



Poudre School District Board of Education

2407 Laporte Avenue, Fort Collins, CO 80521 • 970-490-3607

Meeting Minutes

Minutes from Board of Education Business Meeting
March 11, 2025

DINNER SESSION - 5:30 PM Superintendent Conference Room

PRESENT: President Kristen Draper; Vice President Jessica Zamora; Directors Jim Brokish, Conor Duffy, Carolyn Reed, and Scott Schoenbauer; Superintendent Brian Kingsley; Lead Assistant Superintendent Dr. Traci Gile; Assistant Superintendents Dr. Julie Chaplain and Dr. Insoon Olson; Chief Officers Dr. Lauren Hooten and Dave Montoya; General Counsel Autumn Aspen

ABSENT: Director Kevin Havelda

LATE: None

Dinner session began at 5:30 p.m.

1.0 District Information and Board Discussion Topics

- Student Advisory to the Board of Education (SABE) members Jordan Meyer and Amelia Meyer provided an update on the organization.

2.0 Agenda Planning

- Superintendent Kingsley asked for a Board member to volunteer as liaison for the Comprehensive Planning Committee; first meeting will be April 7.
- Board Members were asked to complete the self-evaluation by March 25.

Dinner session ended at 6:21 p.m.

REGULAR BUSINESS MEETING (BOARDROOM) – 6:30 PM

PRESENT: President Kristen Draper; Vice President Jessica Zamora; Directors Jim Brokish, Conor Duffy, Kevin Havelda, Carolyn Reed, and Scott Schoenbauer; Superintendent Brian Kingsley; Lead Assistant Superintendent Dr. Traci Gile; Assistant Superintendents Dr. Julie Chaplain and Dr. Insoon Olson; Chief Officers Dr. Lauren Hooten and Dave Montoya; General Counsel Autumn Aspen

ABSENT: None

LATE: Director Kevin Havelda arrived at 7:10 p.m.

1.0 CALL TO ORDER

President Draper called the regular business meeting to order at 6:34 p.m.

2.0 PLEDGE OF ALLEGIANCE

President Draper led the Board of Education, staff, and community members in the Pledge of Allegiance.

3.0 APPROVAL OF AGENDA

There were no changes to the agenda.

4.0 RECOGNITIONS AND REPORTS

4.1 10M Air Rifle

Wellington Middle-High School Assistant Principal Marc Buffington spoke about student Makenzie Larson, who finished first in the nation for age 22 and under in 10M Air Rifle and competed internationally. Makenzie thanked all who helped her on the journey.

Director Brokish congratulated Makenzie on behalf of the Board of Education.

4.2 Thespian Recognition

Curriculum Facilitator of Performing Arts Melissa Flail spoke about the International Thespian Festival (ThesCon) 2024 and introduced the following individuals in attendance:

Poudre High School

- Joel Smith, teacher
- Carter Larsen and Alex Belda, Costume Construction
- Masen Odell, Critics Choice Select for Costume Construction
- Lexi Hapner, Solo Acting
- El Zweygardt and Suzy Matlock, Solo Musical Theatre
- MJ Scott-Donagan, Lighting Design

Fort Collins High School

- Jason Tyler, teacher
- Naomi Goldman, Musical Theatre Solo
- Juliet Tremblay, Cast Member *Six: Teen Edition*
- Cassidy Schonfeld, Cast Member *Six: Teen Edition*
- Kylie Mivshek, Cast Member *Six: Teen Edition*
- Nina Hartzell, Cast Member *Six: Teen Edition*
- Amelia Zdunek, Cast Member *Six: Teen Edition*
- Jonah Stadtmueller, Musician *Six: Teen Edition*

- Tony Lull, Musician *Six: Teen Edition*
- Eleanor Cram, Musician *Six: Teen Edition*
- Ellie Odenwald, Stage Manager *Six: Teen Edition*
- Amie Tyler, Director *Six: Teen Edition*
- John Hermanson, Director *Six: Teen Edition*
- Anna Hermanson, Director *Six: Teen Edition*
- Andraya Perron, Director *Six: Teen Edition*

Director Duffy congratulated all of the thespians on their success.

