



## **Poudre School District Board of Education**

2407 Laporte Avenue, Fort Collins, CO 80521 • 970-490-3607

### **Meeting Minutes**

Minutes from Board of Education Business Meeting  
May 13, 2025

#### **REGULAR BUSINESS MEETING (BOARDROOM) – 5:30 PM**

PRESENT: President Kristen Draper; Vice President Jessica Zamora; Directors Jim Brokish, Conor Duffy, Kevin Havelda, Carolyn Reed and Scott Schoenbauer; Superintendent Brian Kingsley; Lead Assistant Superintendent Dr. Traci Gile; Assistant Superintendents Dr. Julie Chaplain and Dr. Insoon Olson; Chief Officers Bud Hunt, Dr. Lauren Hooten, Dave Montoya, Dr. Dwayne Schmitz; General Counsel Autumn Aspen

ABSENT: None

LATE: None

#### **1.0 CALL TO ORDER**

President Draper called the regular business meeting to order at 5:32 p.m.

#### **2.0 PLEDGE OF ALLEGIANCE**

President Draper led the Board of Education, staff, and community members in the Pledge of Allegiance.

#### **3.0 APPROVAL OF AGENDA**

There were no changes to the agenda.

#### **4.0 RECOGNITIONS AND REPORTS**

##### **4.1 State Wrestling Champions**

Poudre High School Girls' Wrestling Coach Desiree Kendall introduced student Mariah Gonzales, who spoke about her achievement.

Poudre High School Boy's Wrestling Coach Barrett Golyer introduced student Billy Greenwood, who spoke about his achievement.

Director Reed congratulated the students on behalf of the Board of Education.

##### **4.2 State Spanish Spelling Bee Champion**

Harris Elementary School Principal Norma Huerta-Kelley and Irish Elementary School Principal Lindsey Mozer spoke in both Spanish and English about the accomplishments and introduced the following students:

- Vianna Sequeira, Harris Elementary School
- Valeria Fierro Soto, Irish Elementary School
- Andrea Cueto, Harris Elementary School

Director Duffy congratulated the students on behalf of the Board of Education.

## **5.0 ACTION ITEMS**

### **5.1 Resolution in Support of Asian American, Native Hawai'ian, and Pacific Islander Heritage Month**

Director Brokish moved that the Board approve the resolution in support of the resolution in support of Asian American, Native Hawai'ian and Pacific Islander Heritage Month, May 2025.

Vice President Zamora seconded the motion.

- Laurel Elementary Assistant Principal Amanda Pawelski introduced student Jayce Butler, who spoke about the importance of recognizing the honored groups.

The voting was as follows:

Those voting AYE: Directors Jim Brokish, Kristen Draper, Conor Duffy, Kevin Havelda, Carolyn Reed, Scott Schoenbauer, and Jessica Zamora

Those voting NO: None

Motion passed: 7-0

### **5.2 Resolution in Support of National School Nurse Day**

Director Schoenbauer moved that the Board approve the resolution in support of National School Nurse Day, May 7, 2025.

Director Reed seconded the motion.

- Health Services Coordinator Kim Lowe introduced school nurse Elizabeth Stoffel who spoke about the importance of school nurses.
- Director Schoenbauer spoke in support of school nurses, particularly his favorite school nurse who happened to be his mom.

The voting was as follows:

Those voting AYE: Directors Jim Brokish, Kristen Draper, Conor Duffy, Kevin Havelda, Carolyn Reed, Scott Schoenbauer, and Jessica Zamora  
Those voting NO: None  
Motion passed: 7-0

### **5.3 Resolution in Support of Jewish American Heritage Month**

Director Duffy moved that the Board approve the resolution in support of resolution in support of Jewish American Heritage Month, May 2025.

Director Havelda seconded the motion.

- Students Elliot Woodard and Davi Morton spoke about the importance of Jewish heritage and the resolution to support the community.

The voting was as follows:

Those voting AYE: Directors Jim Brokish, Kristen Draper, Conor Duffy, Kevin Havelda, Carolyn Reed, Scott Schoenbauer, and Jessica Zamora  
Those voting NO: None  
Motion passed: 7-0

### **5.4 Resolution in Support of Teacher Appreciation Week**

Vice President Zamora moved that the Board approve the resolution in support of National Teacher Appreciation Week, May 5-9, 2025.

Director Duffy seconded the motion.

Board discussion included:

- Director Havelda spoke about his appreciation for teachers and recounted positive personal experiences.

The voting was as follows:

Those voting AYE: Directors Jim Brokish, Kristen Draper, Conor Duffy, Kevin Havelda, Carolyn Reed, Scott Schoenbauer, and Jessica Zamora  
Those voting NO: None  
Motion passed: 7-0

Director Reed recognized National Police Week and Memorial Day and thanked all who serve or have served.

## **6.0 SUPERINTENDENT REPORT**

Superintendent Kingsley spoke about the importance of teachers, talked about recent events in the district, expressed gratitude for the opportunity to meet with current high school seniors to talk about their educational journey, introduced the *Quick Win* video that highlighted two high school students, said the district is showing improvement in connections/belonging results, and expressed a desire to figure out how to cultivate the next generation of teachers and support staff.

PEA President Candice Mozer spoke in support of teachers on behalf of the Teacher Appreciation Week Resolution.

## **7.0 COMMUNITY COMMENT**

Tom Griggs said he is seeking the Board of Education Director position in District D next fall and spoke about this experience.

