof bows and rails			
19.2	State insulation Type: _____			
19.3	Maximum sound insulation on the ceiling over the driver's compartment (FULL LENGTH of bus to be perforated), insulation throughout bus including the engine compartment, firewall, body bows and in the stepwell.			
20.0	Instruments			
20.1	Speedometer and odometer.			

Line #	Minimum Specifications for all Four Type C Buses	Meets Requirements:		Comments
		Yes	No	
20.2	Gauges for oil, coolant temperature, transmission temperature, Tachometer, voltmeter, and air pressure.			
20.3	Audio/visual warning for high temperature, low oil and a separate warning buzzer and light for low air.			
21.0	Interior			
21.1	Minimum of 77inches of headroom between finished floor and finished interior ceiling			
21.2	AM/FM radio with page, internal PA, external PA, and swivel base antennae			
21.3	Six speakers mounted in ceiling over passenger compartment			
21.4	All interior lights to be L.E.D. including dome light over driver's compartment.			
21.5	Passenger area lights to be operated by a separate switch from driver's dome light.			
21.6	Two (2) adjustable 6 inch auxiliary fans. Mounted in driver's area with unobstructed view throughout windows.			
21.7	Storage compartment above the full length of the driver's left window with door and latch.			
22.0	Lamps & Signals			
22.1	All lights to be L.E.D.			
22.2	Marker lights to operate with headlight switch			
22.3	Exterior step light			
22.4	Clearance lights to have heavy-duty lens with armor shields or flush mounted.			

Line #	Minimum Specifications for all Four Type C Buses	Meets Requirements:		Comments
		Yes	No	
22.5	One amber turn signal light mounted on the side forward of the rear axle and one red L.E.D. turn light mounted on the side behind the rear axle.			
22.6	Lower rear stop lamp to be 4" in diameter and solid red.			
22.7	Electronic strobing 8 lamp warning system ECU controlled.			
22.8	A momentary switch to activate red warning lamps without opening service door.			
22.9	All 8 lamp lights be L.E.D. with replaceable diodes. Headlights are to be Quartz halogen and have daytime running lights, @ 85%. Weldon Preferred.			
22.10	State light manufacturer: _____			
22.11	Headlights to flash when red 8-way lights in operation			
23.0	Mirrors			
23.1	One HEATED Rosco Hawk-Eye convex mirror per side. This mirror to give both a front and side view of the bus. Must meet FMVSS 111.			
23.2	One inside rearview mirror. Minimum dimension 6" x 30".			
23.3	Mirror extension bracket, passenger side.			
24.0	Options			
24.1	Electronic high idle throttle control type/cruise control.			
24.2	Removable inspection plate on the floor above the fuel tank sending unit large enough to remove and replace sending unit is required.			

Line #	Minimum Specifications for all Four Type C Buses	Meets Requirements:		Comments
		Yes	No	
24.3	Mud flaps, anti-sail type, behind front and rear wheels.			
24.4	All exterior locks to be keyed alike.			
24.5	112 DBA BACKUP ALARM			
25.0	Overall Size			
25.1	Body to be maximum length available on wheelbase that is being bid			
25.2	State body length: _____			
25.3	Bumper to Bumper length: _____			
25.4	Attach a Diagram and specifications for the Turning Radius			
26.0	Rub Rails			
26.1	To be painted black			
26.2	Four full length body rub rails on each side including snow protection rail along bottom of body side panels.			
27.0	Seats/barriers			
27.1	Driver's seat: Air ride seat			
27.2	Mar resistant aluminized (Galvalume) wall panels between seat cushions on body interior walls.			
27.3	Seats shall be high-back seats to accommodate capacity and be gray in color.			
27.4	Seat frames made to accept seat belts.			
27.5	Passenger seats and barrier material to be a minimum of 42-oz Proform.			
27.6	Modesty panels required on all barriers.			