5.0 ACTION ITEMS

5.1 Resolution in Support of Women's History Month

Director Duffy moved that the Board approve a resolution in support of Women's History Month, March 2025.

Vice President Zamora seconded the motion.

Board discussion included:

- Cache La Poudre Elementary teacher Amanda Pfeiffer introduced student Acacia Beard who spoke about the resolution, strong women in history, and hope for women in the future.
- Gratitude was expressed to Acacia for sharing her leadership through speaking.

The voting was as follows:

Those voting AYE: Directors Jim Brokish, Kristen Draper, Conor Duffy, Kevin Havelda, Carolyn Reed, Scott Schoenbauer, and Jessica Zamora

Those voting NO: None

Motion passed: 7-0

6.0 SUPERINTENDENT REPORT

Superintendent Kingsley introduced a video in celebration of the Traut Elementary medieval times celebration, spoke about attendance at a National Superintendent conference, discussed recent school visits, thanked Larimer County/Bohemian Foundation/voters for funding to enable Poudre High School renovations, acknowledged the duality of celebrating greatness in the district while dealing with tension resulting from changing budget dynamics, reinforced dedication and focus on students, and reminded community members about upcoming superintendent community engagement sessions.

7.0 COMMUNITY COMMENT

Teacher Wendy Bergman said public education is underfunded and invited listeners to join her at the Capital on March 20 to advocate for support of public education.

Stephanie Watson Lewis read a letter on behalf of another person.

Dani Lawrence expressed concern about negative comments made by a current board member at a CASB meeting in February.

Anna Lebedda spoke in support of dyslexia awareness.

Sabrina Herrick conveyed frustration with negative comments made by a board member during a recent CASB meeting.

8.0 BOARD TOPICS AND COMMITTEE REPORTS

- Director Brokish talked about a recent visit to Kinard Middle School.
- Vice President Zamora reminded all about the opportunity to convene at the State Capitol on March 13 and March 20 to express dissatisfaction with cuts to public education.
- Details about upcoming BOE Listening Sessions were shared.
- Director Duffy attended a recent PTA meeting at Lopez Elementary.
- Director Havelda provided an update on the SEAC meeting.

9.0 CONSENT AGENDA

- 9.1 Personnel Action**
- 9.2 Meeting Minutes for February 11, 2025 and February 25, 2025**
- 9.3 Revision to the 2025-2026 School Year Calendar**
- 9.4 Approval of Grant of Easement and Agreement between Poudre School District R-1 and Kitchel Lake F3 Development Corporation**
- 9.5 Fire Alarm Replacement – Poudre Community Academy, Blevins Middle School, Lincoln Middle School, Putnam Elementary School (4a DFMLO)**
- 9.6 Playground Maintenance & Replacement (4a DFMLO)**
- 9.7 Flooring Replacement – Traut Elementary (4a DFMLO)**
- 9.8 School-based Fee Schedules**

Director Brokish requested Consent Agenda Item 9.1 be moved to Action Items.

Director Reed moved that the Board approve and adopt the recommended actions for the items remaining on the Consent Agenda.

Vice President Zamora seconded the motion.

The voting was as follows:

Those voting AYE: Directors Jim Brokish, Kristen Draper, Conor Duffy, Kevin Havelda, Carolyn Reed, Scott Schoenbauer, and Jessica Zamora

Those voting NO: None

Motion passed: 7-0

10.0 ACTION ITEMS

10.1 Personnel Action

Director Brokish moved that the Board approve the personnel actions, as updated and presented to the Board on March 11, 2025.

Vice President Zamora seconded the motion.

Board discussion included:

- New Personnel Action list replaces previous list that contained a clerical error.