Suzette Burroughs expressed concern with a situation between her child and a teacher and asked the district to better support students with disabilities.

Maxfield Martinez shared his research findings on information contained in the Student Connections Survey.

Blake McLaughlin spoke about the potential impact from the loss of federal mental health grant funds next December.

Anna Lebedda said dyslexia is not supported well by PSD and stated although the district is making progress, more work needs to be done.

Dylan Kahn shared his experience as a mental health teacher/coach at Webber Middle School and said the loss of the mental health grant is sad.

Kate Bedford asked the district to send a formal request to the Town Council of the Town of Timnath in an effort to recover lost funds due to TIFF.

## **8.0 BOARD TOPICS AND COMMITTEE REPORTS**

- Director Schoenbauer attended the Rocky Mountain High School Arts Carnival and spoke about the event.
- Director Schoenbauer said current district sports are experiencing success including swimming, tennis, and lacrosse.
- Director Duffy stated the Legislative Subcommittee Meeting last Friday was cancelled due to a visit from the Governor and has been rescheduled for Friday, May 16, to summarize the recent legislative session.
- Director Brokish attended the Lopez Elementary School Fair and had success on the Cake Walk.

## **9.0 CONSENT AGENDA**

- 9.1 Personnel Action**
- 9.2 Meeting Minutes for April 8, 2025 and April 22, 2025**
- 9.3 School to Work Alliance Program (SWAP) Contract**
- 9.4 Resolution Designating Election Official 2025 Coordinated Election**
- 9.5 Recommendation for External Audit Services Engagement for FY2024-25**
- 9.6 Board Consideration of Revisions to Policies DJ – Purchasing, DJA – Purchasing Authority, DJB – Purchasing Procedures, DDA – Federal Procurement and Fiscal Requirements, and DID – Fixed Assets Inventories**
- 9.7 Comprehensive Literacy State Development Grant**
- 9.8 Foothills Mall License Agreement Second Amendment**
- 9.9 Educating Homeless Children and Youth Grant Assurances**
- 9.10 Two-Way Radio Purchase**
- 9.11 Child Nutrition Equipment Replacement**

Vice President Zamora moved that the Board approve and adopt the recommended actions for the items on the Consent Agenda.

Director Duffy seconded the motion.

The voting was as follows:

Those voting AYE: Directors Jim Brokish, Kristen Draper, Conor Duffy, Kevin Havelda, Carolyn Reed, Scott Schoenbauer, and Jessica Zamora

Those voting NO: None

Motion passed: 7-0

## **10.0 ACTION ITEMS**

### **10.1 Consideration of a Resolution Approving a Proposed Settlement Agreement**

Director Brokish moved that the Board approve the Resolution Authorizing the use of Board of Education Contingency Reserves in Settlement of Claims as presented to individual Board members by legal counsel at tonight's meeting.

Director Havelda seconded the motion.

President Kristen Draper read the resolution aloud.

The voting was as follows:

Those voting AYE: Directors Jim Brokish, Kristen Draper, Conor Duffy, Kevin Havelda, Carolyn Reed, Scott Schoenbauer, and Jessica Zamora

Those voting NO: None  
Motion passed: 7-0

## **10.2 E-Rate Network Switching IFB 25-680-006**

Director Duffy moved that the Board approve of estimated cumulative expenditures in excess of \$250,000.

Vice President Zamora seconded the motion.

Board discussion included:

- Two forms of reimbursement were explained.
- Rebate is available now but may not be available in the future.
- PSD works with consultants from E-Rate Portal.
- Refresh of network equipment is a need; the system is fragile and it is fiscally responsible to invest now with lower pricing than risk the uncertainty of waiting.
- Reimbursement resources go back to the district and not to the Information Technology department.
- Important to take advantage of the discount now due to the uncertainty of environment.

The voting was as follows:

Those voting AYE: Directors Jim Brokish, Kristen Draper, Conor Duffy, Kevin Havelda, Carolyn Reed, Scott Schoenbauer, and Jessica Zamora

Those voting NO: None

Motion passed: 7-0

## **11.0 INFORMATIONAL REPORTS/DISCUSSION ITEMS**

### **11.1 Update on Cell Phone Policy Implementation at High School**

Assistant Superintendent Dr. Julie Chaplain, Fossil Ridge High School Assistant Principal Dr. Sonja Gedde, and Fort Collins High School Assistant Principal Justin Stephens provided the update.

Board discussion included:

- Board members asked the Assistant Principals to share perspectives and experiences with student cell phone usage in high school.
- Director Schoenbauer read an email from a student who is in support of cell phone restriction.
- Potential for tracking mental health improvement after cell phone restriction was discussed; could add a question about cell phone usage to the connections survey.

- Community resources may be available to students who need access to assistive technology on phones.

## **11.2 Revisions to Student Rights & Code of Conduct Policies (First Reading)**

General Counsel Autumn Aspen presented the revisions.

Board discussion included:

- Policy revision is significant work, and it is important to align PSD policies with the State standard.
- Valuable for the public to understand revisions.
- Changes to Code of Conduct Student Handbook are communicated on the PSD website, and public can view which policies have been revised.

## **12.0 ADJOURNMENT**

The meeting was adjourned at 8:49 p.m.

Respectfully submitted,

Jill Brunner  
Secretary to the Board of Education