

Questions & Answers - 1

Solicitation 21-703-001 - Custodial Cleaning Services
Buying Organization Poudre School District

No	Question/Answer	Question Date
Q1	<p>Question: Bid Form Question</p> <p>Shall vendors list their proposed total cost as a per square foot per month cost or annual cost per square foot?</p> <p>Answer: Please list as square foot cleaned per month.</p>	07/27/2020
Q2	<p>Question: Current Contract</p> <p>What is the current per square foot cost for janitorial services at these facilities?</p> <p>Answer: These facilities are currently maintained in-house by the PSD custodial department.</p>	07/27/2020
Q3	<p>Question: Scope of Work</p> <p>Are summer deep cleanings included under this contract? If so, please provide the scope of work for these services.</p> <p>Answer: Summer deep cleaning will be performed in-house by the PSD Custodial Department. This includes yearly floor maintenance.</p>	07/27/2020
Q4	<p>Question: Proposal Response</p> <p>Are bidders allowed to submit additional information with their response (e.g. information about their customer support program, employee training program, etc.)?</p> <p>Answer: Service Providers may submit additional information/electronic documentation as part of their bid response. If Service Providers wish to provide this information, it shall be submitted at the end of the bid response noted as an exhibit or appendix.</p>	07/27/2020
Q5	<p>Question: Insurance Requirement</p> <p>Our insurance agent has indicated there isn't any exposure or need for Professional Liability Coverage and we would like to know if the District is willing to waive this requirement?</p> <p>Answer: Professional Liability coverage will not be required for this solicitation. Updated insurance language has been provided in Addendum 1.</p>	07/27/2020
Q6	<p>Question: Cleaning Rags/towels</p> <p>It was mention yesterday that the district will be providing cleaning supplies such as cleaning rags to the awarded service provider. Will they be colored coded to prevent cross contamination? How or who will take the responsibility to get them launderd? Lastly, can it be an option for the service provider to provide their own rags?</p> <p>Answer: The service provider may choose to provide their own rags. If this is preferred by the service provider, please clearly indicate this on your bid response. PSD can supply different colors of rags. PSD Delivery Services will transport used rags to PSD laundry once per week and return clean rags to each facility.</p>	07/28/2020

No	Question/Answer	Question Date
Q7	<p>Question: Events or meetings after hours</p> <p>It is stated in the IFB of the working hours, if there happens to be meetings or events at any of the sites mentioned in the IFB after hours is that workable? Where employees of the awarded service provider can work around the event or meeting.</p> <p>Answer: Events can be worked around in the stated working hours. Working hours can be moved later, if needed. There is the possibility of an event going until 12:00am, once per month, at JSSC only. There will be about a one-hour clean-up after this event ends.</p>	07/28/2020
Q8	<p>Question: RFP Question</p> <p>1. The total sqft of sites, given on page 29 is 207,150. Cleanable is listed as 162,150. Are we to price it per sqft using the gross of 207,150 or cleanable of 162,150?</p> <p>Answer: Price based on square footage cleaned, or 162,150 (per month). Specific facilities that vary from listed square footages in Exhibit B are indicated in Addendum 1, question 3.</p>	07/28/2020
Q9	<p>Question: Why these locations?</p> <p>Why are you bidding out these sites at this time?</p> <p>Answer: Most of these sites are support sites. The success of this contract will determine if PSD considers more contract services down the road at other locations.</p>	07/28/2020
Q10	<p>Question: Pricing questions</p> <p>Can we show different prices per square foot for the different locations?</p> <p>Answer: Yes. The revised bid form provided with Addendum 1 shall be completed and submitted with Service Provider's bid response. Please provide explanation for differing prices at different locations.</p>	07/28/2020
Q11	<p>Question: RFP Questions</p> <p>1.Regarding 2.42.2: Is the district willing to negotiate potential price increase(s) for optional extension years of the agreement?</p> <p>2.Regarding 3.2.1: Is the district expecting an entire and complete list of current and past clients of the bidder? This can be lengthy information; will the district consider the completion of 8.0 Reference Form a sufficient response?</p> <p>3.Regarding 5.0 Bid Form: Will the district allow submission of price per sq ft per facility?</p> <p>Answer: Please see responses to Q12, Q13, and Q14.</p>	07/28/2020
Q12	<p>Question: 2.42.2 Extension Years Pricing</p> <p>Regarding 2.42.2: Is the district willing to negotiate potential price increase(s) for optional extension years of the agreement?</p> <p>Answer: As stated in section 2.42.2, Pricing will remain fixed and firm for the initial term and all extensions of the Agreement.</p>	07/28/2020
Q13	<p>Question: 3.2.1 Client List - References</p> <p>Regarding 3.2.1: Is the district expecting an entire and complete list of current and past clients of the bidder? This can be lengthy information; will the district consider the completion of 8.0 Reference Form a sufficient response?</p> <p>Answer: Eight (8) total references will suffice, preferably long-term, ongoing contracts. References for one-time clean or emergency cleans are not necessary if references for long-term contracts are provided.</p>	07/28/2020

No	Question/Answer	Question Date
Q14	<p>Question: 5.0 Bid Form Regarding 5.0 Bid Form: Will the district allow submission of price per sq ft per facility?</p> <p>Answer: Yes. The revised bid form provided with Addendum 1 shall be completed and submitted with Service Provider's bid response. Please provide explanation for differing prices at different locations.</p>	07/28/2020