The voting was as follows:

Those voting AYE: Directors Jim Brokish, Kristen Draper, Conor Duffy, Kevin Havelda, Carolyn Reed, Scott Schoenbauer, and Jessica Zamora

Those voting NO: None

Motion passed: 7-0

10.2 HVAC and Lighting Upgrades – Beattie Elementary and O’Dea Elementary (4a DFMLO)

Vice President Zamora moved that the Board approve expenditures in excess of \$250,000, authorizing staff to execute contracts with the vendors to provide the construction services.

Director Brokish seconded the motion.

Board discussion included:

- Beattie Elementary does not have air conditioning; O’Dea Elementary has partial air conditioning.
- Criteria used to select Beattie and O’Dea was clarified.
- All properties in the Poudre School District portfolio require upkeep regardless of building usage.
- Change Order policy exists and will likely be revised soon.
- Gratitude was expressed for the hard work performed on an immense workload in the interest of students.

The voting was as follows:

Those voting AYE: Directors Jim Brokish, Kristen Draper, Conor Duffy, Kevin Havelda, Carolyn Reed, Scott Schoenbauer, and Jessica Zamora
Those voting NO: None
Motion passed: 7-0

Board recessed at 7:53 p.m.
Board reconvened at 8:08 p.m.

11.0 INFORMATIONAL REPORTS/DISCUSSION ITEMS

11.1 Policy Governance Update

Matt Cook, CASB Director of Public Policy and Advocacy, led the discussion.

Board discussion included:

- Board policies are reviewed and monitored every year, but not always revised.
- Board decides what items appear on the agenda.
- Methods to improve meeting efficiency were discussed.
- Resolutions and Recognitions add time to the meeting and are honorary in nature.
- Suggestion was made to build time limits into the agenda.
- Tasks could be broken into committees; essential for committee to know the scope and need for full board agreement and support.
- Request was made to email self-evaluation document to members.

12.0 ACTION ITEMS

12.1 Monitoring Report/Policy Review: DE 1.0 General District Ends (Part 2)

Director Brokish moved that the Board determine that the Superintendent has reasonably interpreted Board of Education Policy DE 1.0 in his Internal Monitoring Report dated March 11, 2025 and that the evidence presented supports the Superintendent's conclusions stated in the Internal Monitoring Report.

Vice President Zamora seconded the motion.

Board discussion included:

- Gratitude was expressed for the continued progress made visible in the reports.
- Important to inform community and celebrate success.
- Social and emotional learning data indicates a decline; important to acknowledge gaps and improve.
- Participation in *Connections* survey continues to increase each year.

The voting was as follows:

Those voting AYE: Directors Jim Brokish, Kristen Draper, Conor Duffy, Kevin Havelda, Carolyn Reed, Scott Schoenbauer, and Jessica Zamora

Those voting NO: None

Motion passed: 7-0

13.0 EXECUTIVE SESSION

Director Brokish moved that the Board enter executive session for the purpose of receiving legal advice on specific questions relating to civil action no. 1:23-cv-02546-RMR-NRN as authorized by C.R.S. 24-6-402(4)(b).

Individuals invited to join the Board in executive session are Superintendent Brian Kingsley, Chief of Staff Dr. Lauren Hooten, Chief Finance Officer Dave Montoya, Lead Assistant Superintendent Dr. Traci Gile, Executive Director of Communications John Cope, and General Counsel Autumn Aspen.

Vice President Zamora seconded the motion.

The voting was as follows:

Those voting AYE: Directors Jim Brokish, Kristen Draper, Conor Duffy, Kevin Havelda, Carolyn Reed, Scott Schoenbauer, and Jessica Zamora

Those voting NO: None

Motion passed: 7-0

Executive session began at 9:51 p.m.

Executive session ended at 10:50 p.m.

14.0 ADJOURNMENT

The meeting was adjourned at 10:51 p.m.

Respectfully submitted,

Jill Brunner
Secretary to the Board of Education