Line #	Minimum Specifications for all Four Type C Buses	Meets Requirements:		Comments
		Yes	No	
27.7	Front entrance panels should extend to the floor on passenger side and the panel behind driver's seat.			
27.8	Passenger seating: first four rows of seats to be integrated			
28.0	Steps			
28.1	Four (4) step stepwell			
28.2	Stainless Steel handrails installed on both sides of the stepwell entrance, to be of sufficient length to insure adequate use at all step levels.			
29.0	Stop signal Arm			
29.1	Stop sign to be LED strobe light type and air actuated stop arm.			
30.0	Suspension			
30.1	Front suspension to be 10,000 lb. taper leaf.			
30.2	Rear suspension to be 23,000 lb. Air Ride suspension with dual leveling air valves.			
30.3	Oil filled hubs on front axle with visual fill indicator			
31.0	Tires& Rims			
31.1	Front wheels – 10 lug hub pilot – 22.5 X 8.25 to be painted black.			
31.2	Rear wheels - 10 lug hub pilot – 22.5 X 8.25 to be painted black.			
31.3	Front and rear tires are to be balanced.			
31.4	Front Tires: Michelin XZE2. 11R22.5, 14 Ply			
31.5	Rear Tires: Michelin XDN2, 11R22.5, 14 Ply			

Line #	Minimum Specifications for all Four Type C Buses	Meets Requirements:		Comments
		Yes	No	
32.0	Ventilation			
32.1	Exhaust vent with electric fan roof hatch.			
32.2	Switch for fan to be mounted on driver's control panel.			
33.0	Wipers and Washers			
33.1	Electrically operated washer pump			
33.2	washer nozzles to be mounted in the wipe blade assembly			
33.3	Winter Wiper blades installed			
33.4	Reservoir to be clearly labeled			
33.5	Wiper motors to be intermittent.			
34.0	Wiring			
34.1	All body and chassis wiring to be color-coded and numbered. Furnish wiring schematic on bus.			
34.2	Fuse Block for Accessories - four switched and for battery powered			
34.3	Factory installed coaxial for 2-way radio antenna. With supplied ignition power and ground			

3.7 Added Minimum Specifications for the 33 Passenger Bus

Line #	Added Minimum Specifications for 33 Passenger Bus	Meets Requirements:		Comments
		Yes	No	
3.2.1	33-Passenger - Track seating, flat floor configuration, ability to have front and rear wheelchair positions - up to 4.			

Line #	Added Minimum Specifications for 33 Passenger Bus	Meets Requirements:		Comments
		Yes	No	
3.2.2	All rows of passenger seating to be integrated seats			
3.2.3	Braun wheelchair lift			
3.2.4	Underbody storage for chains			

3.8 Added Minimum Specifications for the 77 Passenger Buses

Line #	Added Minimum Specifications for 77 Passenger Buses	Meets Requirements:		Comments
		Yes	No	
3.3.1	External 100-inch underbody storage box on both sides			

4.0 EVALUATIONS AND AWARD

- 4.1 Award shall be made by line item to the most responsive and responsible Suppliers meeting the specifications and deemed to be in the best interest of the District.
- 4.1.1 Final evaluation may be based on, but not limited to price, delivery time, adherence to specifications, warranty, and quality.
- 4.1.2 Those bids that are clearly non-responsive to the stated requirements may be eliminated prior to evaluation.

5.0 INSURANCE

Supplier shall procure and maintain the required insurance specified below for the duration of this Agreement, which insurance shall be written for not less than the amounts specified or greater if required by law. Specified coverages and amounts may be provided by a combination of a primary policy plus an umbrella or following form excess policy. If not otherwise required by law, lower amounts may be acceptable upon review and written approval by the District's Director of Records and Risk Management. All insurance shall be with a carrier licensed in the state of Colorado and shall have a minimum A.M. Best rating of A- VII. Supplier shall furnish the District's Director of Records and Risk Management with certificates of the required insurance prior to the District's approval and signing of this Agreement, and with renewal certificates prior to the expiration of any

required insurance that expires during the term of this Agreement. Certificates of Insurance and all communication regarding insurance shall be sent to:

Poudre School District
Attention: Risk Management
Email: risk@psdschools.org (preferred method of communication)
2407 Laporte Ave
Ft. Collins, CO 80521

Any insurance and/or self-insurance carried by the District is excess of the coverage extended to the District by Supplier. Supplier shall provide at least thirty (30) days' advance written notice to the District prior to cancellation, change of coverage, or non-renewal. The insurance requirements specified in this section 5.0 shall not reduce the indemnification liability that Supplier has assumed in section 5.1.

Commercial General Liability

Minimum Limits

- | | |
|--|--------------|
| a. Each Occurrence Bodily Injury & Property Damage | \$ 2,000,000 |
| b. General Aggregate | \$ 5,000,000 |
| c. Products/Completed Operations Each Occurrence | \$10,000,000 |
| c. Products/Completed Operations Aggregate | \$20,000,000 |
| d. Personal/Advertising Injury | \$ 5,000,000 |
| e. Coverage must be written on an "occurrence" basis. | |
| f. Poudre School District R-1 and its elected officials, employees, agents, and volunteers shall be named as an additional insured and shall be insured to the full limits of liability purchased by the Supplier even if those limits of liability are in excess of those required by this Agreement. | |

5.1 **Indemnification.**

Supplier shall indemnify and hold harmless the District and the District's Board members, employees, representatives and agents from and against any and all liability arising from any suit, action, third party claims, grievance, or proceeding, including all attorneys' fees, costs and expenses, incurred as a result of any negligent or intentional act or omission by Contractor, or its employees, agents, Subcontractors, or assignees related to the terms of this Agreement and any Services provided under this Agreement. Nothing in this section 14.6 or otherwise in this Agreement shall be construed or interpreted as a waiver, express or implied, of any of the immunities, rights, benefits, protection, or other provisions, of the Colorado Constitution or the Colorado Governmental Immunity Act, CRS §24-10-101 et seq., as amended.

-Intentionally left blank-

6.0 BID PRICING FORM

In compliance with this solicitation, the Supplier hereby proposes and agrees to provide the following school buses in accordance with the specifications provided herein:

6.1 Date PO required from District to **Guarantee** delivery by 8/1/2022: _____

Is your firm an authorized dealer of the bus manufacturer on the buses in your bid?

Yes: _____ No: _____

6.2 Cost Proposal Matrix (Not to include pricing from table 3.4 if any)

Line #	Fuel Type	Bus as Specified	Year	Make	Model	Engine Warranty	Transmission Warranty	Unit Cost (Each)
1	Diesel	78-passenger Type D						\$
2	Gas	14-passenger Type A						\$
3	Diesel	77-passenger Type C						\$
4	Diesel	33-passenger Type C Wheelchair Compliant						\$

Line	Type D Bus Options	Capable of Completing		Price per Bus*
		Yes	No	
3	Installation of GPS, 247 Security camera system and two-way radio.			\$
4	247 Zeus 4 cameras, HD with DHD drive			\$
5	Webasto 17K BTU coolant Heater with TH827 timer with 3 yr. warranty. Timer to be mounted in a location hidden from the driver.			\$
7	Backup Camera System			\$
8	Installation of "Child Check-Mate System"			\$
9	Air Conditioning			\$
10	Adjustable Pedals			\$
11	Automatic Drop-Down Chains: State manufacturer: _____			\$

Line	Type C Bus Options	Capable of Completing		Price per Bus*
		Yes	No	
12	Installation of GPS, 247 Security camera system and two-way radio.			\$
13	247 Zuess 3 cameras, Wi-Fi, HD with SSD drive for 33 Passenger Bus.			\$
14	247 Zuess 4 cameras, Wi-Fi, HD with SSD drive for 77 Passenger bus			\$
15	Wi-Fi enabled bus with Verizon service			\$
16	Webasto 17K BTU coolant Heater with TH827 timer with 3 yr. warranty. Timer to be mounted in a location hidden from the driver.			\$
17	Automatic Drop-Down Chains: State manufacturer: _____			\$

Supplier Name: _____

Printed Name of Agent: _____

Signature of Agent: _____

Date: _____

6.0 BID CERTIFICATION FORM

**SCHOOL BUSES
22-720-003**

Bids must be submitted and received in BidNet’s electronic solicitation portal on or before 2:00 p.m. MST on March 16, 2022.

The undersigned hereby affirms that:

- He/she is a duly authorized agent of the company issuing this bid and that all information provided in the bid is true and accurate.
- He/she has read the conditions and technical specifications, which were made available to the company in conjunction with this IFB, and fully understands and accepts these terms unless specific variations have been expressly listed in the bid.
- The company will adhere to all terms and conditions and provide, at a minimum, all services as expressed in the IFB and/or the company’s bid responding to the IFB.
- The company meets or exceeds all of the required criteria as specified by this IFB.
- The company’s bid is being offered independently of any other Supplier and in full compliance with the terms specified in this IFB.
- The company will accept any awards made to it, as a result of this IFB for a minimum of ninety (90) calendar days following the date and time of the IFB closing.

Company Name _____

Signature of Agent _____

Printed Name _____

Title _____

e-Mail Address _____

Mailing Address _____

Phone Number _____

Contact Person _____

(If different from Agent – include e-mail address and phone number)

NOTE: Bids submitted without the signature of an authorized agent of the company may be considered non-responsive and ineligible for the award.